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MEMORANDUM FOR: Director of Finance

FROM: Harry E. Fitzwater  
Deputy Director for Administration

SUBJECT: Financial Guidance for FY 1983 [ ] 25X1

REFERENCE: A. Memo to EO/DDA from D/OF, dtd 12 Nov 82,  
same Subject  
B. Multiple Addressee Memo from DDA, dtd 2 Nov 82,  
same Subject

1. Thanks for the information pertaining to your unfunded needs outlined in reference A. As you may be aware, we have a staggering list of hard unfunded requirements throughout the Directorate which must be satisfied during FY 1983. Our experience indicates that any relief from elsewhere in the Agency will not be received in a timely manner. I have, therefore, decided to ask all Directorate components to absorb their unfunded requirements to the maximum extent feasible. In contrast to last year's strategy, we will not impose an assessment on each Office's resources to cover hard unfunded requirements. [ ] 25X1

2. I hope that the above general guidance will be of some use to you in the execution of your program throughout the remainder of the fiscal year. I would ask that you be particularly alert for any surplus funds which we could use to provide for urgent needs in the Directorate which cannot be postponed. [ ] 25X1

3. With specific regard to your need for additional positions in this fiscal year, they are simply not to be had. We have recently been directed to absorb a [ ] position reduction from the [ ] positions which we expected to receive this fiscal year! As we do get closer to reality with respect to our anticipated increase in positions in FY 1984, we do plan a complete Directorate-wide review of our needs similar to the exercise that was conducted [ ] last spring. This [ ] seems to be the earliest opportunity that we will have to review the position problem which you have outlined in reference A. [ ] 25X1

EO/DDA [ ] ba(14Jan83) 25X1

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