

28 June 1972

MEMORANDUM FOR: Director of Personnel

SUBJECT : Management of Supergrade Personnel

STATINTL REFERENCE : [] Management of Supergrade Personnel

In response to your request it is recommended that the Chief, Transactions and Records Branch, Control Division be instructed to include the following statement in the Remarks section on all Notifications of Personnel Action (SF 1150) affecting supergrade employees. This will ensure awareness of this fundamental aspect of Agency policy in connection with official personnel actions affecting supergrade personnel.

STATINTL

~~"It is Agency policy that an employee will hold supergrade rank for such time as the Director may determine, regardless of the nature of the duties performed."~~

STATINTL

[]

Chief, Review Staff

CONCUR: STATINTL

[]

Deputy Director of Personnel
for Plans and Control

28 June 72
Date

APPROVED:

STATINTL

By []
Director of Personnel

3 July 72

Date

[]

ILLEGIB

ROUTING AND RECORD SHEET

SUBJECT: (Optional) Management of Supergrade Personnel				
FROM: Chief, Review Staff 626 C of C		EXTENSION 3465	NO. DATE 28 June 1972	
TO: (Officer designation, room number, and building)	DATE		OFFICER'S INITIALS	COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)
	RECEIVED	FORWARDED		
1. Chief, Control Div 636 C of C	28 June 72		RRT	<p>By note to D/Pers on 16 June the DDS advised that the ExDir had approved such action.</p> <p style="text-align: center;">STATINTL</p> <div style="border: 1px solid black; width: 200px; height: 40px; margin: 10px auto;"></div> <p style="text-align: center;">Chief, Review Staff</p> <p>3-5 See view our discussion yesterday we believe a rather low key approach is indicated. This would get a little better coverage beyond just promotion actions JHM</p> <p>5- I assume you do not want to cite the appropriate Reg? PDK</p> <p>7- Approved with changes. PDK</p> <p>8-9 Bob, For your action, note D/Pers wants to include Reg reference. JHM</p>
2.				
3. DD/Pers/P&C 626 C of C		6/28	JHM	
4.				
5. Director of Personnel 5 E 56 Hqs		1972	PDK	
6.				
7. DD/Pers/P&C 626 C of C	5 JUL 1972		JHM	
8. C/Review Staff	July		JHM	
9. C/CP				
10.				
11. Dee	Please file			
12.				
13.				
14.				
15.				