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OS REGISTRY  
FILE Security 18

20 March 1980

MEMORANDUM FOR: SA to the DCI for Compartmentation  
FROM : Deputy Chief, APEX Control Staff  
SUBJECT : APEX Steering Group Meeting, 18 March 1980

1. The 10th meeting of the APEX Steering Group was called to order at 10:00, 18 March 1980, with the following in attendance: ☐

ACS	<input type="checkbox"/>	Chairman
ACS		Deputy Chairman
ACS		
ACS		
OSD	Maynard Anderson	
NSA	<input type="checkbox"/>	
NSA		
DIA		
DIA		
Air Force	Colonel Herbert Kamm	
Army	Richard H. Smith	
<input type="checkbox"/>	<input type="checkbox"/>	
ONI	Gerald L. Berkin	
COMIREX	<input type="checkbox"/>	
COMIREX		
SIGINT		
SECOM		
CIA		
CIA		
RMS		
INR/State	William Deary	

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2. The meeting opened with the Chairman distributing a set of strawman equivalency tables for APEX product and for the various subcompartments. He commented that about one-third of the questions we have received deal with equivalency, and promised that at the next meeting he will have a paper on how to go about converting to APEX. ☐

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25X1 3. [ ] asked whether we will continue to use COMINT  
25X1 codewords. [ ] responded that we may continue to use COMINT  
25X1 codewords simply because we can't do anything about them. He pointed  
25X1 out, however, that the "U" is patently redundant, and that it signifies  
25X1 TS COMINT. [ ]

25X1 4. [ ] asked whether there was anything fixed about the  
25X1 order in which the items appear on the strawman equivalency charts.  
The question was answered in the negative. [ ]

25X1 5. A paper showing the changes proposed in the Industrial Manual  
25X1 glossary, which were not made, was passed out. [ ] advised  
the Steering Group that the Industrial Manual was sent to the printer  
this date, and it is expected to be completed by next Monday. He  
urged the members to provide any comments they may have promptly so  
that we will be able to make the various deadlines and have the manual  
printed by 5 May. [ ]

25X1 6. The Chairman announced that a letter on the nomination process  
25X1 for [ ] items is being prepared and will be presented to the Steering  
25X1 Group. The letter provides that the proprietor of the sensitive informa-  
25X1 tion can stipulate the controls over it, e.g., dissemination list.  
25X1 [ ] asked whether NFIB would review every nomination for [ ]  
25X1 or only the initial group of nominations. [ ] replied that  
25X1 the Final Report is explicit on this point. Paragraph I.E.5. says that  
25X1 NFIB will review nominations for [ ]

25X1 7. [ ] advised that he has sent a paper to the DCI  
25X1 proposing that the Steering Group members from CIA, DIA, INR, and  
25X1 OSD should see all nominations for [ ] if these members are to function  
25X1 effectively. In addition, of course, the originators and processors  
must know the content of the [ ] items. The document he sent to the  
DCI calls for NFIB review of [ ] items. [ ]

25X1 8. Mr. Anderson observed that he has determined that the 4-C  
25X1 system will be capable of suppressing specific projects or other  
25X1 information. He indicated that he objects to entering items of a  
25X1 one-time nature, but favors a bigot list for long-term continuing  
items. [ ] commented that he expects NID annexes may last  
for weeks or even months, but he would hate to enter lists for things  
that won't be published as [ ] Mr. Deary commented that two recent  
apparent [ ] nominations, which never were actually issued, did not  
go before NFIB. [ ] explained that these items had been  
National Security Council directed. [ ] asked whether each [ ]

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subset will have a discriminator, for example [ ] SOMETHING?

[ ] said yes. Each item will have an identifier, and the NID items will be marked as [ ], [ ]

[ ] asked how material will be handled which is solely because of its source, like Blue Border. [ ]

[ ] responded that some Blue Border will be [ ] restrictions on dissemination would reduce its usefulness, and it is anticipated that an effort will be made to hold such items to a minimum. [ ]

9. [ ] commented to the members that the National Security Council Staff is adamant in its concern that we pass out too much too highly classified materials in too many copies. The NSC Staff is constantly urging us to hold down dissemination. [ ]

10. The Chairman announced that nothing has been done about the production of slides and cassettes for the APEX orientation, pointing out that our choice is to produce those items, or produce the clerical trailer for the APEX film. He also advised that answers have been formulated for approximately 55 new questions on APEX submitted by DIA. If there are any other questions, especially on conversion, members were asked to submit them promptly. The Chairman will pass out a consolidated list of questions and answers next week. [ ]

11. The draft working script for the secretarial trailer film was distributed to the members. [ ] asked that if anyone has explicit problems with the script, to advise the APEX Control Staff as soon as possible. We will be committed on format and will be into production of the film by the end of the week. He indicated that the principal problem with the film is length. We are trying to select material carefully in order to hold the length of the film to 20 or 25 minutes. [ ]

12. The Chairman collected responses to the draft secretarial supplement to the APEX manual. [ ] commented that the supplement will have to be used in conjunction with the manual rather than in isolation. [ ]

13. [ ] called on Colonel Kamm, who presented a written report on the proposed APEX seminar, to be held on 5 and 6 May. [ ] advised that the APEX Control Staff is working with CIA's Security and Logistics offices on arrangements for the seminar. He asked Colonel Kamm to let him know what package is to be sent out to attendees, and advised that he wishes the Working Group to handle

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that aspect of the conference. He also asked the members for comments on the organization or content of the proposed agenda.

