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Excerpts from ODP Div/Staff Reports for Week Ending 01 September 1982

Processing

On 24 August, the Office of Current Operations (OCO) successfully tested their Genigraphics/VM1 link. OCO now plans an extended internal test phase where they will use the link and associated software for word chart production. (U) [redacted]

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[redacted] attended the first International Oracle User Group meeting in San Francisco from 23-25 August. [redacted] attendance was sponsored by ORD. The meetings were informative and [redacted] was able to make several good contacts with the vendor and other ORACLE users. (U) [redacted]

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Administrative Staff

Arrivals and Departures:

[redacted] reassigned from OCR to SPD on 30 August.  
on [redacted] signed from OIS to DD/A

Applications

ASAPS (Agency Standard Automated Property System). Work on the SOVA (Office of Soviet Analysis) implementation of ASAPS was completed with the conversion of SOVA's database from VM files to RAMIS files. SOVA will now begin maintaining the system themselves. (U) [redacted]

PAYROLL (Biweekly Payroll System). Preliminary analysis has begun on the new Medicare tax work order. Thirty-six programs and twenty-seven structures may have to be modified to incorporate this tax into the Biweekly Payroll System. A meeting is scheduled with representatives of the Office of Finance (OF) on Monday afternoon to discuss the requirements for this effort. (U) [redacted]

Training During the Past Week:

A five-day course, GIM II Procedures, was completed by 12 students. (U) [redacted]

A three-day course, Writing JCL, was completed by 12 students. (U) [redacted]

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ODP-82-1291  
02 September 1982

MEMORANDUM FOR: Deputy Director for Administration

FROM: Bruce T. Johnson  
Director of Data Processing

SUBJECT: ODP Report for Week Ending 01 September 1982

1. New Output Area in Ruffing Center

GSA began construction in the Customer Service Area of the Ruffing Center on Wednesday, 25 August. The area will provide additional access controls and centralize the output distribution area. Construction is scheduled to be completed within a week. (U)

2. SAFE

On 25 and 31 August, representatives of CIA/ASG, CIA/OT&E met with CSPO representatives to discuss Early Capability (EC) training requirements. The purpose of the meetings was to define tasks and associated resources to include in an EC Training Plan. (U)

The Contracting Officer reviewed the Burroughs settlement proposal and drafted a letter of advice and instruction to TRW which delineates the Agency position regarding the Burroughs claim. Since various levels of Agency management have interfaced with TRW and Burroughs regarding this issue, the letter to TRW has been routed to all involved parties within the Agency up to the ADDA to ensure Agency consistency with the advice being provided. (U)

3. Headquarters Regulations and Notices

Management Staff (MS) provided comments to Regulations Control Division, OIS on the proposed revision of HR  Appearances of Agency Personnel Before Non-Government Groups, Draft D (Job #9912). MS did not concur due to this version of the regulation requiring an approval process for even attendance (not personal appearance or presentation as in previous versions) at a non-government meeting, symposium, etc. MS feels that this expansion of the scope of the regulation would inundate senior approving officers with paperwork. (U/AIUO)

4. Significant Events During Coming Week

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None.



Bruce T. Johnson

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Two one-day Delta Data 7260T Operator's courses were completed by 20 students. (U) [ ]

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MPS (Message Processing System). The requirement for electronic cable organization by Office of SIGINT Operations (OSO) requires a response by D/ODP to D/OSO. One solution would be to use the AIM system for composing, coordinating, and releasing with MPS being the means to transmit cables to the CDS system. Alternative solutions are being prepared for a 01 December briefing for D/ODP. (U) [ ]

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Personnel Items:

Support to ODP:

QAD Configuration Management Support - [ ] of Booz-Allen will start working with QAD Configuration Management Branch (CMB) personnel next week to finalize the requirements for the expanded Applications Tracking System and to implement an interim Configuration Status Accounting (CSA) capability. This interim CSA capability will facilitate automated tracking of Action Items which arise from the Configuration Control Board meetings and will feature interface with the Agenda and Minutes files for the meetings. (U) [ ]

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Management Staff

1982 Reprogramming Action

Management Staff has been informed by the DDA that the ODP request for reprogramming \$194K for terminals for Applications use in the Credit Union building was only approved in the amount of \$52K. This was the portion of the requirement that could be approved by the DDA. The portion (\$142K) requiring the Comptroller's approval was not approved and will be used for another critical unfunded requirement. Our budget was adjusted on 31 August to reflect the loss of the \$142K and our requested increase in PRA. (U/AIUO) (ODP ONLY) [ ]

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~~CONFIDENTIAL~~Office of Security/Office of Data Processing (OS/ODP) Joint Working Group

The OS/ODP Joint Working Group met on 31 August. The agenda items included the identification of a new branch in ISSG that would be concerned with Agency and community computer systems, an ORD seminar on encryption, degaussing problems with 3380 disk packs, procedures for investigating and reporting system spillage, status of the Document Logging System, control of magnetic media, ODP/ISSG coordination in handling Wang equipment, DCID 1/16 requirements for ISSO's, and planning for a risk analysis of Agency computer systems. (C)

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Finance

As of 31 August, \$29,655 was outstanding in 70 advances to ODP travelers. No accounts were delinquent. (U/AIUO)

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