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THE PRESIDENT'S COMMISSION ON EXECUTIVE EXCHANGE
THE WHITE HOUSE

December 2, 1981

DD/A REGISTRY
FILE: *Training-3*

MEMORANDUM FOR MR. HARRY FITZWATER
DEPUTY DIRECTOR FOR ADMINISTRATION

FROM: JUNE G. WALKER
EXECUTIVE DIRECTOR

SUBJECT: President's Commission on Executive Exchange

The President's Commission on Executive Exchange will accept nominations for participation in Exchange XIII of the Executive Exchange on March 1. The Commission will select — on a competitive basis — no more than 20 Federal executives for participation in the Exchange. These men and women will represent the Federal Government in business. Hence, we will accept for nomination only those executives you have personally approved as top caliber, those for whom there is gain by an Exchange experience and who can provide substantial contribution to the Government upon return.

The President has stated that participation in the President's Executive Exchange be considered as an investment in future management of the Federal Government. Because of this and because of current budget and personnel reductions, we ask you to carefully review the papers of those presented for nomination, to discuss participation with the potential nominees, and to assess the nominee's re-entry options.

Thank you.

A handwritten signature in cursive script, appearing to read "June G. Walker".

Enclosures