

TERMS OF REFERENCE
OF
THE NATIONAL SECURITY COUNCIL INTELLIGENCE COMMITTEE
WORKING GROUP

(effective 1973)

1. 1. Establishment of a National Security Council Intelligence Committee (NSCIC) was directed by the President in his memorandum of 5 November 1971, "Organization and Management of the U.S. Foreign Intelligence Community," which was reflected in the revised National Security Council Intelligence Directive No. 1, "Basic Duties and Responsibilities," effective 17 February 1972. NSCID No. 1 provides (paragraph 2) that the NSCIC is to "give direction and guidance on national substantive intelligence needs and provide for a continuing evaluation of intelligence products from the viewpoint of the intelligence consumer."

2. Authority

The NSCIC Working Group was formed pursuant to discussion at the initial NSCIC meeting of 3 December 1971.

3. Organization and Membership

a. Chairman of the Working Group will be designated by the Chairman of the NSCIC.

b. Membership of the Working Group will include one representative of each NSCIC Principal, or, at the election of the Principal, a maximum of two representatives.

c. Except for the representative of the Director of Central Intelligence, members of the Working Group should be consumers of intelligence rather than intelligence officers.

d. The representative of the Director of Central Intelligence will serve as chairman of an Intelligence Sub-Group, which will include representatives from the major intelligence production organizations.

e. Intelligence users from departments or agencies not represented on the NSCIC, intelligence program managers, and representatives of particular intelligence production organizations may be invited to participate in Working Group meetings when matters within their particular interest or expertise are on the agenda.

4. Mission

The mission of the Working Group is to support the NSCIC and to facilitate NSCIC actions to give direction and guidance on national substantive needs for intelligence and provide for a continuing evaluation of intelligence products from the viewpoint of the intelligence consumer.

5. Functions

a. The Working Group will:

(1) Present action recommendations to the NSCIC in furtherance of the mission assigned to the NSCIC in paragraph 2 of NSCID No. 1.

(2) Conduct such studies, surveys, reviews and inquiries as may be directed by the NSCIC in execution of its mission.

(3) Initiate such studies, surveys, reviews and inquiries as the Working Group considers are pertinent to the furtherance of the program of the NSCIC to:

(a) Improve the expression of consumer needs for intelligence.

(b) Evaluate the responsiveness and quality of intelligence products from the viewpoint of the intelligence consumer.

b. The Intelligence Sub-Group of the Working Group will provide such inputs from the intelligence community as are required for the accomplishment of Working Group projects and studies.

6. Method of Operation

a. Regular meetings of the Working Group will be held on the first _____ of each month. The Chairman can call a special meeting with the approval of the majority of the members. Any member desiring a special meeting will so advise the Chairman. Regular meetings may be cancelled if a poll indicates the majority of the members so desire.

b. Action projects for Working Group sponsorship can be proposed by any member of the Group.

c. Responsibility for the conduct of studies and preparation of reports undertaken under Working Group sponsorship will be assigned by the Chairman, as agreed among the members.

d. For the preparation of studies and reports, the Working Group can establish interagency task groups or assign responsibility to a single organization as determined on the basis of the nature of the problem.

e. All studies and reports prepared under auspices of the Working Group will be submitted to the Working Group for its consideration prior to being given any dissemination by the task group or other persons charged with preparation of the documents.

f. Working Group decisions will be reached by consensus among the members, but the Chairman, in forwarding the results of Working Group action to the NSCIC, will advise the NSCIC of the dissent or differing opinion of any member who so requests.

g. Studies and reviews accomplished under Working Group auspices for background and informational use which do not contain action recommendations and which the Working Group considers do not require referral to the NSCIC may be disseminated by the Working Group chairman directly to such organizations and agencies as the Working Group considers would find them useful.

7. Staff Support

The Chairman of the Working Group will designate an Executive Secretary who will arrange for provision of support as required by the Working Group.