

TRANSMITTAL SLIP		DATE 11 March 1982
TO: ICS Registry		
ROOM NO.	BUILDING	
REMARKS: <p style="text-align: center;">LOGGED 15 MAR 1982 TRAIN</p>		
FROM: C/AS		
ROOM NO.	BUILDING	EXTENSION

DCI/ICS 82-4801
10 March 1982

MEMORANDUM FOR:
Director, Intelligence Community Staff

FROM:
Chief, Administrative Staff

SUBJECT: Levinson Leadership Seminar

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1. The next running of the Levinson Leadership Seminar (for SIS 1/4) will be 6-11 June. If we wish to nominate someone, we must do so by 10 May 1982. We may not be successful in getting our candidate in the seminar, but we will do what we can.

2. The course enjoys a good reputation with CIA and I have heard favorable comments from some ICS attendees. Attached is a course description. Our records indicate that the following ICS personnel have attended the seminar:

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3. Before we make selection of a candidate for the Levinson Leadership Seminar an ICS Career Service Board (CSB) action, I believe you and General Winne should determine whether you want to nominate one of your office directors. If not, then we should include selection of a candidate on the agenda for the April CSB meeting. Please let know how you wish to proceed.

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Attachment:
Course Description

Course Title: Leadership Seminar (Levinson)

<u>Grade Level</u>	<u>Length</u>	<u>Dates</u>	<u>Closing Deadline</u>
SIS 1/4	5 1/2 days FT	6-11 Jun	10 May

Course Description

This seminar is conducted by Dr. Harry Levinson and members of the Levinson Institute, Cambridge, Massachusetts. It provides a framework for understanding and reacting to a wide variety of employee and organizational problems. The objectives are to offer participants insight into why individuals think, feel, and behave as they do as well as to increase awareness of one's own motives and behavior.

Participants are asked to document personal work problems which are used as case studies for team discussion. This seminar also uses lectures, films, and discussion to examine executive stress, the psychological contract, and separation and change.

This seminar is the most advanced program offered by CIA for its senior managers and executives who are in positions of managerial, as contrasted with staff, responsibility. It is held at the

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Special Requirements

Form 73, Request for Internal Training, accompanied by an up-to-date biographic profile, is required. Each participant must prepare a brief managerial case study as precourse work for group discussion in the seminar.

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Distribution: (DCI/ICS 82-4801)

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