

Director  
Intelligence Community Staff  
Washington, D.C. 20505

9 April 1982  
ICS-82-3221

MEMORANDUM FOR: National Foreign Intelligence Program Managers

SUBJECT: Appeal to Authorization Conference

1. You have been provided, via IC Staff program monitors, working summaries of the recommendations of the Senate and House authorization committees. HPSCI staff believes their classified annex and report will be available around 25 April; the Senate Committee's annex and report is scheduled to be released in the 20-30 April time frame. SSCI staff feels there is a possibility the authorization conference will be held in May. The HPSCI staff says a May conference is possible, but June is more likely.

2. I believe we ought to appeal the authorization actions of both the House and the Senate Committees in a single communication to the conference. To this end, please prepare inputs to the DCI appeal letter (or modifications to what you have already provided) in the attached format and provide them to [redacted] who has overall responsibility for assembling the DCI appeal package. [redacted] is Director of the IC Staff's Office of Community Coordination and can be reached on [redacted] secure. Please provide your program appeal sheets, as well as suggested language for the DCI's covering letter, by COB 29 April. There will, of course, be an opportunity to update or offer additional appeals following receipt and distribution of the committee reports.

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Attachment:  
As Stated

Attachment

1. All typing should be single spaced, with a LETTER GOTHIC, 12 pitch font. Government bond paper size 8 $\frac{1}{2}$  x 11 inches should be used. Left-hand and right-hand margins should be approximately one inch from sides of paper.
2. Classification should be capitalized and typed at top and bottom of page.
3. Two spaces under(top)/over(bottom) classification all codewords applicable to the page should be typed in capital letters.
4. Approximately two inches from the top of the page the program name should be centered, capitalized, and underlined.
5. Three spaces from the program name, again centered, capitalized, and underlined, would be: FY 1983 AUTHORIZATION ACTIONS, with the phrase, (\$ in Millions) immediately underneath.
6. The column headings (if applicable) will be placed as on the attached sample.
7. The phrase JUSTIFICATION AND IMPACT will usually fall four inches from the top of the page. All paragraphs will be blocked style. Double spacing should be used between paragraphs and format will follow the sample that is attached.
8. At the lower right-hand corner of the page should appear the appropriate caveat of channel handling of each page, followed by the codeword and classification (see 2 & 3 above).

Attachment/Sample

PROGRAM NAMEFY 1983 AUTHORIZATION ACTIONS  
(\$ in Millions)

<u>ITEM</u>	<u>HPSCI</u> <u>REDUCTION</u>	<u>SSCI</u> <u>REDUCTION</u>	<u>SUBJECT</u> <u>TO APPEAL</u>	<u>APPEAL</u>
PROGRAM	-18.2	0	-18.2	+18.2

JUSTIFICATION AND IMPACT

The Intelligence Community etc., etc. If at all possible, use a LETTER  
GOTHIC, 12 pitch, font for all typing.

New paragraphs also are to be blocked.

- Sub paragraphs should be set off by a tick and are also to be blocked in style, such as this.
- Sub-sub paragraphs may be further set in, but also are to be blocked in form.

HANDLE VIA \_\_\_\_\_  
CONTROL CHANNELS

SUBJECT: Appeal to Authorization Conference

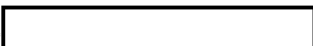
ICS-82-3221

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- 1 - Executive Registry

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- 1 - D/OCC
- 1 - D/OPBC
- 1 - D/OA&E
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DCI/ICS/OCC/LCS



(12 April 1982)

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