


1953

T/O 60

Priorities:

People

Intelligence Index	35
Research and development: maintenance of special equipment	7
 for CS)	2
Motion Picture Film Index	2
Tentative Microfilm Program	7
Photo Index	2
Gazeteer Operation	3
Foreign Trade Regiset (for ORR)	2

25X1X4

Microfilm Task Force

What was it 1967?

May 1948 - punched card procedures developed for the purpose of producing gazeteers of place names for the NIS program. To date gazeteers for 37 countries & 296,689 place names have been completed.

See memo from Maj. Office to Executive Director, Machine Division, 12 July 50
Request for information in management office, 1949-57 58-98/3

For purposes of efficient operation, the key punching is performed in the Board of Geographic Names, South Interior Bldg. Machines & personnel as those of Machine Records Division.

See M.D. Folder 1960 of NIS Gazeteer Program 3 Jan 60

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No Foreign Dissem



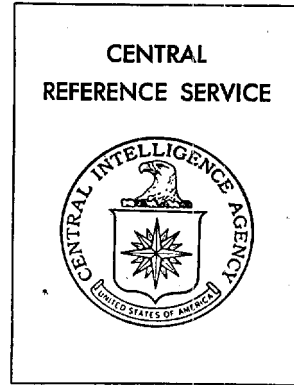
Approved For Release 1999/09/24 : CIA-RDP84-00951R000300030010-7
MACHINE DIVISION

The book and periodical subscriptions purchase record maintained by CIA Library was ~~maintained~~ placed on a punched-card basis in 1949. As a result of the information and control provided by the punched-card method, the cost of the annual periodical subscriptions was reduced by \$1200. ✓
Based on information furnished in monthly punched-card reports, additional annual savings are being realized by maintaining the number of periodical subscriptions at a minimum.

(See Memo from Management Officer to Acting Executive/SP "Outline of Present Applications of Punched-Card Method" 12 July 50 CONF in Folder Management Office 1949-51 58-98/3)

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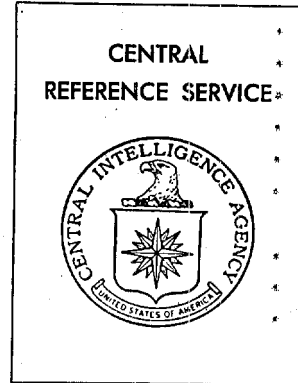
The Administrative Projects Branch was established in the present Machine Methods Division in the fall of 1947, to perform accounting and administrative records work on a punched-card basis for the Administrative Staff of CIA.

- a. Personnel Statistical Records
- b. " Qualifications "
- c. " Strength Reporting
- d. Applicant Application Records
- e. " Qualification Records
- f. Physical Inventory and Reconciliation of Warehouse Stock for Special Support Staff
- g. Personnel Position Control, OCD
- h. Book and Periodical Subscription Purchase Record, CIA Library
- i. Machine Utilization Records

(From Management Officer to Executive "Outline of Present Applications of Punched-Card Method" July 12 1950 CONF in Management Office 194-51 59-98/4)

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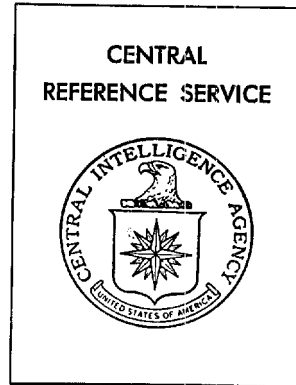
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Conversion from EAM equipment to an EDP based system, will have a distinct benefit in that the ever increasing depletion of manpower that has been taking place in the EAM operation will slow down considerably. The maintenance of the EAM operation has been seriously impaired by the steady defection of personnel, recognizing its decadence, to computer installations.

25X1A9a Conant to [REDACTED], Plans and Technology Officer, OCI
"Contribution to Your Draft Paper "Choosing the Directorate's
Central File System" 15 Nov 66 Secret 68/487/1

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MACHINE DIVISION

May 1964

Transferred two programs (input portion) from EAM equipment to 1401 computer. Savings in processing time are 7 hours per day on Intellofax and 8 hours per week on Graphic Register.

(Memo from AD/CR to Chief, Administrative Staff, O/DD/I 26 May 64
Secret in CHRONO 1964 " 68-487/2

1966

Memo from AD// D/CR to DD/I "Request for Authorization to Upgrade OCR EAM Equipment" 1 Nov 66 SECRET (in Chrono 1966 71-21/1)
(and approved by Paul Borel, Director of Intelligence Support)

1. A large portion of existing EAM unit records and attendant systems lend themselves to EDP applications, e.g. card explosion, tape manipulation, report preparation, and varying degrees of computer processing.
2. A complete cost trade off between computer rental and EAM equipment release realized by conversion can be accomplished between January 1, 1968 and July 1, 1968, providing implementation begins immediately. The cost of a 360/30, operating in conjunction with a 360/29 on January 1, 1968 (\$10,468/month) plus the cost of residual EAM equipment (\$8,036- combined monthly rental \$18,504) will be less than the current monthly rental cost of existing EAM gear (\$19,284.)
3. Human and fiscal resources of OCR dictate a simplified programming effort using COBAL 360 and canned utility and report generation programs in order to provide a maximum return on the investment and remain within the capabilities of the Office.
4. Immediate acquisition of a 360/30 system being turned back to IBM from OCS on 31 October 1966 is feasible and desirable in view of the relief that can be afforded OCS and the OCR file conversion applications that can be achieved by 1 Dec 1966.

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