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ODP 0-1507 13 November 1980

MEMORANDUM FOR:	Acting Deputy Director for Administration
FROM:	Bruce T. Johnson Director of Data Processing
SUBJECT:	ODP Report for Week Ending 12 November 1980

Special Training

A special VM course was presented to the Director of Communications, several other high level OC managers, and their secretaries. A total of 14 OC personnel attended two separate six-hour sessions. The purpose of these special classes was to give instruction and hands-on workshop experience in creating and editing VM files and transferring files between locations. It is now possible for the Directors of OC and ODP to communicate via

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terminals.

Johnson Bruce⁄

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