

18 NOV 1983

MEMORANDUM FOR: Deputy Director of Central Intelligence ²⁰⁻¹⁸

VIA: Executive Director

FROM: Harry E. Fitzwater
Deputy Director for Administration

SUBJECT: Request to Use SIS Position Allocation
from the DCI Reserve

1. We were recently advised of your approval to allocate [redacted] new SIS positions to the Directorate of Administration. While I am most appreciative of the increase, I want to take this opportunity to seek your approval to obtain from the DCI Reserve an SIS position allocation on a temporary basis to establish a position for the Chief, New Building Project Office. STAT
2. As you know, we have identified [redacted] as the focal point officer in charge of the new building. [redacted] is an SIS-02, and I believe you will agree that the responsibilities and demands which will be placed upon him warrant a position which is at least equal to, if not higher than, his present grade. STAT
STAT
3. It was my original intent to provide [redacted] with an SIS position from the FY 1984 increase. However, to do so from the limited number we received would decrease by one what I consider to be priority requirements in the Offices of Communication, Data Processing, Medical Services and Security. These Offices have [redacted] positions which have already been evaluated by the Office of Personnel as justifying an SIS level. It will indeed be difficult to deny any one Office an SIS allocation from the increase we received. STAT
STAT
4. On the other hand, the new building, albeit a long term project, is a one-time requirement which will have a direct impact on the entire Agency. For this reason, I am requesting an SIS position allocation to accommodate [redacted]. Once the new building is completed, [redacted] would be reassigned and the SIS position returned to the DCI Reserve. STAT
STAT

83-4840

5. In view of the above, your approval is requested to allocate, on a temporary basis, one SIS position from the DCI Reserve for the establishment of the position of Chief, New Building Project Office.

Harry E. Fitzwater

Harry E. Fitzwater

CONCUR: Robert W. Magee

Director of Personnel

Date

STAT

2 DEC 1983

Executive Director

Date

APPROVED:

/S/ John N. McMahon

5 DEC 1983

Deputy Director of Central Intelligence

Date

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(18 November 1983)

STAT