

Executive Registry

84 - 1953

2 May 1984

AH. OLC 83-10345
ER 83-5943

MEMORANDUM FOR: Director of Central Intelligence

VIA: Deputy Director of Central Intelligence
Executive Director
Executive Secretary

FROM: J. Kenneth McDonald
Chief, History Staff

SUBJECT: Transfer of Declassified OSS Records to the National Archives

REFERENCE: Memo for DCI from Chief, History Staff, dtd 9 December 1983, Subj: Status of Declassified OSS Records

1. This is for your information, to report on the steps taken since 2 February 1984 when you approved the referenced memorandum's recommendations for transferring CIA's declassified OSS records to the National Archives.

2. Memorandum of Understanding. In response to Office of Information Service concerns about the protection of personal privacy in releasing these records, the General Counsel recommended that CIA and the National Archives negotiate a Memorandum of Understanding, to detail the National Archives' procedures for processing the OSS records before making them available to the public. The National Archives has drafted a proposed Memorandum of Understanding, and the Agency has provided certain revisions for their consideration. We expect to agree upon and execute a final Memorandum of Understanding soon.

3. Final Check and Transfer. On 16 April 1984 three CIA reviewers began the final check of the approximately 198 cubic feet of OSS records already at the National Archives. The Information Management Staff plans to complete this final check by the end of May 1984, and to complete their final check of the remaining 2800 cubic feet of OSS records by the end of April 1985. As the final check is carried out over the next year, CIA will transfer these records in increments to the National Archives.

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4. Notification Abroad. As you know, the Directorate of Operations is preparing a telegram to stations abroad explaining the release of these declassified OSS records, so that they can inform their liaison counterparts--especially those of our Western European wartime allies--of this decision. The DO also proposes to ask you to inform the Secretary of State of these records' forthcoming release, so that he may ask U.S. ambassadors to report this to the foreign ministries of the countries concerned.

5. Public Affairs. The Director of Public Affairs has met with his opposite number at the National Archives to consider how best to announce the opening of these records to the public. Once CIA completes its final check in May, the National Archives may need as long as four months to prepare the first batch of 198 cubic feet for opening to the public. Since very large numbers of researchers will request access when these records are opened, the National Archives does not want to announce the records' transfer until they can set a firm release date for the first batch. The Director of Public Affairs will consult further with the National Archives and the interested parties at CIA after the National Archives begins processing the first batch..

6. Selective Declassification Program. CIA has undertaken to transfer a large and comprehensive collection of OSS records to the National Archives over the next twelve months. This will be a major historical resource, permitting for the first time documented studies of the role of American intelligence in World War II. The transfer of our OSS files will thus be both the first step and a long stride in fulfilling your commitment to the review and release of historically significant records.

[Redacted Signature]

J. Kenneth McDonald

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C/HS/DCI/JKMcD:nk [redacted] (2 May 1984)

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Distribution:

Orig - Addressee

- 1 - DDCI
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- 1 - HS Chrono
- 1 - HS Subject File (DCI Corr)

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54-0201

DDA 84-0235/1

Cherna King

26 January 1984

MEMORANDUM FOR: General Counsel

VIA: Deputy Director for Operations

FROM: Harry E. Fitzwater
Deputy Director for Administration

SUBJECT: Transfer of OSS Records to the National Archives
and Records Service

REFERENCE: Memo for DDA fm D/OIS, dtd 23 Jan 84, Same Subject

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1. As you will note in the reference (attached), [redacted] is concerned that by releasing the OSS records we run the risk of personal jeopardy. I share that concern but have no recommendation for a solution.

2. There is only one example in the attached package. We know there are many more in the OSS records but it would require considerable effort to sort them out. The classification review of the records did not address the problem of "personal jeopardy."

3. In your previous opinion, you advised us that we could not withhold release of these records under the provisions of the Privacy Act. You did allude to the possibility of some other authority to withhold these types of records.

4. We request an opinion that states definitely that we cannot withhold records that may result in "personal jeopardy" or under what provisions they may be withheld.

