

DD/A Registry
83-5154/1

S E C R E T

28 DEC 1983

MEMORANDUM FOR: Director of Data Processing

FROM: Harry E. Fitzwater
Deputy Director for Administration

SUBJECT: Financial Guidance for FY 1984

25X1

1. The "Financial Guidelines for Executing the 1984 Program" as issued by the Executive Director are attached. This document includes methods to be used as well as reporting requirements for executing the FY 1984 budget. Please note the specific items to be included in any proposed reprogramming request. Also in the Comptroller's Meetings section of the attachment, the following changes and additions should be noted:

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25X1

b. Estimated personnel services requirements and FTE needs do not have to be reported as this requirement will be accomplished at the Directorate level.

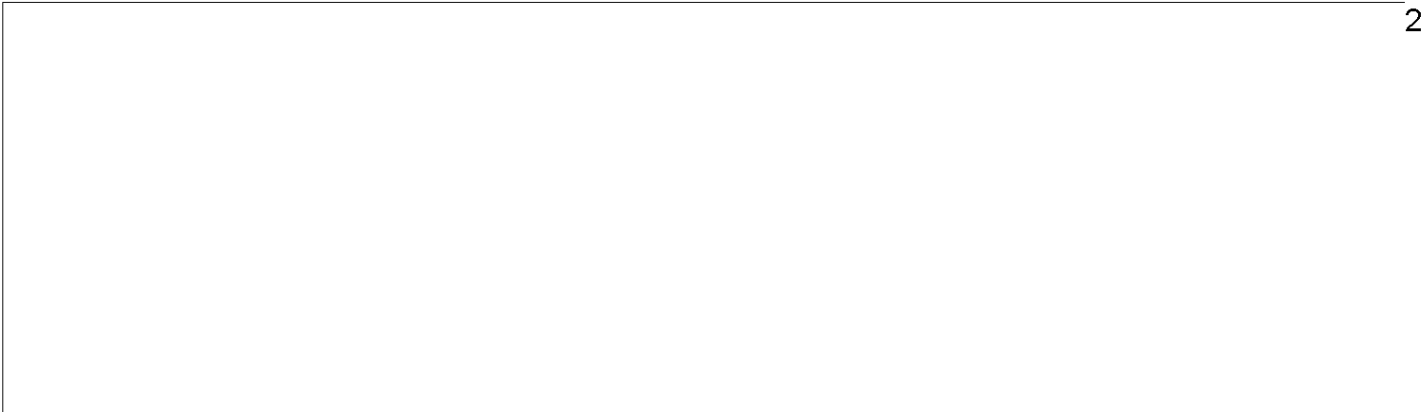
c. Status of obligations/commitments on specific activities will be requested telephonically if any are received by the Comptroller's Office.

25X1

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S E C R E T

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25X1

3. As this is the first year for execution of the SSR's, some procedural changes must be implemented, hopefully for this fiscal year only. The Office of Comptroller has agreed to permit us to prepare one Directorate consolidated reprogramming memorandum to move funds from the budgeted SSR FAN's and SOC's to the proper execution FAN/SOC's if necessary. Please forward the amounts of any requested changes to the Management Staff via AIM by 13 January 1984. It will also be necessary for your Office to "track" SSR expenditures during FY 1984 and report obligation/commitments at the end of the months of February, April, June and August. This report should be part of your normal monthly report and contain a cumulative list of items obligated or committed, quantities received or ordered and total costs involved. [redacted]

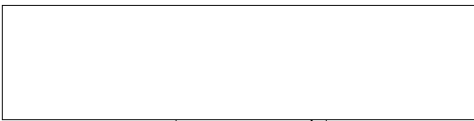
25X1

4. Again this year as an additional Directorate requirement, please advise us of any surpluses, reprogramming, or unfunded requirements (in rank order) between [redacted] in sufficient detail to permit requested action or funding. [redacted]

25X1
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5. If you have any questions on any of the above, please call [redacted] (DDA Management Staff [redacted]) or [redacted] (DDA Management Staff [redacted])

25X1
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25X1



Harry E. Fitzwater

Attachments:

- A. Financial Guidelines for Executing the 1984 Program
- B. Advice of Sub-allotment

