USIB-D-71.3/2
9 May 1968

UNITED STATES INTELLIGENCE BOARD

MEMORANDUM FOR THE UNITED STATES INTELLIGENCE BOARD

SUBJECT : Organization of the Intelligence Information Handling Committee (IHC)

REFERENCES : a. DCID No. 1/4, Intelligence Information Handling Committee, dated 4 April 1968
b. USIB-D-71.3/1, 3 May 1968
c. USIB-M-508, 9 May 1968, Item 7

1. At its meeting on 9 May, the United States Intelligence Board (USIB) considered the memorandum on the subject by the Chairman of the Intelligence Information Handling Committee (IHC) in reference b., and approved the organizational arrangements outlined therein subject to amendment of paragraphs 5. b. and c.

2. Accordingly, the attached revision of that memorandum in the form approved by USIB is circulated herewith for information and guidance, and is referred to the Chairman, IHC, for appropriate implementation by that Committee.

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Executive Secretary   25X1

Attachment

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USIB-D-71.3/2
9 May 1968

INTELLIGENCE INFORMATION HANDLING COMMITTEE

MEMORANDUM FOR THE UNITED STATES INTELLIGENCE BOARD

SUBJECT   : Organization of the Intelligence Information Handling Committee (IHC)

1. This proposal concerns the organization of the Intelligence Information Handling Committee (IHC), established by DCID 1/4, 4 April 1968, in order that it may accomplish the mission and carry out the functions established by the Directive.

2. The Committee is authorized a Support Staff to be furnished by designated member agencies. It is proposed that initial personnel allocations be established as follows: Department of State - one professional; CIA, DIA and NSA - two professionals each. CIA will provide the necessary clerical, administrative and logistical support to the Support Staff.

3. The IHC Support Staff will be organized under the direction of an Executive Secretary who will be responsible to the Chairman for the functioning of the Staff and for conducting Committee business with the assistance of the Staff.

4. It is believed desirable that the chairmen of all subcommittees of the IHC, authorized now or in the future, be selected from assigned members of the IHC Support Staff when qualified personnel exist on the Staff or can be made available to the Staff in accordance with paragraph 2 above. The effectiveness of the subcommittees will depend in large part on the competence of the chairmen and members.

5. Subject to the approval of USIB, it is proposed to establish the following subcommittees as soon as qualified personnel can be assigned:

      a. Subcommittee on Education and Training. This Subcommittee will be responsible for determining present and future intelligence community requirements for education and training in

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information sciences and intelligence information handling, and for making recommendations for the satisfaction of these requirements. The subcommittee will keep the community informed of all sources of education and training in this field, both within and outside of the government.

b. Subcommittee on System Design and Development. This Subcommittee will assist the Committee in carrying out its responsibilities in the general area of system design and development. The Subcommittee will engage in the development of system requirements, conceptual design, compatibility of design specifications, and subsequent recommendations for agency assignment of systems implementation for community automated systems for document processing and community systems for information storage and retrieval. It will assure that it is informed of information system design efforts in the community which may have community-wide implications for the future. It will assist as necessary in the development of an ADP system to support NIC; the development of a program for a follow-on COINS-type system; the study of bibliographic control of foreign publications; and similar tasks.

c. Subcommittee on Research and Development. This Subcommittee will be responsible for identifying community needs for R&D in information handling; for recommending an R&D program to meet community needs in information handling; for recommending a specific agency assignment of community R&D activities; for monitoring the information science activities of the experiment research activities in the community agencies; and for keeping the intelligence community informed on scientific and technical level in information sciences.

6. The assignment of responsibility for the following functions under executive agency arrangements should be continued as originally conceived:

Function	Executive Agent
a. Maintenance of Installation Identification System	DIA
b. Maintenance of ADP File and Program Catalog System	DIA
c. Implementation and Maintenance of Item Register System	CIA

7. In addition to the above executive agent assignments, it is believed that the Foreign Publications Subcommittee, which was set up by USIB-D-39.7/19, dated 25 October 1966, should be abolished and CIA should be assigned the executive agent responsibility for coordinating the procurement of hard-to-get publications. A study of the need for and the feasibility of an automated system for bibliographic control of foreign publications of intelligence value will be assigned to the Subcommittee on System Design and Development.

8. The capabilities of the entire Support Staff, or any combination thereof, will be utilized on any problem area or project in which the Committee is interested. The Staff will concern itself with plans, policies, programs and the study of resource and budget requirements. A first order of business for the Committee and the Support Staff will be the implementation of the Memorandum on Intelligence Information Handling from the DCI to the President, dated 22 April 1968.