Harry E. Fitzwater

Attachment

cc: D/OIS

DDA:HEFitzwater:kmg (26 Jan 84)
Distribution:

- Orig - GC via DDO w/Orig atts
- 1 - DDO w/cy atts
- 1 - DDA Subj w/cy atts
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DOWNGRADE TO UNCLASSIFIED
UPON REMOVAL OF ATTACHMENT

S-E-C-R-E-T

OIS 84-045

DD/A Registry
84-0233...

23 JAN 1984

MEMORANDUM FOR: Deputy Director for Administration

FROM:

[Redacted]

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Director of Information Services

SUBJECT:

Transfer of OSS Records to the National Archives and Records Service

REFERENCES:

- A. Chief, History Staff memorandum to DCI, dated 9 Dec 1983, subject: Release of Declassified OSS Records to the National Archives, and Status of DCI Histories
- B. GC memorandum to Executive Director, dated 20 Dec 1983, subject: Release of Declassified OSS Records to the National Archives

1. We appreciate your providing us the opportunity to review reference A which relates to the transfer of OSS records to the National Archives and Records Service (NARS) and their ultimate release to the public. We offer the following comments for your consideration.

2. In reference A, the Chief, History Staff (C/HS) discusses an earlier Agency restriction on NARS not to release the names of persons affiliated with OSS without the consent of the persons involved. This restriction was apparently imposed by the Directorate of Operations on the basis of the Privacy Act. By reference B, the General Counsel has determined that the restriction was erroneous. Our concern, and the reason for this memorandum to you, arises principally in the area of individual privacy--an aspect of the transfer of OSS records to NARS that we do not believe was fully treated in either of the references.

UNCLASSIFIED except where marked.

WARNING NOTICE
INTELLIGENCE SOURCES
OR METHODS INVOLVED

[Redacted]

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a. In reference B, the General Counsel discusses whether the names of OSS personnel can be protected, by deletion from the record, on the basis of their status as OSS employees. He concluded that neither the Privacy Act nor the Freedom of Information Act, nor for that matter the CIA Act of 1949 and the National Security Act of 1947, justify deletions of names for reasons of the individual's OSS status alone. The General Counsel did recognize, however, that the presence of an individual's name in a particular factual context might raise some privacy concerns.

b. In dealing with the limited question put to him, the General Counsel would have no reason to know the nature of the disclosures contained in some of the OSS records. As you might expect, some records of OSS operations provide very graphic descriptions of actions taken by OSS personnel. (Unfortunately, within the limited time available we have not been able to find documented examples of the type of actions that create concerns discussed elsewhere in this paper. Should you want some such cases, we will send a team to the Archives and Records Center to search the OSS files.) These actions were doubtless necessary and tolerable in a combat environment; when viewed on the basis of 1984 standards, morality, and peacetime values, some of these actions might be perceived as needless, improper, or immoral. [REDACTED]

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c. It is conceivable that the release of records containing names of OSS personnel could adversely affect their lives or those of their families and associates. Although many former OSS employees are proud to acknowledge their affiliation with OSS, some could have their safety, reputation, or livelihood threatened by public disclosure of certain types of OSS activities; i.e., disclosures reflecting upon their character, personal relationships, perceived aberrant conduct, or participation in activities that today could be considered questionable or, in the very least, distasteful. Some of the operations and OSS actions may have already been recited in books and other publications. Obviously these would not have the same impact as an official Government disclosure through release of the records, particularly when the actual names or identities of the individuals are made public. [REDACTED]

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d. On the basis of information in hand, the Agency is not often going to be able to prove that damage will occur. However, in many instances the information available may plainly show that damage to the individual is a reasonable expectation and should be sufficient to justify withholding such information from public disclosure.

