



OCD

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Date of establishment of OCD 1947
Staff as of 31 Dec. 1947
1948
1949
1950
1951
Contemplated growth to 30 June 1952

Separate divisions and their functions

- Library
- Industrial registers
- Biographic registers
- Special registers
- Graphics registers
- Machine records
- Liaison Division

Growth of available information as of

31 Dec. 1947
1948
1949
1950
1951

- Methods of collection
- Methods of dissemination - growth of reports and customers
- Customers within CIA
- Other agencies *as customers*

Satisfaction of requirements

- Actual example of operation
- Percentage of requirements filled - *does not mean much.*
- Average time in answering
- Microfilming of records

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- Availability of information
- {Special machines developed
- {Further progress to be made

- {Danger in acquisition of too much material
- {Possible tendency to obscure most significant points
- {Methods to avert this -



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Keeping information up-to-date
Eliminating obsolescent material

Overlap with other Agencies

Chart showing present set-up

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