

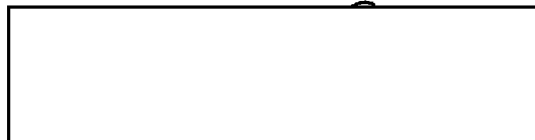
INTELLIGENCE COMMUNITY STAFF

11 October 1979



NEW PARKING REGULATIONS

1. In accordance with the Office of Management and Budget Circular A-118, dated 13 August 1979, a charge will be established for employee use of government-provided parking spaces. For the initial period, 1 November 1979 through 30 September 1981, the charge to be collected shall be 50% of the full rate charged for the parking space. The full rate will be collected beginning 1 October 1981.
2. The charge for parking will vary depending on office location. Employees at other than CHB will be governed by the cost and procedures applicable to their specific location. For employees located at CHB, the half rate for the indoor parking spaces assigned to the IC Staff is \$40 per month.
3. The IC Staff has been allocated parking spaces at Colonial Parking, Inc., 1800 G Street, NW. Parking spaces will be allocated on a priority basis for van pools, handicapped use, car pools, shift use, executive parking, etc. A higher priority will be accorded to car pools having a larger number of government riders. Parking will be reallocated at least semi-annually based on the aforementioned priorities.
4. Application for CHB parking spaces should be submitted to the Logistics Officer in a memorandum listing the names, addresses, and office phone numbers of all members of the car pool. One individual must also be listed as the primary contact for the car pool. Monthly payment for parking at CHB will be made to the Finance Officer by the last Thursday of each month between 0830 and 1100 hours.
5. The charges for parking cannot be pro-rated for only part of the month. Should an employee elect not to rent the space for a given month because of leave or official travel, the parking space will be available for issue to another employee.
6. Parking spaces in the front and side of CHB will be reserved for official and visitor parking purposes. Since this parking is very limited, all requests for official/visitor parking must be coordinated with the Security Officer, CHB, in advance.



Chief, Administrative Staff

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