

12 APR 1971

MEMORANDUM FOR: Chief, Review Staff

SUBJECT : Classified BSD Material Located Outside
the Agency

25X1A6a

1. There are five combination lock safes permanently located in the [REDACTED]. The safes contain classified material on claims submitted by employees under the Federal Employees' Compensation Act and processed by the Personal Affairs Branch. Three safes are located in Room 1040, one in 1160 and one in 1170.

2. In addition, there are four combination lock safes, one in each of the four storage companies used by Central Processing Branch. The UNCLASSIFIED material contained therein is made up of letters from us to the storage companies regarding material being moved into, stored, or moved out. This arrangement was made at the request of the Office of Security; a security officer from the Office of Logistics makes an annual inspection of these safes.

[REDACTED] 25X1A9a

Chief, Benefits and Services Division