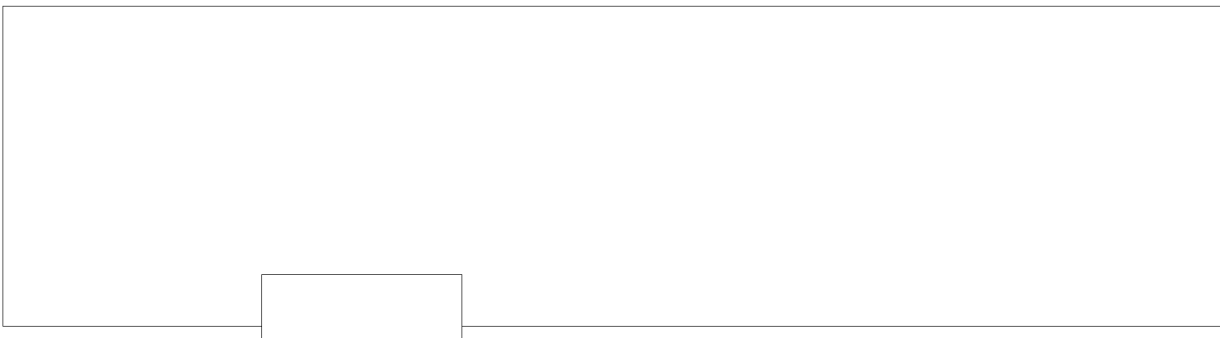
S-E-C-R-E-T

Moreover, it is not reaching too far to suggest also that the families of the victims or targets of OSS wartime activity might seek retribution if the activity is publicly identified. The assessment of potential damage cannot be made without an actual examination of the records.

e. Another kind of potential jeopardy is conceivable for individuals who are characterized in documents as secret adherents or opponents of specific political beliefs: pro-Nazi, pro-communist, or pro-U.S. Such documents are included in the OSS records. Public access to such records could result in intense attention to the individuals in their current circumstances, and unpleasant consequences could result for some of them. The implication for such individuals is even more troublesome in the event the characterization was false or in error. Here also the possibility of harm exists. It is likely that such examples are contained among the OSS records. Needless to say, the possibility that OSS personnel themselves have also been wrongly disparaged in some records cannot be ignored. Given it is unlikely that at this late date the Agency will be able to prove that the information is true or false, the only remedy is to continue to withhold such records from public disclosure. 25X1

f. While it is not likely that former OSS employees will bring legal action against the Agency for wrongful disclosure of information on the basis of an unwarranted invasion of personal privacy, the possibility cannot be discarded. As pointed out in the Privacy Act, the right to privacy is a personal and fundamental right protected by the Constitution. Disclosure of information which harms the reputation of former OSS employees might provide a viable cause of action against the Agency. 25X1

3. While the protection of the names of OSS employees is our principal concern, there are others.

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b. A related concern is the general impact that the release of OSS records might have on other foreign governments and services. As you know, we have argued forcefully that the release of Agency information under the Freedom of Information Act jeopardizes our relations with other foreign services because of the danger that information sensitive to them might be disclosed. To be consistent with this argument, we should also ensure that the OSS records transferred to NARS do not contain information that could adversely affect the interests of foreign governments and services. Such information could include documents regarding the activities of foreign nationals, the revelation of which could impact on U.S. relations with other governments. [redacted]

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c. In the attachment to reference A, Chief, History Staff notes that another restriction on NARS is that "foreign government information must be afforded protection and will not be released without the prior approval of the government involved" and that NARS will honor this restriction. Further, he notes in paragraph 5 (b) of the attachment that the Directorate of Operations proposes to conduct a final check of OSS records to protect material bearing on foreign liaison or other politically sensitive areas. For reasons discussed above, we suggest that this review be thorough enough to include not only information sensitive to United States interests, but also information which is sensitive to others and, if disclosed, could affect our foreign relations. [redacted]

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4. We realize that the review and coordination actions necessary to protect the privacy of former OSS employees and to maintain relationships with [redacted] foreign services cannot be accomplished hastily. This project will be a laborious, time-consuming process, given the care needed to avoid harming individuals, other governments, and the Agency. The records still can be processed in increments beginning with the 198 cubic feet already at NARS. However, the document-by-document review needed for deletion of names necessarily will result in a transfer rate much lower than the 200 cubic feet-per-month target suggested by the Agency Historian. The actual transfer rate will depend on the resources that are committed. [redacted]

