

12 June 1972

MEMORANDUM FOR: Director of Personnel

SUBJECT: Mobility and Rotation of Employees

The short briefing sheet on increased mobility and rotation was discussed at the Director's Annual Conference. It was concluded that the Agency has a particular problem with respect to mobility of employees, but the Director commented that we must do what we can to inform employees realistically. He particularly stressed that the placement service of the Office of Personnel be made more available and better known to personnel and that some of the other specifics in your briefing sheet be worked out to the degree feasible. The Director endorsed the desirability of using vacancy notices to the extent possible. I would appreciate your specific recommendations on the points outlined in your briefing note on this topic.

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W. E. Colby

Executive Director-Comptroller

cc: DD/I  
DD/P  
DD/S&T  
DD/S