

SECRET

DD/A 80-0702

11 MAR 1980

MEMORANDUM FOR: Fred P. Hitz
Legislative Counsel

FROM: William N. Hart
Acting Deputy Director for Administration

SUBJECT: "Comment" for April Issue of DDA Exchange

1. The DDA Exchange is a quarterly Directorate publication that is widely circulated to both DDA and non-DDA Agency employees. In the time that we have been publishing the magazine, four years with the next issue, many of the Agency's senior officers have contributed the lead article "Comment." Attached for your perusal is the last copy of the Exchange that we published.

2. I think that a "Comment" from you in our next quarterly publication would be very appropriate given that we are in the middle of the legislative season. While we would leave the specific subject matter entirely to your discretion, discussion of OLC's generalized role in supporting the Agency's legislative programs would, of course, be very appropriate. Can we count on a "Comment" from you?

3. The "Comment" article should be sized at about a thousand words so as to leave sufficient room for your photograph and an appropriate caption. In order to meet our publication schedule, we would need your contribution by 28 March. We would appreciate it if you would send your material to the Managing Editor, DDA Exchange, [redacted] Headquarters,

/s/ William N. Hart

William N. Hart

Attachment:
As Stated

Distribution:

Orig - Legislative Counsel w/att [February Exchange]
1 - DDA Subject w/o att
1 - DDA Chrono w/o att
1 - WNH Chrono w/o att
✓ - DDA/MS Subj w/o att 2 - DDA/MS Chronos w/o att

Downgrade to UNCLASSIFIED
When Separated from Attachment

25X1A

25X1A

Approved For Release 2002/01/08 : CIA-RDP86-00114R000100040019-6

Approved For Release 2002/01/08 : CIA-RDP86-00114R000100040019-6

UNCLASSIFIED

INTERNAL USE ONLY

CONFIDENTIAL

SECRET

Approved For Release 2002/01/08 : CIA-RDP86-00114R000100040019-6

STATINTL ROUTING AND RECORD SHEET

SUBJECT: (Optional)

April 1980 Issue - DDA Exchange Magazine

FROM: [Redacted]
Management Staff, DDA
[Redacted]

EXTENSION NO. JOB NO. 207-11-80
DATE 30 APR 1980 STATOTHR

TO: (Officer designation, room number, and building)

DATE RECEIVED FORWARDED

OFFICER'S INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

1. P&PD RECEIVING
[Redacted]

VIA GRAY BOX

Attached is a set of corrected proofs for the subject magazine.

STATINTL [Redacted] of G&VA is doing the layout. We have sent her a Xerox'd of this attached corrected copy plus the photos. As usual, G&VA provides the headings.

Please send corrected galleys to us via the gray box. We will pick up when called [Redacted] Sorry we are late again. 25X1A

STATINTL



Attachment: A/S