DDA/MS [redacted] 28125X1
 Orig - Adse (w/att)
 1 - HEF Chrono (w/o att)
 1 - DDA Subject (w/o att)
 1 - DDA Chrono (w/o att)
 1 - DDA/MS Subject (w/att)
 1 - DDA/MS Chrono (w/o att)

S E C R E T

DD/A Registry
83-5754/1

S E C R E T

28 DEC 1983

MEMORANDUM FOR: Director of Finance

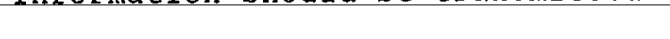
FROM: Harry E. Fitzwater
Deputy Director for Administration

SUBJECT: Financial Guidance for FY 1984




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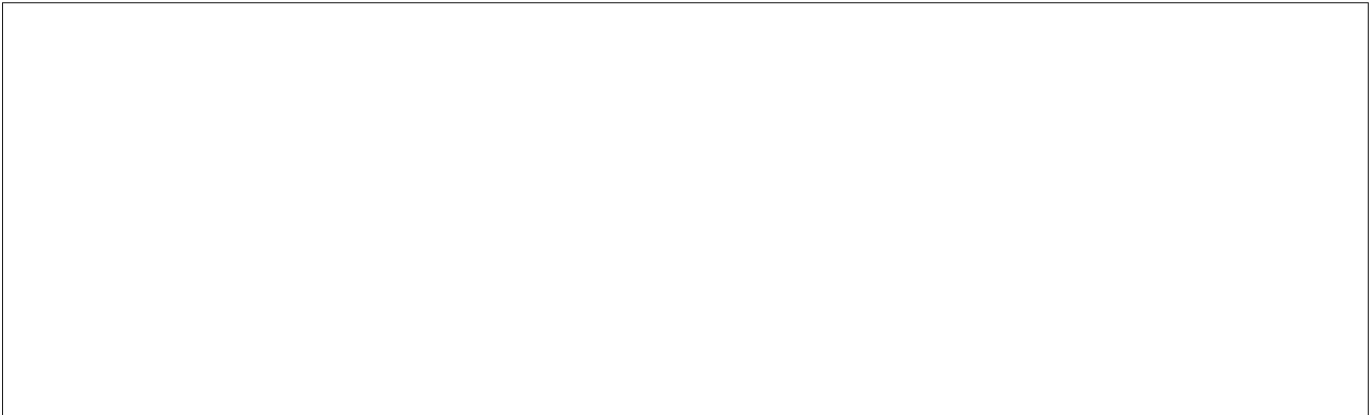
25X1



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S E C R E T

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25X1

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25X1

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25X1

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5. If you have any questions on any of the above, please call [redacted] (DDA Management Staff [redacted]) or [redacted] (DDA Management Staff [redacted])

25X1

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25X1



Harry E. Fitzwater

Attachments:

- A. Financial Guidelines for Executing the 1984 Program
- B. Advice of Sub-allotment

DDA/MS [redacted] (2825X13)
 Orig - Adse (w/att)
 1 - HEF Chrono (w/o att)
 1 - DDA Subject (w/o att)
 1 - DDA Chrono (w/o att)
 1 - DDA/MS Subject (w/att)
 1 - DDA/MS Chrono (w/o att)

S E C R E T

DD/A Registry
83-51541

S E C R E T

28 DEC 1983

MEMORANDUM FOR: Director of Information Services

FROM: Harry E. Fitzwater
Deputy Director for Administration

SUBJECT: Financial Guidance for FY 1984

25X1

1. The "Financial Guidelines for Executing the 1984 Program" as issued by the Executive Director are attached. This document includes methods to be used as well as reporting requirements for executing the FY 1984 budget. Please note the specific items to be included in any proposed reprogramming request. Also in the Comptroller's Meetings section of the attachment, the following changes and additions should be noted:

