

Registry

SECRET

Relation with DDO

MEMORANDUM FOR: Chief, SE Division, DDO

FROM:

[Redacted]

25X1

Director, Foreign Broadcast Information Service

SUBJECT:

Memorandum of Understanding - Processing of Classified
[Redacted] by FBIS [Redacted]

25X1X1

1. Pursuant to our earlier conversations, this memorandum establishes the parameters within which FBIS will assist the Operations Directorate in translating [Redacted] [Redacted]

25X1X1

2. FBIS estimates the current backlog at some 10 workyears of material and the current acquisition at the rate of 2 workyears per annum. We will therefore seek to contract with 10-12 people to handle the project. Four candidates have already been interviewed. Three of them were found qualified, and one is already on board. Six others are in various stages of testing/processing. The major delay in hiring them will be the security clearances involved. [Redacted]

25X1

3. FBIS will manage the project, including the hiring of applicants, negotiating contract rates, tasking and supervising the contractors, and scheduling and verifying hours worked. Payments to contractors will be charged to DO Fan Account 1134-0584. FBIS has been authorized to spend \$20,000 for FY-1981. Additional funds will be made available as needed during FY-1981. [Redacted]

25X1

4. Upon completion of the translation of a given manual, FBIS will forward the draft translation for DO substantive review and preparation of the final version. Final typing, reproduction and distribution to the primary consumer will be the responsibility of the Operations Directorate. [Redacted]

25X1

[Redacted]

25X1

CONCUR:

Chief, SE Division, DDO

Date

X

25X1

SECRET

FBIS/PG 18 Nov 80

25X1

Distribution:

- Original & 1 - Addressee
- 2 - O/D/FBIS
- 1 - Prod Gp
- 1 - Chrono

FROM FBIS orig. 60-80		DATE RECEIVED 4 Nov. 80	DATE OF MATERIAL 22 Oct. 80	CLASSIFICATION Secret	ORIGINATOR AND CONTROL NO. 25X1		
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SUBJECT Return of [redacted] memo: Sub: Memorandum of understanding processing of classified 25X1 [redacted] by FBIS 25X1							
INFO	ACTION	COMMENT	CONCURRENCE	PREPARE REPLY	RECOMMENDATION	RETURN	FILE
ROUTING	DATE	INITIALS	REMARKS				
1. AD/FBIS	11/4	in	<p><i>c/PROD: Let's type in final with my name as acting & forward to SE.</i></p> <p><i>What I really told [redacted] was that we had a critical need for space on the second floor and hoped that our case would receive favorable consideration.</i></p> <p><i>EF</i></p>				
2. c/ETPS	11/5	USM					
3. c/PROD							
4. DO/FBIS							
5.							
6.							
7.							
8. EX. REGISTRY							
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FORM 3970 2-77		FBIS REGISTRY ROUTING SLIP				(13-40)	

UNCLASSIFIED

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ROUTING AND RECORD SHEET

4985-80

SUBJECT: (Optional)
Memorandum of Understanding - Processing of
for DDO/SE by FBIS

25X1

FROM:
ACTING Director, Foreign Broadcast
Information Service

EXTENSION

NO.

25X1

DATE

22 October 1980

25X1

TO: (Officer designation, room number, and building)

DATE

RECEIVED

FORWARDED

OFFICER'S INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

1. Deputy Director for
Science and Technology
Room 6E45, Headquarters

10/27

[Handwritten initials]

DDS&T -

If there are no objections we will forward the attached memorandum of understanding to SE Division.

This covers FBIS assistance in the processing of manuals. DDO has asked that we take this over because of the problems they have encountered.

25X1

25X1

2. ~~DDS&T~~ EC/P and RS 28 OCT 1980 *[Handwritten initials]*

3. A/DDS&T

4.
5. Tom/Hal -
6. *[Handwritten initials]*

25X1

AD/FBIS

25X1

1-2 } FBIS, advises me that steps are being taken to secure space on the second floor of Key Bldg. for these contractors and that they will be hired as independent contractors with contracts less than one year in length*. Thus ceiling is not a problem, and SE Division is taking care of the funds. See no problems with this memo. Tom

* some part-time.

SECRET



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P. O. Box 2604
Washington, D. C. 20013

Paul. Robinson

DD/FBIS	<i>Jan</i>
D/FBIS	<i>Jan</i>
C/E&PS	<i>Jan</i>
ALRB	<i>Jan</i>
CMO	
C/AG	
C/PROD	
C/OPS	
C/ADMIN	
201 FILE	
EXEC. REG.	

27 February 1981

[Redacted]

Foreign Affairs Analyst
Office of International Affairs
National Technical Information Service
5285 Port Royal Road
Springfield, Virginia 22161

STAT

[Redacted]

With regard to your letter of 30 January, I should point out that
FBIS is guided in the spelling of foreign nationalities by the GPO Style
Manual. This government-wide manual lists Nigerois as the correct form
for the citizens of Niger, and we will continue to use that spelling.
Perhaps you could explain to [Redacted] that FBIS uses
Nigerois in conformity with U.S. Government Printing Office guidelines.

STAT

STAT

Sincerely,

[Redacted Signature]

STAT

✓ Chief, Liaison & Requirements Branch
(27Feb81)

STAT

DDS&T/FBIS/LRB/ [Redacted]

Distribution:

- Orig - Addressee
- 1 - E&PS Chrono *NTIS*
- 1 - ~~Other U.S. Gov't~~ Liaison File
- ① - FBIS Registry

DD/FBIS
 C/E&PS *Acem*
 C/LRB
 CMO
 C/AG
 C/PROD
 C/GPS
 C/ADMIN
 201 FILE
 EXEC. REG.

ROUTING AND RECORD SHEET

SUBJECT: (Optional)
 WALL STREET JOURNAL Editorial

FROM: [Redacted]
 DD/FBIS/DDS&T
 Room 1013 Key Bldg.

EXTENSION [Redacted] **NO.** _____
DATE 13 May 1981 **STAT**
 EXEC. REG. **STAT**

TO: (Officer designation, room number, and building)

	DATE		OFFICER'S INITIALS
	RECEIVED	FORWARDED	
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COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

Chuck:
 Per our phone conversation.

[Redacted] **STAT**
 DD/FBIS