

Monthly Activities of the PSI Directorate
(September 1977)

Clearance Division Activity

| | |
|-----------------------------|------|
| Total Cases Received | 1695 |
| Total Field Cases Received | 590 |
| Total Cases Processed | 1576 |
| Total Field Cases Processed | 669 |
| Total Cases Pending | 2917 |
| Total Field Cases Pending | 1502 |

Field Office Investigative Assignments

| | |
|-----------------|------|
| Total Received | 1023 |
| Total Completed | 1134 |
| Total Pending | 1716 |

Security Support Division

Operational Support 1714

Total Headquarters and
Field Office Manhours

External Activity

Briefings, Correspondence,
Functional Guidance and Outside
Activity Total Actions 1073

Polygraph

Overt 168 (64 - fav.; 104 - note)

Covert 76

RIP 95

Total 339

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Approved For Release 2000/05/31 : CIA-RDP83B00823R000600080008-6

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CONFIDENTIAL

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(When Filled In)

OFFICE OF SECURITY

TIME FACTORS IN PROCESSING OVERT & SEMI-COVERT CASES

Month of SEPTEMBER 19 77

| | | | | |
|--|-----------------------------|--------------------------------|------|---------------|
| 1. PROCESSING TIME (For* <u>137</u> Regular Cases) | | | | |
| Time required during month to process to Approval or Disapproval, "Applicant Type" cases received from Office of Personnel (Average number of days): | DAYS in INVESTIGATION | Days in Research and Appraisal | | TOTAL DAYS |
| | | SRD | PSD | |
| | 42.9 | | 14.3 | 52.7 |

| | |
|---------------------------------------|--------------|
| 2. ANALYSIS OF PROCESSING TIME | CASES |
| a. Less than 30 days | |
| b. 31 to 60 days | |
| c. 61 to 90 days | |
| d. 91 to 120 days | |
| e. 121 to 150 days | |
| f. over 150 days | |

| | | |
|--|---------------|---------|
| 3. CASES PENDING OVER 90 DAYS | STATUS | |
| Number of "Applicant Type" cases received from Office of Personnel and pending more than 90 days | Deferred | Regular |
| | | |
| | Total | |

*This figure does not include _____ cases where clearances were granted without FURTHER, OR IMMEDIATE INVESTIGATION which, if included, would give a grand total of _____ CASES.

| IOS FIELD CONSOLIDATED STATEMENT OF CONDITION | | | | | | MONTH | | | YEAR | |
|---|-----------|-------|-----|-----|-----|-----------|-----|------|------|-----|
| STATUS OF FIELD ASSIGNMENTS | | TOTAL | BFO | CFO | DFO | September | | | 1977 | |
| | | | | | | LAFO | MFO | NYFO | SFFO | WFO |
| PENDING BOM | ALL | 1827 | 88 | 122 | - | 353 | 132 | 215 | 233 | 684 |
| | APPLICANT | 287 | 20 | 32 | - | 23 | 35 | 52 | 20 | 105 |
| RECEIVED | ALL | 1023 | 74 | 96 | - | 129 | 66 | 110 | 105 | 443 |
| | APPLICANT | 261 | 25 | 29 | - | 30 | 28 | 38 | 19 | 92 |
| COMPLETED | ALL | 1134 | 90 | 103 | - | 231 | 77 | 150 | 134 | 349 |
| | APPLICANT | 300 | 32 | 31 | - | 31 | 37 | 51 | 25 | 93 |
| PENDING EOM | ALL | 1716 | 72 | 115 | - | 251 | 121 | 175 | 204 | 778 |
| | APPLICANT | 248 | 13 | 30 | - | 22 | 26 | 39 | 14 | 104 |

AGE OF ASSIGNMENTS

| | | | | | | | | | | |
|---------------------------------|-------------------------|------------------------|----|----|---|-----|----|----|----|-----|
| PENDING 60 DAYS OR MORE | APPLICANTS | 10 | - | 1 | - | - | 2 | 2 | -- | 5 |
| | COVERT AND OTHER OVERT | 466 | 20 | 6 | - | 113 | 45 | 41 | 81 | 160 |
| AVERAGE NO. OF DAYS TO COMPLETE | APPLICANTS | 26.4 185 | 17 | 22 | - | 25 | 21 | 40 | 26 | 34 |
| | COVERT AND OTHER OVERT | 53.1 372 | 38 | 34 | - | 61 | 51 | 63 | 74 | 51 |
| PENDING OFFICE OF ORIGIN CASES | TOTAL OVERT AND COVERT | - | - | - | - | - | - | - | - | - |
| | PENDING 60 DAYS OR MORE | - | - | - | - | - | - | - | - | - |

PERSONNEL

104 8 13 - 16 7 17 9 34

| | | | | | | | | | | |
|---------------------------|----------------|------|-----|-----|---|-----|----|------|-----|------|
| AGENTS AVAILABLE | INVESTIGATIONS | 66.2 | 6.3 | 9.3 | - | 9.2 | 6 | 15.3 | 7.6 | 12.5 |
| | SUPPORT | 8.8 | .7 | .7 | - | .8 | 1 | 1.7 | .4 | 3.5 |
| | LIAISON | 11 | - | 1 | - | - | - | - | -1 | 9 |
| | TOTAL | 86 | 7 | 11 | - | 10 | 7 | 17 | 9 | 25 |
| CORRESPONDENT ASSIGNMENTS | COMPLETED | 170 | 2 | - | - | 33 | 12 | 14 | 24 | 85 |
| | PENDING EOM | 173 | 3 | - | - | 13 | 2 | 20 | 19 | 116 |

