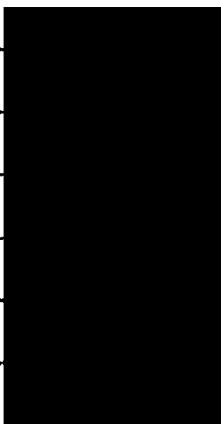


INTERNAL ROUTING AND RECORD SLIP
OFFICE OF OPERATIONS

FROM:	TO :	NAME	:INITIALS
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REMARKS: *reference p. 3 / statistical report.*

During October, 73% of FDD translation service completed was for OIS (6957 pages), whereas only 10% (1089 pages) was done for ORR whose requested 5962 pages not yet done represents 42% of the FDD backlog.

This striking difference in the amount of work for OIS and ORR is tempered by:

(1) The difference in priorities assigned by requestors themselves to DD/P type crash operational needs versus ORR needs for basic research materials.

(2) 5450 of 6957 pages for OIS consisted of (a)

(b)



25X1C

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Approved For Release 2000/05/22 : CIA-RDP83-00500R000200110003-8

Office Memorandum • UNITED STATES GOVERNMENT

TO : Assistant Director for Operations

DATE: 9 November 1954

FROM : Chief, Foreign Documents Division

SUBJECT: FDD Monthly Progress Report - October

ADMINISTRATION

25X1A

1. As of 31 October the total personnel on duty was [REDACTED]

25X1A

2. On 8 October a panel consisting of [REDACTED] all of Personnel Division, discussed the various GEHA plans before an assembly of division personnel. Subsequently, on the day assigned for special service to FDD, [REDACTED] FDD personnel signed up for GEHA-Health and [REDACTED] for GEHA-Life.

25X1A

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25X1A

3. The division contributed \$1,138.00 to the current Community Chest drive.

25X1A

4. [REDACTED] completed the Basic Management Course presented by OTR.

OPERATIONS

1. The 36th, 37th, and 38th meetings of the Subcommittee on Exploitation of Foreign Language Publications were held 1, 22, and 29 October, respectively. The Near East, South Asia, and Africa programs were concurred in, providing for monthly information reports on (1) Arab States [REDACTED] and Iran; (3) India, Pakistan, and Afghanistan; and (4) Africa.

25X6

It was agreed that 12 of the FDD scheduled reports initiated as a result of Subcommittee agreements would be printed on one side only to facilitate filing of items. Discussion was continued on the Western Europe, [REDACTED] and Latin America programs.

25X6

2. The Linguist Service received 416 visitors during the month and screened 3916 pages.

Reference to the CTS Index prevented 20 cases of duplication totaling 600 pages.

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SECRET

3. During the month the first of two new series of scheduled reports were issued:

Monthly Information Report on Indochina (Summary)
Political, Economic, and Sociological Report on Burma
(Summary) -- semiquarterly

4. Commendations:

25X1C

From Chief, Identification Division, TSS, for rapid completion of [redacted] request performed by [redacted]

25X1A

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[redacted]

of total 6957 pp. done for OIS.

From Director of Training to [redacted] Deputy Chief, FDD, for [redacted] participation in Agency Orientation Course No. 3 on 6 October.

25X1A

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25X1A

From Chief, External and Language Training Division, OTR, to [redacted] FDD, for their assistance in a proficiency test in German conducted for Agency personnel.

25X1C

[redacted]

25X1A

The 6957 done for OIS.

From Division of Biographic Information, State Department, for [redacted] "Selected Political News Items [redacted]"

25X6

5. Liaison activities:

25X6

Department of State
With Division of Research for Near East to discuss information needed for NIS studies [redacted]

With Division of Research for Far East to discuss reaction to FDD scheduled reports on China and to arrange for further program guidance.

25X6

25X1A

Department of Defense
With liaison officers of A-2, G-2, and ONI; agreement reached that requirements on [redacted] for the FDD program be submitted through [redacted] Army representative on the Exploitation Subcommittee.

Department of the Army
With Signal Corps Intelligence Agency to supply information needed in preparing NIS chapters on telecommunications in Algeria, French Morocco, and Yugoslavia.

- 2 -
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With Army Map Service to supply information on Soviet Army engineering equipment.

With Office of Chief Chemical Officer to clarify OCCO requirements in the field of chemical warfare.

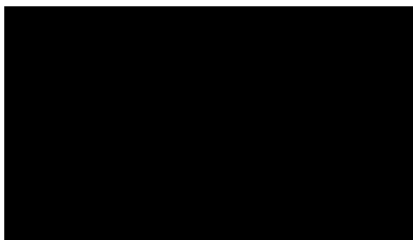
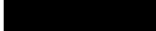
Department of the Air Force

With Chief, Air Intelligence Division, to explore the possibility of eliminating potential duplication of effort by Air Force and FDD in the coverage of Soviet Air Force personalities.

6. Special services rendered:

25X1C

For the DD/P Area -- Indexing and translation of 2150 pages within 5 days.



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Enclosures: 2

Statistical Report on FDD Operations
Details on Personnel Actions

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