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ROUTING AND RECORD SHEET

SUBJECT: (Optional) LONG-RANGE SPACE PLANNING					NO. 82-4156	
FROM: Planning Staff			EXTENSION		DATE 15 Jan 82	
TO: (Officer designation, room number, and building)		DATE		OFFICER'S INITIALS		COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.) DD/A Registry 82-0160 1-2 FITZ What d'you think? g
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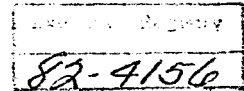
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15 JAN 1982

NOTE FOR: Executive Director

FROM : [] Planning Staff

SUBJECT : Long-Range Space Planning



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The following information is provided per our discussion of 4 January regarding the impact of the Capabilities in 85 Study on Long-Range Space Planning [] group).

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o Planned increases in personnel through 1983 saturate the capacity of the Headquarters compound (including the new building). Constraints include building size and traffic management.

o The Building Planning Staff recently received guidance from the Comptroller [] positions to be added between 1984-1987.

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o The Capabilities in 1985 exercise proposes an increase [] positions for 1984 to 1988 (or so). An estimated [] of these would be overseas. These numbers will be refined in the 1984 budget submission.

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o There is therefore a gap of about [] in the planning.

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o The big problem is that we are not likely to be allowed to increase the population on the Headquarters compound.

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Consequently, we propose that long-term building planning continue as follows:

o Building Planning Staff should assume an addition of [redacted] in the years 1984-1988.

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o There will be no further increase to the Headquarters compound beyond that to be accommodated in the new building [redacted]

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o Options for housing the additional [redacted] employees will be developed.

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o We can review the impact of actual requests when the budget submission is received from the Directorates (due in Comptroller's office on 7 May 1982).

o Building plan would then be refined for inclusion with the final budget (15 Sept. 1982).



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