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25X1

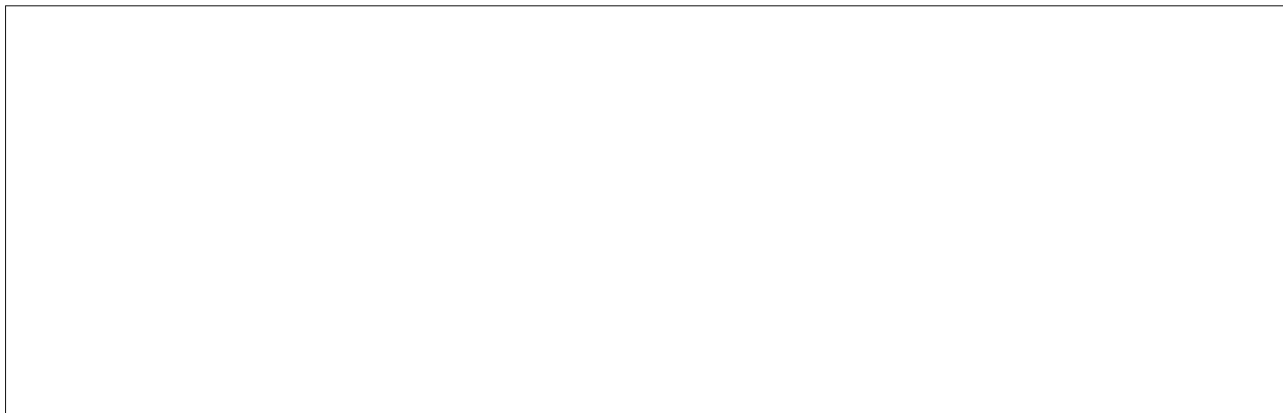
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S E C R E T

S E C R E T

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25X1
25X1

4. If you have any questions on any of the above, please call [redacted] (DDA Management Staff [redacted]) or [redacted] (DDA Management Staff [redacted])

25X1
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25X1

Harry E. Fitzwater

Attachments:

- A. Financial Guidelines for Executing the 1984 Program
- B. Advice of Sub-allotment

S E C R E T

DDA/MS [redacted] 25X1
 Orig - Adse (w/att) [redacted] (CODEC83)
 1 - HEF Chrono (w/o att)
 1 - DDA Subject (w/o att)
 1 - DDA Chrono (w/o att)
 1 - DDA/MS Subject (w/att)
 1 - DDA/MS Chrono (w/o att)

DD/A Registry
83-5154/1

S E C R E T

28 DEC 1983

MEMORANDUM FOR: Director of Logistics
FROM: Harry E. Fitzwater
Deputy Director for Administration
SUBJECT: Financial Guidance for FY 1984 [redacted]

25X1

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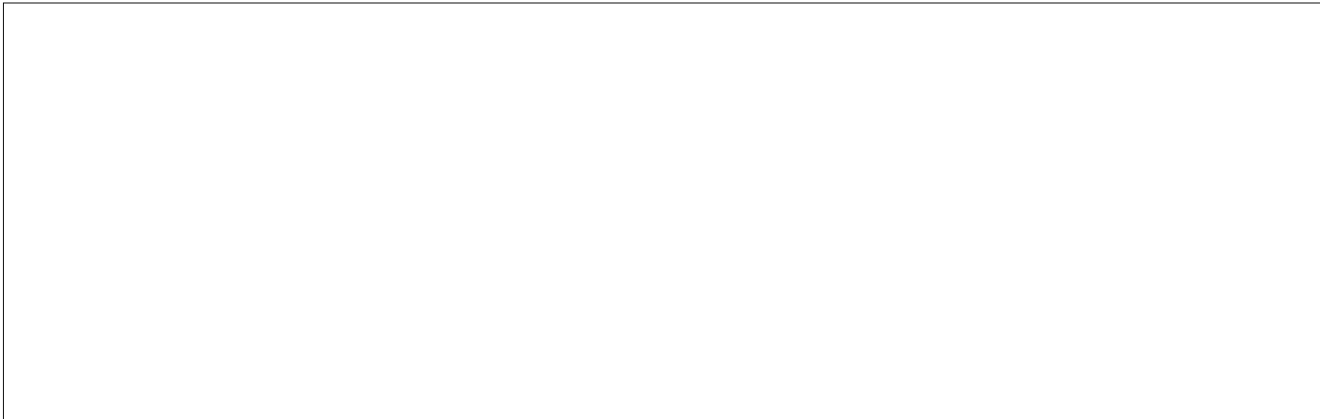
[redacted]

[redacted]

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S E C R E T

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25X1

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HARRY E. FITZWATER

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- B. Advice of Sub-allotment

