

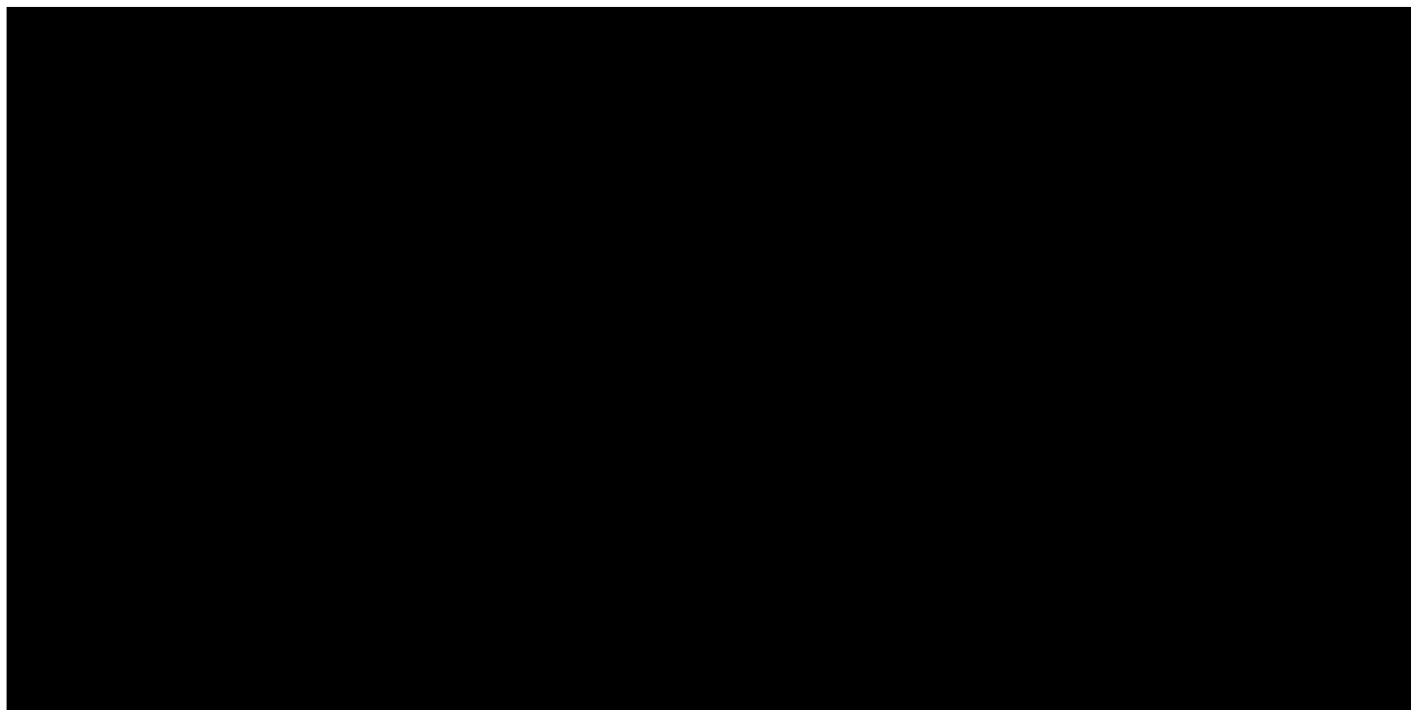
PHYSICAL SECURITY DIVISION
OFFICE OF SECURITY

Monthly Report APRIL 1978

25X1A

Monthly Cumulative
Total FY-78

1. OVERSEAS ACTIVITIES (C)



2. DOMESTIC ACTIVITIES (C)

Survey Activity:

25X1A

██████████ Surveys Completed	3	17
Washington Metropolitan Facilities Surveys Completed	8	68
Non-NFIB Facilities Surveyed	4	18
Non-NFIB Facilities Follow-up and Support	2	38

PhySD Monthly Report APRIL 1978 (Continued)

	<u>Monthly</u>	<u>Cumulative Total FY-78</u>
Advice and Guidance	136	709
Security Violations Program		
Investigated Domestically	62	443
Domestic Charged	32	230
Overseas, Correlated/Charged	20	178
Briefings	0	5
Investigations	2	26
Support Activities (Capitol Hill)	8	30
Special Projects or Assignments	1	32
Briefcase/Package Inspections	1	4

3. HEADQUARTERS ACTIVITIES (C)

Security Duty Office		
Incidents Involving Written Reports	52	368
Security Assistance Cases	1,463	11,284
Security Inspections of Agency Facilities	400	2,682
Receptionist Section		
Total Number of Visitors Processed	11,203	72,373
Collateral Clerk Office		
Number of Fines Collected	149	1,162
Money Collected	\$775	\$7,202
Identification Section		
Staff Badges Issued	683	6,311
VNE Badges Issued	89	833
Credentials Issued	154	1,192
Staff Badges Destroyed	429	1,993
VNE Badges Destroyed	104	816
Credentials Destroyed	152	1,071
Security Services Section		
Security Equipment Service Calls	844	6,013
Special Support Assignments/Man-hours	529	2,155
██████████ Escort Assignments	1,016	6,285
Classified Escort Assignments/Man-hours	51	200

25X1A

4. SAFETY ACTIVITIES (U/AIUO)

Safety Surveys	7	39
Man-hours	240	1,020
Special Safety Inspections	6	37
Man-hours	14	128

