

x-Subj.

ROUTING AND TRANSMITTAL SLIP		Date
TO: (Name, office symbol, room number, building, Agency/Post)		Initials Date
1. EO/DDA		
2. ADAA		23 FEB 1983
3. DDA		23 FEB 1983
4.		
Chief, Safety Staff (for action)		
Action	File	Note and Return
Approved	For Clearance	Per Conversation
As Requested	For Correction	Prepare Reply
Circulate	For Your Information	See Me
Comment	Investigate	Signature
Coordination	Justify	

REMARKS

cc sent to D/OL

Done Dave 02/23

per telcon.

I and [redacted] will attend unless he has a conflict.

J

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FROM: (Name, org. symbol, Agency/Post)

Room No.—Bldg.

Phone No.

5041-102

OPTIONAL FORM 41 (Rev. 7-76)
Prescribed by GSA
FPMR (41 CFR) 101-11.206

* GPO : 1981 O - 361-529 (148)



STAT

12-1

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STAT

24 FEB 1983

Mr. Day (fyi)

Karen-hold

Attended by

STAT

U.S. Department of Labor

Assistant Secretary for
Occupational Safety and Health
Washington, D.C. 20210



83-0318/1

FEB 18 1983

Mr. Harry Fitzwater
Deputy Director for
Administration
Central Intelligence Agency
Washington, D.C. 20505

Dear Mr. Fitzwater:

President Reagan inaugurated a national program last April to combat drunk driving and to inform all motorists of the value of safety belts. Unfortunately, only 10 percent of drivers and passengers make use of their safety belts. Studies of actual crashes indicate that people who wear safety belts sustain 60 percent fewer serious injuries and 50 percent fewer fatalities.

On January 28, 1983, Secretary of Transportation Andrew I. Lewis and Secretary of Labor Raymond J. Donovan jointly signed a letter to all agency heads asking for their personal leadership and support in formulating a safety belt use program. An effective safety belt policy which informs your employees of the value of safety belts in an accident should be an initial action. In order to familiarize agency headquarters safety and health personnel with all aspects of the program, we have scheduled a two-hour workshop at 9:30 AM on March 17, 1983, in the first floor auditorium of the Frances Perkins Building, 200 Constitution Avenue, N.W., Washington, D.C.

You are invited to this workshop along with your agency's occupational safety and health manager and other personnel who you may wish to be involved in the program. A copy of the tentative agenda is enclosed.

An educational and instructional packet has been prepared, and it will be sent to you by separate mail this month. The packet includes several short 16mm films and other materials for use within your agency in educational presentations encouraging safety belt usage.

Your endorsement of this effort which has such a large potential for saving lives, reducing injuries, and eliminating needless waste of financial resources will be appreciated.

-2-

0115-47327
Please advise Mr. John F. Plummer, Director, Office of Federal
Agency Programs, OSHA, Room N3613, 200 Constitution Avenue,
N.W., Washington, D. C. 20210, by March 11, 1983, of the total
number of your agency personnel who will attend.

Sincerely,

Thorne C. Auchter
Assistant Secretary

Enclosure

Department of Transportation/Department of Labor

Joint Safety Belt Workshop
9:30 A.M.
March 17, 1983
U.S. Department of Labor
Frances Perkins Building
200 Constitution Avenue, N.W.
Washington, D.C.

Tentative Agenda

9:30 AM PRESIDING: (TO BE ANNOUNCED)

 WELCOME ADDRESS

 Thorne G. Auchter, Assistant Secretary of Labor, Occupational Safety and Health, DOL

9:35 AM Role of Federal agencies in national safety belt program

 Diane Steed, Deputy Administrator, National Highway Traffic Safety Administration (NHTSA), DOT

9:50 AM The result of nonuse of safety belts

 Tony Lineberry, Criminal Division, Virginia State Police, Richmond, Virginia

10:15 AM Elements of an effective usage program for employees

 Dr. James Nichols, Technical Director, Office of Occupant Protection, NHTSA, Department of Transportation

10:45 AM Use of promotional programs

 Dr. Bruce Bigelow, Analyst, Office of Driver and Pedestrian Research, NHTSA, Department of Transportation

11:00 AM Review of kit contents - availability of materials

 William Marsh, Analyst, Office of Occupant Protection, NHTSA, Department of Transportation

11:05 AM A Model Safety Belt Program

 Dick Arnold, Safety and Health Manager, Department of Transportation

11:25 AM Role of the Field Federal Safety and Health Councils, OSHA Field, etc.

