

## DEFENSE COMMUNICATIONS AGENCY

WASHINGTON, D. C. 20305



Executive Registry

83-27304

IN REPLY  
REFER TO:

700

20 SEP 1983

## MEMORANDUM FOR DISTRIBUTION

SUBJECT: Representatives to the MEDUSA Project Office (MPO) (S)

Reference: (a) National Security Decision Directive 95 (S), Crisis Information and Management System (CIMS): Project MEDUSA (S), 18 May 83

(b) DepSecDef Memo (S), NSDD-95: Crisis Information and Management System (CIMS): Project MEDUSA (S), 22 Aug 83

1. (S) Reference (a) directed, inter alia, that the Secretary of Defense act as executive agent for Project MEDUSA and indicated the Defense Secretary's agreement to establish the project within the Defense Communications Agency. Reference (a) further directed that each participating Federal department or agency assign representatives to the MEDUSA Project Office (MPO). Reference (b) provided a further delineation of the Project MEDUSA responsibilities within the Department of Defense.
2. (S) The purpose of this memorandum is to request that each participating federal department or agency assign a representative to the MEDUSA Project Office, consistent with their responsibility in Tier I of Project MEDUSA.
3. (C) In the course of our system development effort, we have identified a wide range of activities which must be accomplished for each Tier I node. Project representatives are responsible for assisting the MPO in the planning and coordination of the Crisis Information and Management System (CIMS) implementation pertaining to their own department or agency. The activities under the general scope of tasks to be addressed by the department/agency representatives are listed in enclosure 1.
4. (C) The MPO and agency representatives will work together to develop a coordinated schedule for CIMS implementation. A secure work area is being made available in a special facility in the Defense Communications Agency (DCA) Headquarters building, Eighth and South Courthouse Road, Arlington, VA, for use by CIMS personnel as required. As directed, the MPO is responsible for overall project management and coordination as well as technical assistance to the agency representatives.

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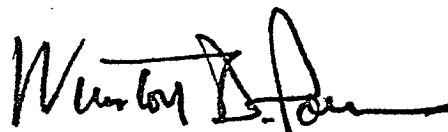
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DCA Memo, 700, Representatives to the MEDUSA Project Office (MPO) (S)


5. (U) Implementation of NSDD-95 objectives cannot be achieved without the active and sustained involvement of each participating federal department/agency. Please provide the name of your representative directly to Mr. R. O. DiNucci, Deputy Director, DCA, for Command and Control Engineering (692-0897).



WINSTON D. POWERS  
Lieutenant General, USAF  
Director

1 Enclosure a/s

Distribution:

Special Assistant to the Secretary of the Treasury  
Director, Office of Management and Budget  
Under Secretary of State for Administration  
Deputy Under Secretary of Defense (Communications, Command, Control, and Intelligence)  
Deputy Director for Central Intelligence   
Director, Federal Bureau of Investigation  
Director, Federal Emergency Management Agency  
Director, National Security Agency  
Director, Defense Intelligence Agency  
Director, Defense Mobilization Systems Planning Activity  
Director, White House Military Office  
Manager, National Communications System

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Federal Department/Agency Representative Responsibilities

The following list of activities indicates the general scope of tasks to be addressed by the department/agency representatives:

- a. Security accreditation for agency facility.
- b. Tailoring of standard capabilities package to specific agency requirements.
- c. Procurement processing.
- d. Site preparation.
- e. System installation monitoring.
- f. Acceptance testing.
- g. Staff training.
- h. Planning, programming, and budgeting.
- i. Intra-agency briefing and coordination.

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