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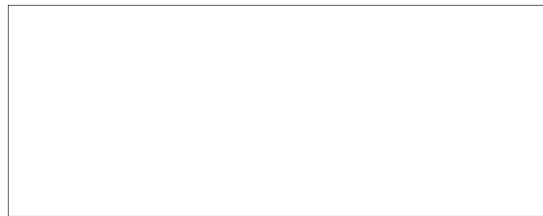
5. In submitting these comments, I do not want to be misunderstood. We fully understand the Director's desire to make information available to the public for use by historians. Indeed, the historical access program discussed in the Director's correspondence with Senator Durenberger has our full support and OIS is poised to organize

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and implement this program when authorized to do so and when provided the resources. We all recognize, however, that others--not just historians--will have access to this public information: investigative reporters, foreign media, hostile intelligence services and "sensational" journalists. Actions necessary to resolve the concerns discussed above affect mainly the timing proposed by the Chief, History Staff; they do not impair or impact on the DCI's commitment to release this material.

6. We believe it our duty to call to your attention the concerns outlined above so that whatever the DCI decides on the release of the OSS records he does so with an awareness and understanding of all of the implications associated with the release.



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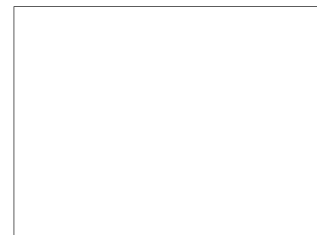
Central Intelligence Agency
Washington, D.C. 20505

21 December 1983

Executive Director

NOTE FOR: DCI
DDCI

- Attached is the General Counsel's answer to my query as to the background on the DO restriction on release of former OSS members' names. The issue is mentioned in paragraph 2 of Ken McDonald's basic memo to you.
- I have spoken with C/IMS and with the DDA (to ensure consistency in FOIA or Privacy Act cases).
- I concur with Ken's recommendations (page 7).



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Executive Secretary
83-3943

9 December 1983

MEMORANDUM FOR: Director of Central Intelligence

VIA: Deputy Director of Central Intelligence
Executive Director
Executive Secretary

FROM: J. Kenneth McDonald
Chief, History Staff

SUBJECT: Release of Declassified OSS Records to the National
Archives, and Status of DCI Histories

REFERENCE: Memo for C/HS fm DCI, dtd 1 December 1983, Subj:
Declassification of Historically Significant Files

1. On 26 August you asked me to find out what the Agency had done and what we could do to release the declassified OSS records in CIA's custody to the National Archives for release to the public. A full report on where we stand is attached. Its final paragraph includes four specific recommendations for your approval.

2. In transferring the first increment of CIA's declassified OSS, SSU, and CIG records to the National Archives in 1980, the Agency restricted the release of former OSS members' names. Finding this restriction unworkable, the National Archives did not process and release the records already received, and CIA did not send them any more. The Agency's restriction appears to have been in error, since neither the Privacy Act (which CIA cited) nor any other law or regulation provides for such a restriction. In light of this, the Agency's custodian of these records is willing to to withdraw the restriction, and to transfer the documents in question--following a quick final check of their declassification--to the National Archives for public release after final processing by the Archives' Declassification Division.

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SUBJECT: Release of Declassified OSS Records to the National Archives, and Status of DCI Histories

3. The reference memorandum also asks where we stand on the Helms and Colby DCI histories. The Helms DCI history is roughly three-quarters completed in draft, and should be finished next summer. I would be glad to send you the completed draft chapters, which Mr. Helms has approved. Richard Lehman, having been drafted into a highly classified project of which I understand you are aware, has had to set aside his work on the Colby DCI history. He does not now expect to be able to complete this until early 1985. Since he is uniquely qualified to do this history and has completed extensive documentary research, I have agreed to this schedule.

4. I should also report that my deputy, [redacted] is on schedule with her one-volume survey history of CIA, and will produce a draft manuscript by the end of 1984. Staff historian [redacted] should complete a draft of his overhead reconnaissance monograph by next March.