25X1 [ ] asked what the correlation is between item 7 on the first day and item 8 on the second day. [ ] advised that the presentation on the first day is intended to further define the APEX system, while the second presentation will be a progress report on implementation and a projection on how APEX is going to be made to work. [ ] commented that the impact of the conference on COMINT cannot be estimated at this time. She said the SIGINT Committee may not be able to answer questions on implementation by 5 May. [ ] asked that the Committee try to do the best it can. Mr. Deary commented that the conference will be the first time anyone signs an APEX oath. [ ] asked whether the audience will have substantive knowledge and duties. 25X1 Colonel Kamm and [ ] both indicated that the ACO's and ASO's will come from varied backgrounds, but many of them will have substantive COMINT experience. [ ] asked what access approvals the attendees will have, and Colonel Kamm responded that 25X1 TK will be the minimum. [ ]

25X1 14. The APEX Industrial Indoctrination Working Group was called upon, and [ ] responded that the first meeting of his group was held last Thursday. He believes that the members require further information on APEX, but that an agenda strawman will be ready for the next Steering Group meeting. [ ]

25X1 15. For the SIGINT Committee, [ ] reported that the first COMINT Panel meeting will be held on Wednesday, and that the group will try for a draft paper by 5 May. [ ]

25X1 16. [ ] urged everyone to turn their attention to identifying manuals which will be involved in the establishment of operational subcompartments. He requested a report from each Steering Group member by the end of March on what has been done and what needs to be done. He specifically requested written responses from the collection system management representatives, but said that users ought to be looking at the manuals they hold and preparing to express their desires for the content of the new manuals. After the May APEX seminar is over, he expects everyone to turn greater attention to the matters of rewriting the manuals and formulating the subcompartments. Until the May conference is over, not much can be done about these matters, except by COMIREX and the SIGINT Committee. [ ]

25X1 17. [ ] advised that his investigation of the system manual problem is much more difficult than he expected. Although he thought it would be a matter of inventorying the manuals

issued by the system operators, he has found that there are at least 10 manuals prepared by various DoD agencies which are extremely revealing of the collection systems. In some cases, there are more than 400 copies of these documents, and they are not under the program managers' control. The manuals, which have been prepared by TAC, TRADOC, FORSCOM, etc., are all very explicit, and they make the problem much more complicated than he had expected.

25X1 [ ] responded that the Steering Group has never regarded this problem as a simple one and pointed out that the form of the manuals mentioned by [ ] had been discussed at an earlier meeting of the Steering Group. He suggested that the system managers might write letters to the issuing authorities of these documents, advising them that they will be reviewed and that dissemination may be changed under the APEX system. 25X1 [ ] commented that these manuals were part of the problem that led to the APEX goal of separate collection and product compartments. These manuals, which apparently are not for processors but for the information of users, can cause real problems. He expressed the belief that among the members of the Steering Group there are avenues to approach the issuers of all these manuals. [ ] 25X1

25X1 18. [ ] also commented that the Industrial Manual change paper disseminated to the Steering Group last week was not properly classified and compartmented. He believed that the Confidential treatment of this paper was inappropriate. He requested that the paragraph discussing Paragraph 16 of the Industrial Manual be deleted, or that the papers be forwarded to him for proper control. [ ] 25X1

25X1 19. [ ] announced that there had been only one request for the use of some of the \$1.7 million still remaining for APEX conversion. 25X1 [ ] submitted a written proposal which said he could use some of the remaining funds. [ ] said that he may have a competitive bid by next week. [ ] urged him to hurry. [ ] 25X1

25X1 20. Finally, the Chairman introduced [ ] an NSA officer who will be joining the APEX Control Staff shortly. The meeting adjourned at 10:51. [ ] 25X1

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Subject: APEX Steering Group Meeting, 18 March 1980

25X1 SA/DCI/C [redacted] tb (20 Mar 1980)

Distribution:

William Deary, INR/State

Richard L. Welch, ONI

Maynard Anderson, OSD

25X1 [redacted] DIA

Herbert Taylor, Army

Colonel Herbert Kamm, Air Force

25X1



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