Recommendation

9. It is recommended that USIB approve the organizational arrangements outlined herein.

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Chairman, IHC

USIB-D-71.3/1
3 May 1968

UNITED   STATES   INTELLIGENCE   BOARD

MEMORANDUM FOR THE UNITED STATES INTELLIGENCE BOARD

SUBJECT   :   Organization of the Intelligence Information
                        Handling Committee (IHC)

REFERENCE   :   DCID No. 1/4, Intelligence Information Handling
                        Committee, dated 4 April 1968

  1. The attached memorandum on this subject from the Chairman of
the Intelligence Information Handling Committee (IHC) is circulated for
consideration of the IHC recommendation in paragraph 9 that USIB
approve the organizational arrangements outlined therein. It responds
to guidance in the reference DCID, particularly paragraph 1 (b) which
states that "the Committee will be supported by subcommittees as
approved by USIB".

  2. As shown, there are dissenting footnotes by the NSA representative
recommending deletion of paragraphs 4 and 5.b., and by the CIA representa-
tive proposing a change in paragraph 5.c.

  3. It is planned to schedule the attached memorandum for Board con-
sideration on the agenda of the 9 May meeting.   25X1

Executive Secretary   25X1

Attachment

INTELLIGENCE INFORMATION HANDLING COMMITTEE

MEMORANDUM FOR THE UNITED STATES INTELLIGENCE BOARD

SUBJECT: Organization of the Intelligence Information Handling
Committee (IHC)

1. This proposal concerns the organization of the Intelligence
Information Handling Committee (IHC), established by DCID 1/4,
4 April 1968, in order that it may accomplish the mission and carry
out the functions established by the Directive.

2. The Committee is authorized a Support Staff to be
furnished by designated member agencies. It is proposed that
initial personnel allocations be established as follows: Department
of State - one professional; CIA, DIA and NSA - two professionals
each. CIA will provide the necessary clerical, administrative and
logistical support to the Support Staff.

3. The IHC Support Staff will be organized under the direction
of an Executive Secretary who will be responsible to the Chairman
for the functioning of the Staff and for conducting Committee business
with the assistance of the Staff.

4. *It is believed desirable that the chairmen of all sub-
committees of the IHC, authorized now or in the future, be selected
from assigned members of the IHC Support Staff when qualified
personnel exist on the Staff or can be made available to the Staff in
accordance with paragraph 2 above. The effectiveness of the sub-
committees will depend in large part on the competence of the chair-
men and members.

5. Subject to the approval of USIB, it is proposed to establish
the following subcommittees as soon as qualified personnel can be
assigned:

      a. Subcommittee on Education and Training. This
Subcommittee will be responsible for determining present

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* The NSA representative would delete this paragraph.

and future intelligence community requirements for
education and training in information sciences and intelli-
gence information handling, and for making recommendations
for the satisfaction of these requirements. The Subcommittee
will keep the community informed of all sources of education
and training in this field, both within and outside of the
government.

b. *Subcommittee on System Design and Development.
This Subcommittee will assist the Committee in carrying out
its responsibilities in the general area of system design and
development. It will include the development of system
requirements, conceptual design, design specifications, and
subsequent recommendations for agency assignment of
systems implementation for community automated systems
for document processing and community systems for informa-
tion storage and retrieval. It will assure that it is informed
of information system design efforts in the community which
may have community-wide implications for the future. It will
assist as necessary in the development of an ADP system to
support NIC; the development of a program for a follow-on
COINS-type system; the study of bibliographic control of
foreign publications; and similar tasks.

c. Subcommittee on Research and Development.
**This Subcommittee will be responsible for developing a
coordinated intelligence information handling R&D program,
for coordinating the information science activities of the
experimental research facilities in the respective agencies,
and for keeping the intelligence community informed on
scientific and technical developments in information science.

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* The NSA representative would delete this paragraph.

** The CIA representative would write this paragraph as
follows: This Subcommittee will be responsible for identifi-
cation of community needs for R&D in information handling,
for recommendation of specific agency assignment of such
R&D requirements, and for keeping the intelligence community
informed on scientific and technical developments in informa-
tion science.

C-O-N-F-I-D-E-N-T-I-A-L

6. The assignment of responsibility for the following functions under executive agency arrangements should be continued as originally conceived:

Function	Executive Agent
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7. In addition to the above executive agent assignments, it is believed that the Foreign Publications Subcommittee, which was set up by USIB-D-39.7/19, dated 25 October 1966, should be abolished and CIA should be assigned the executive agent responsibility for coordinating the procurement of hard-to-get publications. A study of the need for and the feasibility of an automated system for biblio-graphic control of foreign publications of intelligence value will be assigned to the Subcommittee on System Design and Development.

8. The capabilities of the entire Support Staff, or any combination thereof, will be utilized on any problem area or project in which the Committee is interested. The Staff will concern itself with plans, policies, programs and the study of resource and budget requirements. A first order of business for the Committee and the Support Staff will be the implementation of the Memorandum on Intelligence Information Handling from the DCI to the President, dated 22 April 1968.

Recommendation.

9. It is recommended that USIB approve the organizational arrangements outlined herein.

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Chairman, IHC

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