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J. Kenneth McDonald

Attachment

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SUBJECT: Release of Declassified OSS Records to the National Archives, and Status of DCI Histories

C/HS/DCI/JKMcD:nk1/ (9 Dec 83)

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CONFIDENTIAL

9 December 1983

MEMORANDUM FOR: Director of Central Intelligence

THROUGH : Deputy Director of Central Intelligence
Executive Director
Executive Secretary

FROM : J. Kenneth McDonald
Chief, History Staff

SUBJECT : Status of Declassified OSS Records

REFERENCES : Memo for C/HS fm DCI, dtd 1 December 1983, Subj:
Declassification of Historically Significant Files

Memo for DCI fm C/HS, dtd 8 December 1983, Subj:
Release of Declassified OSS Records to the National
Archives, and Status of DCI Histories

1. This is the full report, requested and transmitted by the references above, on the present status of the declassified records CIA holds of the Office of Strategic Services (OSS) and its other predecessor organizations. My account goes into some detail, since these records' release will begin the selective declassification of historically significant records proposed in your 4 October 1983 letter to Senator Durenberger. My report is organized into the following sections:

- a. The Postwar Disposition of OSS Records
- b. CIA's Declassification of OSS Records
- c. The Impasse with the National Archives
- d. Final Check and Release
- e. Discussion
- f. Recommendations

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SUBJECT: Status of Declassified OSS Records

2. The Postwar Disposition of OSS Records:

- a. After President Truman dissolved OSS on 1 October 1945, the records of its Research and Analysis (R&A) Branch went to the Department of State and its operational and other records went to the Strategic Services Unit (SSU) in the War Department. When established in September 1947, CIA inherited OSS's operational records along with the records of SSU and the Central Intelligence Group (CIG).
- b. In 1946 the Department of State transferred its OSS records to the National Archives. In 1972, at the National Archives' request, CIA organized a team of four CIA annuitants (who were also OSS veterans) who reviewed and declassified these OSS R&A Branch records. The National Archives opened 919 cubic feet of declassified OSS records to the public as review was completed between 1974 and 1978. These files, in Record Group 226, are the most active records in the Military Branch, which serviced some 2900 requests for them in the first eight months of 1983.
- c. Between 1977 and 1982 the National Archives, in cooperation with the DA's Records Management Division, appraised the approximately 6500 cubic feet of OSS, SSU and CIG records in the custody of the DO's Information Management Staff. This appraisal determined that approximately 3300 cubic feet were of permanent value and should be preserved for eventual transfer to the National Archives. (List attached.)

3. CIA's Declassification of OSS Records:

- a. In December 1978, when President Carter's Executive Order 12065 requiring the systematic declassification review of permanent records over 20 years old went into effect, the DA's Classification Review Division formed a team of 15 annuitants (including some who had reviewed State's OSS records for the National Archives) to review CIA's OSS, SSU and CIG permanent records. For this review the Classification Review Division developed extensive specific written guidelines (in consultation with the team, the DO's Information Management Staff, and the National Archives) to protect such key factors as sources, methods, identities and foreign government information.

SUBJECT: Status of Declassified OSS Records

b. Working under a single executive order and a single set of Agency guidelines, this special team reviewed CIA's permanent OSS records (with the exception of about 100 cubic feet) in a period of just under four years and at an estimated cost of about \$500,000. The declassification review began in January 1979 and was completed in September 1982, with the following results:

Total records reviewed	3157 cubic feet
Withheld to remain classified	191 cubic feet
Declassified and available for transfer to National Archives	2966 cubic feet

Thus CIA declassified about 94% of these records and withheld about 6%, principally to protect sources, foreign government information, and foreign liaison relationships.

4. The Impasse with the National Archives:

a. In 1979, as the National Archives appraisal and CIA declassification review of OSS records proceeded, the DA's Records Management Division, in coordination with the DO's Information Management Staff, arranged to begin transferring declassified OSS records to the National Archives. As a first increment, CIA transferred 198 cubic feet of records on 16 January 1980, for release to the public after final processing by the National Archives' Declassification Division.

b. In transferring these records, CIA declared on the National Archives form (copy attached) that they were subject to the Privacy Act under System No. CIA-49, and imposed the following two specific restrictions on their release to the public:

"Foreign Government Information must be afforded protection and will not be released without the prior approval of the government involved.