 C. Thomas McCully, Special Assistant, OSHA, Department of Labor

11:30 AM Adjourn

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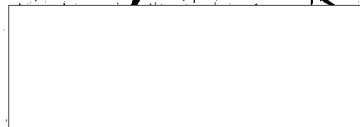
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REMARKS

cc D/O L

4- Action phase

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OPTIONAL FORM 41 (Rev. 7-76)
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EXECUTIVE SECRETARIAT

Routing Slip

TO:

		ACTION	INFO	DATE	INITIAL
1	DCI		✓		
2	DDCI		✓		
3	EXDIR		✓		
4	D/ICS				
5	DDI				
6	DDA	✓			
7	DDO				
8	DDS&T				
9	Chm/NIC				
10	GC				
11	IG				
12	Compt				
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15	D/OEA				
16	C/PAD/OEA				
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18	AO/DCI				
19	C/IPD/OIS				
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21					
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SUSPENSE

Date

Remarks:

STAT

STAT

Executive Secretary

1/31/83

Date

3637 (10-81)

83-0318

THE SECRETARY OF TRANSPORTATION
WASHINGTON, D.C. 20590

Executive Registry

83-0617

JAN 28 1984

The Honorable William J. Casey
Director
Central Intelligence Agency
Washington, DC 20505

Dear Bill:

At a White House Ceremony last April, President Reagan announced a national program to combat drunk driving and inform all motorists of the value of safety belts. Unfortunately, only 10 percent of the people in our country make use of this safety feature. At least 50 percent of the deaths and 65 percent of the serious injuries would be eliminated with the universal use of this personal safety equipment.

Each year many lives could be saved, thousands of injuries could be prevented or their severity substantially reduced, and more than 50 million dollars in compensation costs could be avoided if all Federal employees would wear safety belts during official travel.

If we can convince our employees to use safety belts while traveling in government vehicles or in private vehicles being used on official business, we will help them to develop a habit which may carry over to off-the-job driving. Not only would we be preventing much sorrow and grief for our employees, but scarce Federal dollars could be saved and channeled into productive programs.

We can and should set the example for the private sector and demonstrate that the Federal Government firmly believes in the program it is endorsing. The Departments of Transportation and Labor have joined forces in this activity. The Occupational Safety and Health Administration will have ready for distribution in February jointly-developed materials which will assist in developing and conducting a safety belt program for your agency. GSA has recently reissued a bulletin to heads of Federal agencies emphasizing management's responsibility to ensure the use of safety belts when Federal employees are riding in passenger vehicles on official business. Similar efforts are being encouraged in the private sector. Private employers, trade associations, medical professionals, law enforcement officers, and many other groups will be assisting. Several private employers, for example, have more than doubled safety belt use among their employees by the use of combined educational and incentive programs.

83-0318

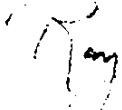


Your help is needed. We ask for your personal leadership in formulating a program for your agency which assures that an effective safety belt use policy is issued and that your employees are informed of the value of safety belts and the risks of being in an accident. Mr. Thorne G. Auchter, Assistant Secretary for Occupational Safety and Health, will shortly be inviting your Designated Agency Safety and Health Official and your agency's safety and health manager to attend a meeting where materials for the program will be explained and an overview of the national safety belt program will be discussed.

Sincerely,



Secretary of Transportation



Secretary of Labor