

3 January 1980

25X1A

MEMORANDUM FOR: Deputy Director of Security (P&M)
FROM: [REDACTED]
Chief, Security Records Division
SUBJECT: SRD Productivity Data FY 1980

Attached is a copy of the SRD Statistical Report
for December 1979.

[Handwritten Signature]
[REDACTED]

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Att

cc:
C/PPG

SECURITY RECORDS DIVISION - FILING ACTIVITIES					FISCAL YEAR 1980		
	FILES REQUESTED	FILES PULLED	FOLDERS FILES	FILES RECHARGED	DELINQUENT FILES	DOCUMENTS FILED	UNFILED DOCUMENTS
OCT.	15,661	13,072	13,704	3,733	798	7,788	6,250
NOV.	9,925	8,193	10,852	3,503	447	9,445	2,100
DEC.	10,105	8,383	8,825	2,174	518	6,944	4,200
JAN.							
FEB.							
MAR.							
APR.							
MAY							
JUN.							
JUL.							
AUG.							
SEPT							
TOTAL							

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SECURITY RECORDS DIVISION - INDICES ACTIVITIES								FISCAL YEAR 1980
	PRIORITY REQUESTS	TERMINAL SEARCHES	MANUAL SEARCHES	FILES PULLED	NEW RECORDS ADDED	IMPERSONAL RECORDS PURGED	SECURITY DOCUMENTS NUMBERED	ACCUMULATIVE TOTAL OF SANCA RECORDS
OCT.	1,097	1,505	224	248	945	902	2,592	1,535,261
NOV.	966	1,469	112	297	1,238	502	1,400	1,511,163
DEC.	718	887	291	210	477	732	566	1,482,927
JAN.								
FEB.								
MAR.								
APR.								
MAY								
JUN.								
JUL.								
AUG.								
SEPT								
TOTAL								

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SECURITY RECORDS DIVISION - COMMUNICATIONS ACTIVITIES											FISCAL YEAR 1980	
	TELETYPE MESSAGES			DISPATCHES			CABLES				MANIFESTS	
	RECEIVED	TRANSMITTED	TOTAL	INCOMING	OUTGOING	TOTAL	INCOMING	OUTGOING	NON-AGENCY	TOTAL	INCOMING ITEMS	OUTGOING ITEMS
OCT.	1,616	912	2,572	39	2	41	683	392	1,495	2,570	426	2,474
NOV.	1,673	827	2,500	31	2	33	1,100	382	2,871	4,353	380	2,740
DEC.	1,583	860	2,443	8	1	9	1,030	424	2,636	4,090	340	2,541
JAN.												
FEB.												
MAR.												
APR.												
MAY												
JUN.												
JUL.												
AUG.												
SEPT												
TOTAL												

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 SECURITY RECORDS DIVISION - CASE PROCESSING FY 1980

	PENDING BEGINNING OF MONTH	RECEIVED	PROCESSED	PENDING END OF MONTH
OCTOBER	125	2,748	2,553	320
NOVEMBER	320	2,782	2,857	245
DECEMBER	245	2,464	2,559	150
JANUARY				
FEBRUARY				
MARCH				
APRIL				
MAY				
JUNE				
JULY				
AUGUST				
SEPTEMBER				
TOTAL				

ROUTING AND TRANSMITTAL SLIP

25X1A

TO: (Name, office symbol, room number, building, Agency/Post)		Initials	Date
1.			
2.	C/PPG 4E-70	<i>1 Jm</i>	<i>4 Jm</i>
3.	[REDACTED]		
4.			
5.			

Action	File	Note and Return
Approval	For Clearance	Per Conversation
As Requested	For Correction	Prepare Reply
Circulate	For Your Information	See Me
Comment	Investigate	Signature
Coordination	Justify	

REMARKS

FYI

DO NOT use this form as a RECORD of approvals, concurrences, disposals, clearances, and similar actions

FROM: (Name, org. symbol, Agency/Post)	Room No.—Bldg.
C/SRD	GE-31
	Phone No.
	7338