

SECRET

OSA 5445-63

18 October 1963

MEMORANDUM FOR: Chief, Operations Division, OSA

SUBJECT: Airlift - Headquarters Assigned Aircraft

1. I have recently participated as an aircrew member in a Headquarters directed airlift of take from Eastmak-Kodak to NPIC. The over-all management of this flight reflected unfavorably on this Headquarters.

2. Observations as a result of above mission:

- a. Headquarters unaware of a possible requirement for airlift.
- b. Airlift again being handled via telephone rather than message.
- c. Headquarters unaware of weight and cube of materiel for airlift.
- d. Aircrew not briefed in any manner except go to Rochester for pickup.
- e. No documents, planning charts, regulations, etc., available in Headquarters to assist Headquarters pilots in preparation for mission.
- f. No instructions containing names of contacts, courier, or telephone numbers at destination.

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- g. Headquarters assigned pilots generally uninformed on policies and procedures.
  - h. Freight delayed at Eastman-Kodak due to lack of transportation from plant.
  - i. Courier not informed names and telephone numbers of Security contacts at plant.
3. Request immediate action to recover positive control of Headquarters aircraft and airlift procedures.

SIGNED

25X1A

Acting Deputy Assistant Director, OSA

cc: D/FA/OSA

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ADAD/OSA, [redacted] :ph (18 Oct 63)

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