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[Redacted]

25X1

9 September 1983

MEMORANDUM FOR: Director of Communications

FROM:

[Redacted]

25X1

SUBJECT:

Monthly Report - August 1983 [Redacted]

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Conference and Training

1. During the month of August 1983 there were 22 groups with a total attendance of 692 in conference and training activity [Redacted]. This compares with a total attendance of 20 groups with attendance of 573 during the month of August 1982. There are 28 groups with an estimated attendance of 619 scheduled during the month of September 1983.

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Support

2. Five persons have completed training for the recently initiated CPR Program [Redacted] are qualified for administering CPR and using the Robert Shaw Resuscitator. The names and telephone extensions of trained individuals will be posted on the bulletin boards in their work areas so that they may be contacted and respond to a medical emergency prior to the arrival of the local Rescue Squad.

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[Large Redacted Block]

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WARNING NOTICE  
INTELLIGENCE SOURCES  
OR METHODS INVOLVED

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SUBJECT: Monthly Report - August 1983 (U)



9. Our "Trend Report" worksheet, which is posted daily, reflected that with 91% of the fiscal year [redacted] funds are 91% obligated. A similar situation occurred last year when 83.3% of the year had passed, 83.3% of our funds had been obligated.

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10. Two additional FY1983 FAN suballotments have recently been added to [redacted] accounting processes. This brings the total to 50 separate FAN accounts totaling more than \$18 million. Eleven (11) of the accounts represent 3-year national program funds. This compares to 46 FAN accounts in FY1982 totaling \$13 million.

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11. On 17 August, a Wang Technician came to [redacted] to install a second disk drive giving [redacted] backup capability for the Alliance System. During the installation, serious damage occurred to both the old and the new disk packs, and all information, except for that copied on diskettes, was lost. On 23 August new heads in the disk drives were installed, and the old software was reloaded, enabling us to use the system on a limited basis. The latest software was to be loaded on 29 August, making the system fully operational again.

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27. We have been advised [redacted] that the beneficial occupancy date for [redacted] (Classroom and Training [redacted]) has been changed from 11 August to "late" October 1983. The contractor has recently been working his electricians and sheet metal mechanics overtime on weekends.

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