

EXECUTIVE SECRETARIAT

ROUTING SLIP

TO:

DD/A REGISTRY
FILE: 60-1

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SUSPENSE		Date			

Remarks

Executive Secretary

9/19/83

Date

3637 (10-81)

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NATIONAL CAPITAL PLANNING COMMISSION

WASHINGTON, D.C. 20576

Executive Registry

83-4557

September 15, 1983

TENTATIVE AGENDA ITEMS

DD/A Registry

83-4256

In order to provide notice regarding agenda items and to solicit written comments prior to and oral comments at meetings of the Commission on action items, there is set forth below a list of agenda items tentatively scheduled for the Commission meeting at 9:00 A.M. on October 6, 1983, and at subsequent meetings. To determine whether an item tentatively scheduled has been placed on the agenda for the October 6 meeting, please call the Commission's Office of Public Affairs, telephone 724-0218, on or after FRIDAY, SEPTEMBER 30.

Materials relating to action items tentatively scheduled for the October 6 meeting are available for review in the offices of the Commission from 8:00 A.M. to 5:30 P.M. on business days. If you desire to review such materials and/or communicate your views on any action item, contact Samuel K. Frazier, Jr., Public Affairs Officer, telephone 724-0218.

Certain items may be acted on by the Chairman or Executive Director pursuant to delegated authority from the Commission. If you desire to communicate your views prior to such action under delegated authority, or if you desire to communicate your views prior to the preparation by the Executive Director of his recommendation to the Commission on any action item, you may do so in writing addressed to Reginald W. Griffith, Executive Director, National Capital Planning Commission, Washington, D.C. 20576. Such written comments must be received by THURSDAY, SEPTEMBER 22, 2:00 P.M.

Copies of the Executive Director's Recommendation on any action on the agenda for the October 6 meeting may be obtained from Mr. Frazier on or after MONDAY, OCTOBER 3.

Action items for which no organization or individual has advised Mr. Frazier by THURSDAY, SEPTEMBER 29, 12:00 Noon, of a desire to present views in person to the Commission and on which the Executive Director recommends approval or a favorable report, may be placed on the "Consent Calendar" and acted upon by the Commission, without presentation or discussion, at the beginning of the Commission meeting on October 6.

Submission or written views on any item is welcomed up to the time of its consideration by the Commission. However, the Secretary to the Commission can insure that copies of written statements will be reproduced and distributed to each member of the Commission only if such statements are received by noon of the day preceding the day of the meeting.

Comments are solicited on all matters before the Commission. However, comments on non-Federal plans and projects should be limited to their effect on Federal interests in the National Capital Region.

DCI
EXEC
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