

SPECIAL BULLETIN

O F F I C E O F T R A I N I N G

NO. 13-77

4 October 1977

To: All Training Officers of the Agency

CIA FINANCIAL SYSTEMS

DESCRIPTION

This course is designed to provide participants with an overview of the legal and managerial requirements for accounting and to acquaint them with the design, processes, and capabilities of the computerized Agency Financial System (AFS) which comprise: the automated budget system -- The Financial Resources System (FRS), and the automated accounting system -- The General Accounting System (GAS). Participants receive basic instruction in the use of computer terminals to make direct on-line queries of budget and accounting data from the AFS.

The course is designed for personnel who are or will be responsible for processing financial data and for supervisors/managers who have or will have financial management responsibilities.

DATES OF OFFERING: 26-28 October 1977
6-8 December 1977

LENGTH: 3 days, full-time

PLACE: Chamber of Commerce
Building

REGISTRATION DEADLINE: One week prior to the
start of the course

CLASS SIZE: 15 Minimum; 20 Maximum

PREREQUISITE: The Survey of Financial
Management Course is
recommended

For additional information concerning the new
course, call OTR/MATB,

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