

DEPARTMENT OF STATE

THE UNDER SECRETARY

U/OP

This document consists of 1 pages
Number 1 of 4 copies, Series A

June 23, 1955

25X1A

MEMORANDUM FOR: [REDACTED]

SUBJECT: Files

Reference is made to our several conversations regarding accessibility and disposition of written communications from the Agency dealing with covert operations and related matters. In this connection I enclose a copy of a memorandum dated March 2, which I addressed to Deputy Under Secretary for Administration Henderson and of the reply thereto dated May 26 from the Controller, Mr. I. W. Carpenter, Jr. Also enclosed are a copy of Executive Order 9784, Budget Circular A-23 and Section 184.4 of the Department's Regulations referred to in Mr. Carpenter's memorandum.

It would seem clear that paragraph No. 1 in Mr. Carpenter's memorandum provides the means for handling documents furnished this office by the Agency. As a further means, however, of ensuring against misunderstanding on this point, I would suggest for your consideration that all documents furnished me by the Agency bear a stamp with some such wording as "property of CIA - please return when no longer needed".

I have some ideas which I should like to discuss with you orally on means of transferring to the Agency certain documents falling within paragraph No. 2 of Mr. Carpenter's memorandum.

I should appreciate your letting me know, in due course, your reaction to the procedures suggested by the foregoing.


L. Randolph Higgs
Deputy Operations Planner

Attachments:

1. Copy of memorandum dated March 2, 1955
2. Copy of memorandum dated May 26, 1955 with attachments.

State Dept. declassification & release instructions on file

SECRET

MISSING PAGE

ORIGINAL DOCUMENT MISSING PAGE(S):

Attachment