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Executive Registry	Ì,
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6 June 1983

MEMORANDUM FOR: Executive Director

FROM: Deputy Director of Central Intelligence

SUBJECT: Efficiency Measures within the Agency

1. The Director is anxious that the CIA have an ongoing effort to ensure efficient and effective use of its resources. He would like to have a statement covering the measures that have been taken within the past two years to adopt efficiency measures within the Agency and to reduce waste or unnecessary duplication wherever possible.

2. He also wants an awareness of such a program to be adopted as a standard routine during the course of IG and Audit reviews so that as a measure of our normal procedures we constantly seek the most efficient way of conducting our business.

John N. McMahon

3. By this memorandum I task the IG and Audit Staff to please do so.

cc Inspector General Audit Staff

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