SUBJECT: Status of Declassified OSS Records

"In keeping with the provisions of the Privacy Act information concerning the affiliation of U.S. persons with OSS may not be released without the consent of the person involved."

c. As a matter of course the National Archives will honor the first restriction, to insure the continued protection of foreign government information as well as other non-OSS originated information still requiring security classification, as they have done in reviewing the State Department's OSS files. CIA's names restriction, however, the National Archives found both unprecedented and unworkable. Unable to process these records for release to the public, they discussed this restriction informally with Agency officers during 1980 and early 1981.

d. On 2 April 1981 the Archivist of the United States, Dr. Robert M. Warner, wrote to you that in his view the names restriction effectively negated the original purpose of the records' transfer, "which was to make public as much of the OSS story as possible, within the limits of present national security considerations." Noting that screening documents for individual names would be a resource-consuming operation, while the documents released would be too fragmentary to be useful to most researchers, Dr. Warner expressed hope for a reasonable resolution. Admiral Inman replied that CIA, recognizing the Archives' difficulty, was prepared to accept the return of these declassified records until they could be released without the names restriction.

e. The impasse remains. The National Archives still holds, but will not process or release, the 198 cubic feet of OSS records they received from CIA in January 1980. For our part, CIA has sent the National Archives no further OSS records, even though their declassification was completed in September 1982.

5. Final Check and Release:

a. Having identified CIA's imposition of the names restriction as the core of the problem, I asked the advice of the Office of General Counsel. In late September I found that in fact neither the Privacy Act nor any other law or regulation provides for such a restriction. In light of this information, the Information Management Staff decided to reconsider the names restriction.

SUBJECT: Status of Declassified OSS Records

b. In a memorandum for the record of 9 November 1983, approved by the Deputy Director for Operations on 16 November 1983, the Chief of the Information Management Staff proposes to lift the names restriction imposed in transferring CIA's first increment of 198 cubic feet of declassified OSS records to the National Archives on 16 January 1980. (The restriction on foreign government information would, of course, remain unchanged.) Having agreed to remove the erroneous Privacy Act restriction, the Directorate of Operations proposes

"...to transfer the declassified OSS records to the National Archives in stages, beginning with the least sensitive files. Prior to the transfer of any records, we would make a final check to ensure that any sensitive material is protected. This would consist of an inspection of each box of records to check that material bearing on foreign liaison or other politically sensitive areas is protected."

c. The Information Management Staff proposes this final check out of concern that the original reviewers "may not have taken into full consideration certain politically sensitive areas that might still be damaging to the national security and U.S. foreign relations." The memorandum adds that they expect to accomplish this final check "in relatively short order", since it will not require the time-consuming document-by-document inspection the DA's 15-member review team completed in 1979-82.

6. Discussion:

a. The Directorate of Operations' desire for a final check is, I believe, largely inspired by genuine apprehension about the the nature and rigor of the declassification review that the DA's Classification Review Division team carried out independently in 1979-82. Although the evidence I have seen convinces me that the original team conducted a cautious, thorough and highly professional declassification review, I respect the Information Management Staff's judgment in proposing their own quick final check of these records.

SUBJECT: Status of Declassified OSS Records

b. Before beginning this final check, the Information Management Staff's reviewers might usefully consult first with the Classification Review Division on the actual guidelines and procedures used in the original review, and then with the National Archives' Declassification Division about the processing (including the protection of foreign government information) that these records will receive before being opened to the public. In my view, such consultations should help the Information Management Staff move rapidly through their final check.

c. To expedite matters, the Information Management Staff proposes to go to the National Archives to check the 198 feet of OSS records CIA transferred there in 1980. If CIA lifts its names restriction and presses on with the transfer of these records, the National Archives' Declassification Division would expect to process around 200 cubic feet a month. This would appear to be a reasonable transfer rate for CIA to aim for.

d. The long delay in releasing these OSS records illustrates a problem that the Agency faces in organizing a new program to declassify and release historically significant records. Since this is not an activity that engenders much enthusiasm in this organization, direction and impetus from the center will be needed. On the other hand, even though the direction is central, the components providing the records must have a large enough role in the selection, review and release decisions to have confidence in the process.

e. Since the opening of these OSS, SSU and CIG records will inevitably receive a large amount of press attention, I would suggest that the Agency's Public Affairs Office work with its counterpart at the National Archives to decide how best to handle this event. [redacted] Deputy Chief, Office of Legislative Liaison, has suggested that the release of these documents might usefully be timed to support efforts to carry the FOIA exemption bill through the House of Representatives. In any event, the opening of these records will demonstrate CIA's good faith in undertaking to declassify and release selected older records of historical significance.