AGENT PRODUCTION

| | | | | | | | | | | |
|--|---|--------------------------------------|------|------|---|------|------|------|------|------|
| COMPLETED PER AGENT (Based on agents available for investigation) | INCLUDING COMPLETIONS BY CORRESPONDENTS | 16.9 118.60 | 14.3 | 11.1 | - | 25.1 | 12.8 | 9.8 | 17.6 | 27.9 |
| | EXCLUDING COMPLETIONS BY CORRESPONDENTS | 14.6 101.90 | 14.0 | 11.1 | - | 21.5 | 10.8 | 8.9 | 14.5 | 21.1 |
| PENDING PER AGENT (Based on average agents on support in previous year) | INCLUDING PENDING BY CORRESPONDENTS | 24.5 171.70 | 11.4 | 12.4 | - | 27.3 | 20.2 | 11.4 | 26.8 | 62.2 |
| | EXCLUDING PENDING BY CORRESPONDENTS | 22.4 156.90 | 11.4 | 12.4 | - | 25.9 | 19.8 | 10.1 | 24.3 | 53.0 |

| OPERATIONAL SUPPORT MANHOURS | TOTAL | | | | | | | | | |
|--|-------|-----|-----|---|-----|-----|-----|----|-----|---|
| A. COVERT SITES | - | -- | -- | - | - | - | - | - | - | - |
| B. COVER SUPPORT | 49 | 7 | - | - | - | 2 | 16 | - | 24 | |
| C. CUSTODIAL | 4 | - | - | - | - | - | - | - | 4 | |
| D. ESCORT | 49 | 12 | - | - | 1 | - | - | - | 36 | |
| E. LETTER DROPS | 1163 | 88 | 105 | - | 110 | 164 | 276 | 61 | 359 | |
| F. SPECIAL INQUIRY | 24 | - | - | - | 1 | 14 | - | - | 9 | |
| G. SPECIAL PROJECTS | 27 | - | - | - | - | - | - | - | 27 | |
| H. SURVEILLANCES | 151 | - | - | - | - | - | - | - | 151 | |
| I. MISCELLANEOUS | 247 | 26 | 24 | - | 45 | 14 | 42 | 8 | 88 | |
| TOTAL | 1714 | 133 | 129 | - | 157 | 194 | 334 | 69 | 698 | |
| AGENT EQUIVALENT (200 hrs = 1 Agt; DFO-250) | 8.8 | .7 | .7 | - | .8 | 1 | 1.7 | .4 | 3.5 | X |
| PENDING LETTER DROPS | 109 | 15 | 4 | - | 6 | 28 | 20 | 3 | 33 | |

STATUS OF NAME CHECKS

| | | | | | | | | | | |
|-------------|------|---|-----|---|---|---|---|---|------|---|
| PENDING BOM | 1681 | - | 47 | - | - | - | - | 2 | 1632 | X |
| RECEIVED | 5917 | - | 107 | - | - | - | - | 7 | 5803 | |
| COMPLETED | 5705 | - | 132 | - | - | - | - | 5 | 5568 | |
| PENDING EOM | 1893 | - | 22 | - | - | - | - | 4 | 1867 | |

CONTRACT PERSONNEL

| | | | | | | | | | | |
|-----------------------|----------|-----|--------|---|------|-----|-------|--------|---------|---|
| NUMBER UNDER CONTRACT | CORRESP. | 1 | 1 | - | 6 | 2 | 2 | 11 | 15 | X |
| | STENO. | 1 | 2 | - | 2 | 6 | 4 | 2 | 6 | |
| COMPENSATION PAID | CORRESP. | 298 | - | - | 1200 | - | 2500 | 3875 | 6525 | |
| | STENO. | - | 748.20 | - | - | 718 | 37.40 | 417.95 | 1840.70 | |

DICTION AND TYPING BACKLOG AS OF
(Cases closed 90 days or more)

| | | | | | | | | | | |
|------------------------|------|----|----|---|-----|-----|-----|-----|-----|---|
| NOT DICTATED | 730 | 77 | 15 | - | 83 | 195 | 89 | 73 | 198 | X |
| DICTATED BUT NOT TYPED | 1217 | 46 | 20 | - | 141 | 28 | 189 | 649 | 144 | |

ROUTING AND RECORD SHEET

SUBJECT: (Optional)
 Monthly Report

FROM: [Redacted] *JK* EXTENSION NO.
 Field Office Coordinator DATE 14 October 1977

TO: (Officer designation, room number, and building) DATE RECEIVED FORWARDED OFFICER'S INITIALS COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

| 1. | 2. | 3. | 4. | 5. | 6. | 7. | 8. | 9. | 10. | 11. | 12. | 13. | 14. | 15. | DATE | RECEIVED | FORWARDED | OFFICER'S INITIALS | COMMENTS |
|-------|------------|------------|----|----|----|----|----|----|-----|-----|-----|-----|-----|-----|------|----------|-----------|--------------------|---|
| | | | | | | | | | | | | | | | | | | | |
| C/PPG | [Redacted] | [Redacted] | | | | | | | | | | | | | | | | | <i>Jerry</i> <i>Just for info.</i> <i>Look at pending</i> <i>end of month files</i> <i>for [Redacted]</i> |
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