

ROUTING AND RECORD SHEET

SUBJECT: (Optional)

Updating of Applicant Personal History Statements

FROM: Harry E. Fitzwater
Deputy Director for Administration

EXTENSION

NO.

STAT

DATE

21 MAR 1983

TO: (Officer designation, room number, and building)

DATE

OFFICER'S INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

RECEIVED

FORWARDED

| No. | Officer Designation | DATE | | OFFICER'S INITIALS |
|-----|---------------------------------|----------|-----------|--------------------|
| | | RECEIVED | FORWARDED | |
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INSPECTOR GENERAL

83-221

21 MAR 1983

MEMORANDUM FOR: Director of Security
FROM: Harry E. Fitzwater
Deputy Director for Administration
SUBJECT: Updating of Applicant Personal History Statements

In accordance with Recommendation No. 7 contained in the recent Inspector General's report on the Agency's Entry-on-Duty Processing System (January 1983), please extend the requirement for updating applicant Personal History Statements from the current six months to one year.

Harry E. Fitzwater

Harry E. Fitzwater

cc: IG
D/OP
D/OMS