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SUBJECT: Status of Declassified OSS Records

7. Recommendations:

I recommend that you approve the following actions:

- a. That CIA notify the National Archives that we have agreed to withdraw the second, "Privacy Act", restriction on the 198 cubic feet of declassified OSS records transferred to them on 16 January 1980, with the provision that the Information Management Staff must carry out a final check of these records at the National Archives before they can be released to the public.
- b. That the Information Management Staff carry out their final check of CIA's declassified OSS records as soon as possible, beginning at the National Archives with those records now held there.
- c. That after completing the final check of the records now at the National Archives, or by no later than 31 January 1984, the Information Management Staff propose for your approval a schedule of estimated dates when the remaining increments will be checked and transferred to the National Archives.
- d. That the Chief, Public Affairs Office, consult with all parties concerned to determine how CIA should treat the opening of these records to the public at the National Archives.

[Redacted Signature]

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J. Kenneth McDonald

Attachments

CONFIDENTIAL

SUBJECT: Status of Declassified OSS Records

APPROVED:

7s/ William J. Casey

2 FEB 1984

Director of Central Intelligence

Date

DISAPPROVED:

Director of Central Intelligence

Date

SUBJECT: Status of Declassified OSS Records

C/HS/DCI/JKMcD:nk1 (9 Dec 83)

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Distribution:

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REQUEST TO TRANSFER, APPROVAL, AND RECEIPT OF RECORDS TO NATIONAL ARCHIVES OF THE UNITED STATES <i>(See Instructions on reverse)</i>	LEAVE BLANK		RG 263
	UNIT	DATE RECEIVED	UNIT
	JOB NUMBER NA 3-263-79-3		JOB NUMBER NN3-226-79-1

1. TYPE OF ACTION	2. TO	3. UNIT THAT CREATED THE RECORDS	
<input type="checkbox"/> A. OFFER OF UNSCHEDULED RECORDS <input checked="" type="checkbox"/> B. TRANSFER OF SCHEDULED RECORDS	<input type="checkbox"/> A. RECORDS DISPOSITION DIVISION MAILING ADDRESS: GENERAL SERVICES ADMINISTRATION (NCD) WASHINGTON, DC 20408	A. AGENCY OR ESTABLISHMENT Central Intelligence Agency	
	<input checked="" type="checkbox"/> B. NATIONAL ARCHIVES MAILING ADDRESS: (NNB) GENERAL SERVICES ADMINISTRATION (NNB) WASHINGTON, DC 20408	B. MAJOR SUBDIVISION C. MINOR SUBDIVISION	
	<input type="checkbox"/> C. REGIONAL ARCHIVES FEDERAL ARCHIVES AND RECORD CENTER GENERAL SERVICES ADMINISTRATION	D. NAME OF UNIT E. NAME OF PERSON WITH WHOM TO CONFER ABOUT THE	
4. CURRENT LOCATION OF RECORDS	<input checked="" type="checkbox"/> A. AGENCY SPACE (Give location) Classified Storage in the Washington Metropolitan Area	F. TELEPHONE (Include area) STAT	
	<input type="checkbox"/> B. FEDERAL RECORDS CENTER (Identify center and FRC accession no. and enter location)	TRANSFER DATE	

5. RECORDS DATA

A. DESCRIPTION OF RECORDS (Give overall title of records, individual documents, dates, and attach Standard Form 136, if records are now in FRC. Continue on separate sheet of paper, if necessary.)