DDA/M [redacted] (25X1) (ZODUC83)

- Orig - Adse (w/att)
- 1 - HEF Chrono (w/o att)
- 1 - DDA Subject (w/o att)
- 1 - DDA Chrono (w/o att)
- 1 - DDA/MS Subject (w/att)
- 1 - DDA/MS Chrono (w/o att)

DD/A Registry
83-5154/1

S E C R E T

28 DEC 1983

MEMORANDUM FOR: Director of Medical Services

FROM: Harry E. Fitzwater
Deputy Director for Administration

SUBJECT: Financial Guidance for FY 1984

25X1

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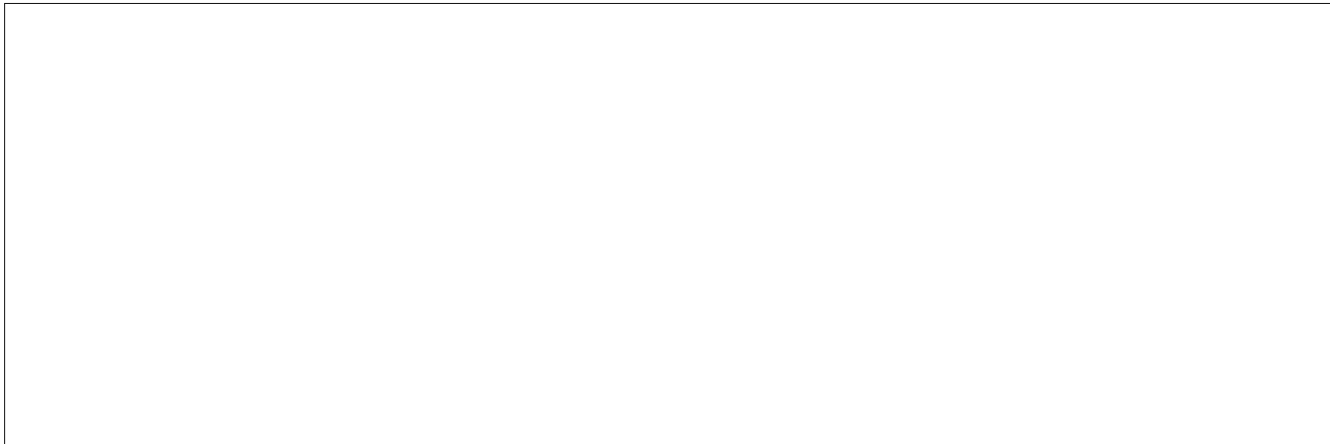
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Harry E. Fitzwater

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- A. Financial Guidelines for Executing the 1984 Program
- B. Advice of Sub-allotment

DDA/MS

25X1
(28DEC83)

Orig - Adse (w/att)

1 - HEF Chrono (w/o att)

1 - DDA Subject (w/o att)

1 - DDA Chrono (w/o att)

1 - DDA/MS Subject (w/att)

1 - DDA/MS Chrono (w/o att)

S E C R E T

DD/A Registry
83-5154/1

S E C R E T

28 DEC 1983

MEMORANDUM FOR: Director of Personnel
FROM: Harry E. Fitzwater
Deputy Director for Administration
SUBJECT: Financial Guidance for FY 1984

25X1

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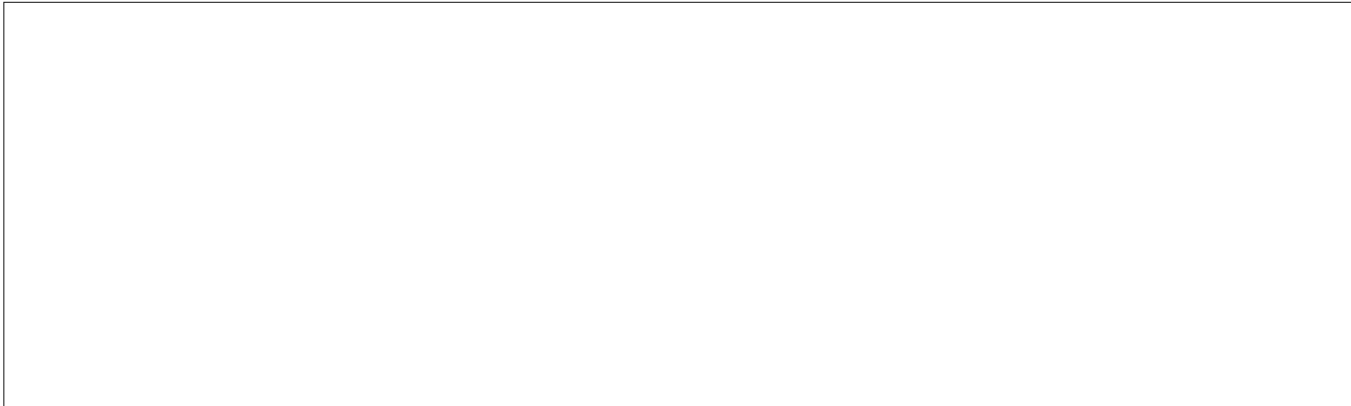
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25X1

