

DDA 83-0132/4

17 JAN 1983

FILE: 30-5

MEMORANDUM FOR: Director of Medical Services

FROM: Harry E. Fitzwater
Deputy Director for Administration

SUBJECT: Financial Guidance for FY 1983

REFERENCE: A. Memo to EO/DDA from EO/OMS, dtd 19 Nov 82,
same Subject

B. Multiple Addressee Memo from DDA, dtd 2 Nov 82,
same Subject

1. Thanks for the information forwarded via reference A which authorized the financial status of the Office of Medical Services (OMS) for FY 1983.

2. Our review of all the submissions from Directorate Offices indicates that we have a staggering list of hard unfunded requirements which cannot be delayed or ignored. They are, in fact, bills which must be paid. At the same time, we do not expect much relief from other sources. If the other Directorates have any surplus funds to be provided to us via the Comptroller, experience indicates that these funds will be available later rather than sooner. We do not, in short, anticipate any immediate relief. Under these circumstances I have decided not to impose an assessment on your resources to cover essential Directorate-wide unfunded requirements. Our strategy for this fiscal year is for Directorate components to absorb their unfunded requirements to the maximum extent feasible. It is suggested that you submit a request for reprogramming sufficient funds to cover the anticipated shortfall to support the Educational Testing Services contract.

3. Since a realistic assessment of our financial situation indicates that we will receive little, if any, relief, please carefully orchestrate the execution of your budget. If you do anticipate that you may have some surplus funds, please identify those funds as soon as possible so that they may be used to reduce our most pressing problem areas.

Harry E. Fitzwater

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