

✓ CENTRAL REFERENCE SERVICE: THE BIOGRAPHIC EFFORT

Approved For Release 2003/12/03 : CIA-RDP84-00951R000400010061-2

FROM
BIO. TASK TEAM
STUFF

The Central Reference Service is one of nine major offices within the Directorate for Intelligence. [Its mission is to provide whatever information Agency components require.] [To this end] CRS acts as the Agency's document recipient and disseminator for all intelligence issuances except for certain sensitive operational data, providing both CIA and non-CIA offices with copies of appropriate Agency reports, and in addition providing CIA offices with reports received from other agencies; serves as the institutional memory of the Directorate for Intelligence, as well as for much of the Agency and the intelligence community, by storing information reports and finished intelligence on microfilm or in hard copy for later reproduction and dissemination on request; acts as the US government's representative in administering a world-wide publications procurement program; collects, maintains files on, and services requests for personality photography and motion pictures; maintains files and services requests on foreign industrial installations; maintains the CIA Library as a general open-source reference library; and is responsible for the maintenance of files and the production of positive biographic intelligence on all foreign personalities except military.

[CRS' biographic services and production are perhaps its most visible activities.] This paper is a description of the CRS biographic effort.

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Approved For Release 2003/12/03 : CIA-RDP84-00951R000400010061-2

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