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Harry E. Fitzwater

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DDA/MS: [redacted] (25X1 (ZOUUC83))
 Orig - [redacted]
 1 - HEF Chrono (w/o att)
 1 - DDA Subject (w/o att)
 1 - DDA Chrono (w/o att)
 1 - DDA/MS Subject (w/att)
 1 - DDA/MS Chrono (w/o att)

DD/A Registry
83-5154/1

S E C R E T

28 DEC 1983

MEMORANDUM FOR: Director of Security
FROM: Harry E. Fitzwater
Deputy Director for Administration
SUBJECT: Financial Guidance for FY 1984

25X1

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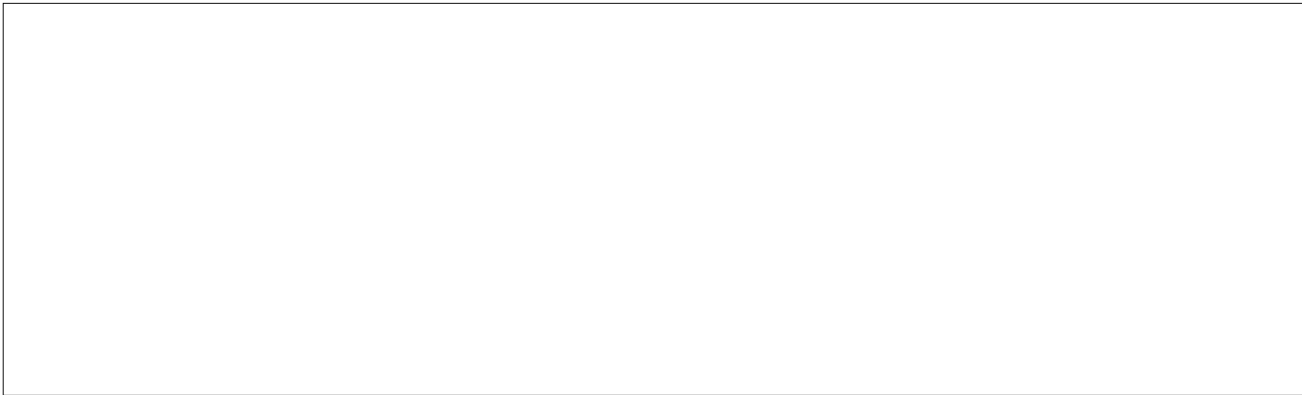
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Harry E. Fitzwater

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DDA/M [redacted] 28D25X1)
 Orig - Adse (w/att)
 1 - HEF Chrono (w/o att)
 1 - **DDA Subject (w/o att)**
 1 - DDA Chrono (w/o att)
 1 - DDA/MS Subject (w/att)
 1 - DDA/MS Chrono (w/o att)

DD/A Registry
83-5154/1

S E C R E T

28 DEC 1983

MEMORANDUM FOR: Director of Training and Education

FROM: Harry E. Fitzwater
Deputy Director for Administration

SUBJECT: Financial Guidance for FY 1984

25X1

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25X1

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Harry E. Fitzwater

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DDA/MS [redacted] 25X1 (C83)
 Orig - [redacted] (w/att)
 1 - HEF Chrono (w/o att)
 1 - **DDA Subject (w/o att)**
 1 - DDA Chrono (w/o att)
 1 - DDA/MS Subject (w/att)
 1 - DDA/MS Chrono (w/o att)

S E C R E T