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17 August 1981

Excerpts from ODP Staff Meeting - 14 August 1981 (U)

1. The Offices of Logistics and Communications have received funding for a sole source contract for an accelerated program (known as FASTWIRE) for installing terminals. Competitive bids will be requested the first of the year for the contract to supplant FASTWIRE. (U)

2. Concern has been expressed about the installation of non-TEMPEST word processors in the [] building. ODP will work with COMSEC and the Office of Security to reduce security risks. (U)

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3. NFAC is to be reorganized, and there was some discussion at the staff meeting of what the implications will be for ODP, its records, and its security controls. To support the reorganization, NFAC will move part of its personnel to [] building. OS will remain for the moment at Headquarters. The 4C project will still move to [] however. (C)

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4. The proposal recently made, that retirees who had been under cover of any sort during their career must keep that cover in retirement, will be discussed at a DD-level meeting on 20 August. (C)

5. The DCI spoke to the candidates for the upcoming Senior Officer Development Course. There was a question and answer period after his speech. (U)

6. The DDCI has signed a memo calling for a records inventory for the Agency. ODP has a year's start on this records inventory, thanks to the work already done by the RMO and those who have been cooperating with him to develop the ODP records system. (U)

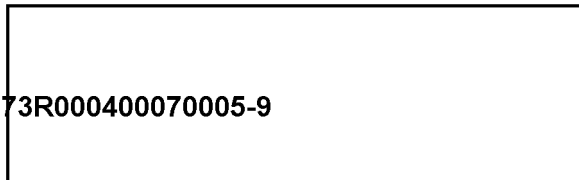
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8. The DDA CORE Committee has finished its work and reported to the ADDA. The CIA CORE Committee will begin its work the week of 17 August. The DCI cited the work of the DDA CORE Committee as a model for the CIA CORE Committee to follow. (U)

9. Mr. Sherman has expressed concern about data system security and data base management for OF files. A meeting is planned with ISSG, OF, and Audit Staff personnel to explore some of these issues. (U)

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10. An ODP Notice has been sent out announcing the official appointments of [redacted] as Chief, Management Staff; [redacted] as Associate Deputy Director for Applications; and [redacted] as Chief, A Division. (U)

11. Mr. Johnson attended a meeting recently with Messrs. Fitzwater, Hart, McDonald, and [redacted] to discuss a word processing RFP. As a result of the discussions, the DDA requested that the RFP be made more comprehensive and cover overseas word processing requirements. IMS/DDO is cooperating in the modification of the RFP to meet this requirement. (C) 25X1

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12. [redacted] has resigned from the Agency to take a position in private industry. [redacted] has been designated Chief, ISSG/OS. (C) 25X1

13. Mr. Johnson, other ODP officers, and some OIS personnel met last week with representatives from the National Archives and Records Service (NARS) to discuss our request to be relieved of responsibility for the detailed justification for word processor installations. It was a cordial exchange. If they approve the waiver, they may ask us to do more about measuring increases in productivity in our use of office automation, and to share results of such measurements with NARS. (U)

14. The PHOTINT Tasking Office is being renamed the Office of PHOTINT Collection. (U)

15. Attached are excerpts from the ODP Division/Staff weekly reports, a copy of our weekly report to the DDA, and the ODP Personnel Report. (U)



Att: a/s

ODP 81-1057
13 August 1981

MEMORANDUM FOR: Acting Deputy Director for Administration
FROM: Bruce T. Johnson
Director of Data Processing
SUBJECT: ODP Report for Week Ending 12 August 1981

Aid to Government Agency

Members of Engineering Division, ODP, met with a representative of the Office of Finance and a delegation from the Army Foreign Science Technological Center to discuss arrangements for this group to purchase six Delta Data 7268T's from the Agency. [REDACTED]

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CAPER/PERINSUR

The Microdata 8750 System was delivered on 4 August to Ames Building. It will be installed and stress tested by the vendor this week. This system will replace the Microdata 6000 for CAPER/PERINSUR applications for the Office of Personnel. [REDACTED]

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/s/ Bruce T. Johnson

Bruce T. Johnson

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Excerpts of ODP Div/Staff Reports for Week Ending 12 August 1981

Management

Outstanding Advances. As of 12 August, 43 advances remain outstanding, none of which are delinquent. (AIUO) [redacted]

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Applications

CAMS1 Statement of Work was published in final copy. The procurement request paper work is in the final stages and is scheduled to be forwarded to OL/PD this week. The procurement will need to be reviewed by the Contract Review Board. The review is scheduled to take place within two weeks. (AIUO) [redacted]

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[redacted] was given an award by the Deputy Director for Administration for her successful completion of the AIM (Upward Mobility) program.

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[redacted] transferred to C Division from D Division on 10 August. He can be reached at 2D42 [redacted]

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[redacted] returned to work on 10 August from his trip to Germany where he took part in the 14th World Games (Deaf Olympics). He played on the U.S. Water Polo Team and was given a USA Polo Ball for being the most courageous player.

Processing

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[redacted] is resigning to take a job in private industry. Her last day will be 21 August.