PhySD Monthly Report APRIL 1978 (Continued)

	Monthly	Cumulative Total FY-78
Accident Investigations	0	3
Accident Reports Processed	53	415
Analytical and Statistical Reports Prepared	0	3
Training Given		
Formal Full-time Programs	1	5
Number of Students	25	104
Student Man-days	125	433
Briefing Sessions		
Number of Sessions	2	46
Number of Attendees	50	3,961
Student Man-hours	50	4,107
Special Programs	0	1
Number of Attendees	0	1,834
Safety Literature Distributed	2,600	18,131
Fire Alarm Tests Conducted	0	0
Support Actions	32	131
Fire Drills	0	4

5. INDUSTRIAL SECURITY BRANCH ACTIVITIES (U/AIUO)

Audit Activity		
Audits Completed	3	21
ISB Travel*		
Man-days on Domestic TDY	12	407
ISB Training--Man-hours*	184	353

6. PHYSICAL SECURITY DIVISION TRAVEL (C)

Man-days on Overseas TDY	150	443
Man-days on Domestic TDY	22	550
Total Man-days on TDY	172	993

7. PHYSICAL SECURITY DIVISION TRAINING (U)

Man-hours Receiving Training	353	2,117
Man-hours Conducting Training	91	693

*ISB's figures also included in overall Division figures (#6 and #7).

PHYSICAL SECURITY DIVISION

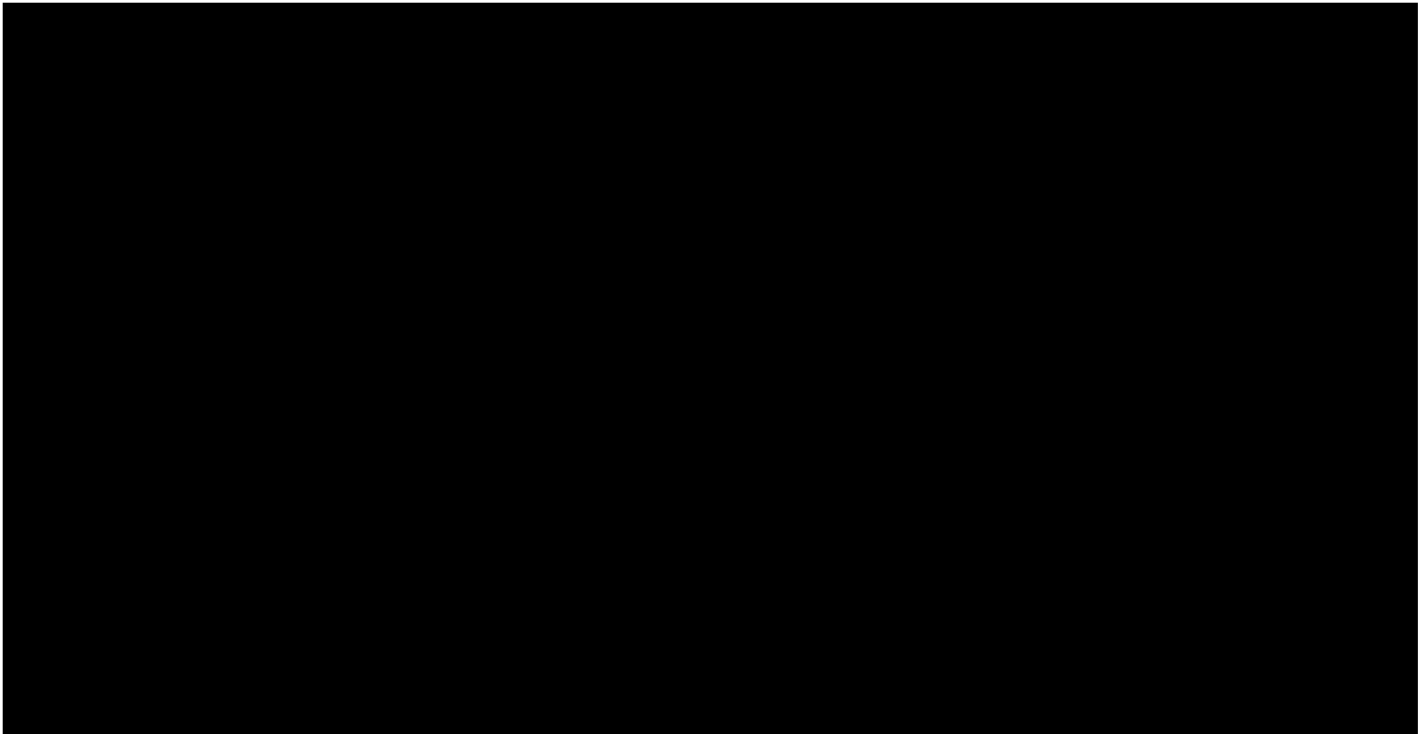
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ROUTING AND RECORD SHEET

SUBJECT: (Optional)
PhySD MONTHLY REPORT

FROM: Chief, PhySD <i>of the</i>	EXTENSION 	NO. DATE 10 May 1978
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TO: (Officer designation, room number, and building)	DATE		OFFICER'S INITIALS	COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)
	RECEIVED	FORWARDED		

1. DD/PTOS

10 MAY 1978

2.

3. *A/C* / PPG/OS

10 May 1978 *BJ*

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