

CONFIDENTIAL

DD/A REGISTRY

DDA 83-1780/1

FILE: 45-17

29 July 1983

MEMORANDUM FOR: Director, Intelligence Community Staff

FROM: Harry E. Fitzwater
Deputy Director for Administration

SUBJECT: Additional Space for Intelligence Community Staff

al.

1. I bring the attached to your attention because of the confusion it has caused within our Agency and the General Services Administration (GSA). This is the second incident where organizations associated with CIA have ignored regulations and procedures by attempting to lease real estate outside established channels. In both cases, GSA, as well as the DDA, has been very concerned by these actions.

2. We are fully aware of the Intelligence Community Staff's requirements and have been trying to meet them in a reasonable manner. I have taken a personal interest in trying to accommodate your requirements but find we are shooting at a moving target. Nothing we propose seems to be adequate. Nevertheless, we are continuing to work with your support people to try and work out a reasonable solution. I do believe that there must be some give on both sides since we are strapped for solutions due to lack of funds and congressional restrictions on leasing any more real estate in FY'83.

[Redacted Signature Box]

Harry E. Fitzwater

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Attachment (DDA 83-1780)

Distribution:

- Orig - Adse w/att
- 1 - D/OL w/att
- ~~1 - DPA Subj w/att~~
- 1 - DDA Chrono
- 1 - IEF Chrono

DDA:HEFitzwater:kmg (29 Jul 83)

[Redacted Box]

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11 JUL 1983

DD/A Registry
83-1780

MEMORANDUM FOR THE RECORD

SUBJECT: Additional Space for Intelligence Community Staff [redacted]

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1. On 7 July 1983, the undersigned received a telephone inquiry from Ms. Eileen Argulewicz, Realty Specialist, General Services Administration (GSA) regarding GSA working with [redacted] Logistics Officer, and [redacted] Deputy Chief, Administrative Staff, Intelligence Community Staff (ICS), in the acquisition of 20,000 square feet of relocation office space. [redacted] had contacted [redacted] circa 29 June 1983 and represented himself as being with the Executive Office of the President and in need of space. [redacted] referred [redacted] to Ms. Argulewicz for assistance. [redacted]

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2. Ms. Argulewicz ascertained that [redacted] was from our Agency upon being informed of the [redacted] address where ICS is presently located. Ms. Argulewicz was asked for a meeting with [redacted]

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3. The first meeting between Ms. Argulewicz and [redacted] was held on 5 July 1983. During this meeting, [redacted] outlined the nature of the problem--that his office had been offered space in the Ames Building which proved to be insufficient to meet their basic needs. [redacted] indicated that the ICS requirements were for 20,000 square feet of office space. [redacted]

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4. Ms. Argulewicz inquired of [redacted] as to whether they were working with [redacted] in trying to resolve this space issue. Ms. Argulewicz was informed that the ICS had its own separate appropriation and that they had to seek their own means of administrative support for their office. [redacted] asked Ms. Argulewicz if GSA had any problems in dealing with them directly. She informed them that GSA did not. [redacted]

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5. Ms. Argulewicz showed [redacted] space at One McPhearson Square, located at 1425 K Street, Washington, D.C. which is comprised of 30,000 square feet of office space, 15,000 square feet per floor. During this showing of space, [redacted] mentioned that the space as designed by the Agency's architect for their possible relocation in Ames Building was unacceptable and not of adequate size to accommodate their requirements. Therefore, they were seeking alternatives in order to resolve this critical problem. [redacted]

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OL 13450-83

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SUBJECT: Additional Space for Intelligence Community Staff [redacted]

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6. Additionally, [redacted] produced 10 or 12 cards for available commercial space in Washington, D.C. which he had visited during his lunch hours to obtain information. [redacted] also expressed an interest in leasing space in the McLean/Tysons Corner area. [redacted]

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7. [redacted] were to contact Ms. Argulewicz to see 20,000 square feet of space in Crystal Mall II. Ms. Argulewicz will now inform them that she will only act on approved Standard Form 81, Request for Space, signed by [redacted] Chief, Real Estate and Construction Division. [redacted]

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8. Ms. Argulewicz did express concern over people representing themselves to potential lessors for commercial space in the Washington metropolitan area. This could cause rental prices to rise if GSA is seeking the same space. [redacted]

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[redacted]

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Real Property Officer
Real Estate Branch, RECD/OL

Distribution:

- Orig - OL/RECD Official
- 1 - OL/RECD/REB Chrono
- 1 - OL Reader

OL/RECD/REB [redacted] (11 July 83)

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ROUTING AND RECORD SHEET

SUBJECT: (Optional)

Additional Space for Intelligence Community Staff

FROM: Harry E. Fitzwater
Deputy Director for Administration
7D 24 Hqs

EXTENSION

NO. DDA 83-1780/1

DATE 29 July 1983

TO: (Officer designation, room number, and building)

DATE

OFFICER'S INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

1. Director, Intelligence Community Staff

2.

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Since I will be on leave next week am sending this memo via discussing orally.

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