SF 135 ATTACHED

SEPARATE SHEET(S) ATTACHED

B. EST. VOLUME	C. ARE RECORDS SUBJECT TO PRIVACY ACT? (If yes, cite agency system number and F.R. volume and page number for most recent notice and attach a copy)	D. SPECIFIC RESTRICTIONS TO BE IMPOSED (Include justification and cite statute or FOI exemption that authorizes such restrictions)
cu. ft. cu. mtr. 198	YES - System No. CIA - 49	(See Attached)

E. RECORDS CONTROL SCHEDULE/ITEM NO. OR APPRAISAL JOB NO. NC1-226-79-1 (Items: 5,13,14,15,17, 20,24,26,29,30)	F. AGENCY REMARKS:
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6. STATEMENT OF AGENCY REPRESENTATIVE

The records described above and on the attached **3** pages are hereby offered for deposit with the National Archives of the United States in accordance with 44 U.S.C. 2103. It is agreed that these records will be administered in accordance with the provisions of 44 U.S.C. Chapter 21, 41 C.F.R. 101-11.411, 41 C.F.R. 105-61, and such other rules or regulations as may be prescribed by the Administrator of General Services or the Archivist of the United States. Unless specified and justified above, there are no restrictions on the use of these records other than the general and specific record group restrictions on the use of records in the National Archives of the United States that have been published in 41 C.F.R. 105-61.53 or in the *Guide to the National Archives of the United States*. The Archivist of the United States may destroy, donate, or otherwise dispose of any containers, duplicate records, unused forms, blank stationery, nonarchival printed or processed material, or other nonrecord material in any manner authorized by law or regulation without further consent of this agency. I certify that any restrictions specified by this agency on the use of these records are in conformance with the requirements of 5 U.S.C. 552 and that I am authorized by the head of this agency to act for the agency on matters pertaining to the disposition of agency records.

B. TITLE Ac/RMD	C. MAILING ADDRESS Washington, D.C., 20505	D. DATE 21/8/79
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7. ACTION TAKEN BY NATIONAL ARCHIVES AND RECORDS SERVICE, GENERAL SERVICES ADMINISTRATION

A. ACTION	B. NARS CONCURRENCES						C. FOR NARS USE ONLY
	INITIALS	UNIT	DATE	INITIALS	UNIT	DATE	
	<input checked="" type="checkbox"/> APPROVED	JRW	NNB	10/10/79			
<input type="checkbox"/> DISAPPROVED							

D. NARS REMARKS REGARDING DISPOSITION/SHIPPING

E. SIGNATURE OF NARS AUTHORIZED REPRESENTATIVE <i>Maya Fishbe</i>	F. TITLE Director NNM	G. DATE 9/12/79
H. RECORDS RECEIVED NARS DEPOSITORY	A. DATE 1/16/80	B. SIGNATURE <i>Maya Fishbe</i>
	C. TITLE Director NNM	

600-67 NNM 79-009

INSTRUCTIONS

This form may be initiated by either the transferring agency or a Federal records center.

INITIATED BY AGENCY:

Agency completes items 1 through 6 (see specific instructions below). Item 6 must be signed and dated. Send original and 4 copies to the appropriate address in item 2 sixty days before planned date of transfer.

INITIATED BY FEDERAL RECORDS CENTER:

Federal records center completes items 1, 2, 3A-F, if known, 4B, 5A and B, D and E and sends original and 3 copies to transferring agency records officer.

Agency completes/corrects items 3, 5A, 5C-F, and 6. Item 6 must be signed and dated. Agency sends original and 3 copies to the address indicated in item 2 sixty days before planned date of transfer.

ITEM 1, TYPE OF ACTION:

If 1B is checked, a reference to the records control schedule number or NARS appraisal job number must be included in 5E. (Item 1B may be checked for unscheduled records if an appropriate appraisal job is cited to reflect an accretion according to prior evaluation of the series).

ITEM 2, TO:

When 1B is checked, requests are sent to the National Archives (NNA) unless the records control schedule or appraisal job specifies a regional archives or Presidential library.

When 2C is checked, include in that block address (number and street, city, State, and zip code) of the regional archives branch being offered the records.

ITEM 3, UNIT THAT CREATED THE RECORDS:

Fully identify the agency, subdivision, and unit that created or originated the records (not the agency records office). If this is not possible, or a successor unit or agency is transferring the records, then explain under Agency Remarks, item 5F.

ITEM 4, CURRENT LOCATION OF RECORDS:

Identify the agency location or the particular records center in which the records are located and provide FRC accession number. The stack location in the center may also be provided.

ITEM 5, RECORDS DATA:

5A. Describe the records. If the records are in a Federal records center, attach SF 135. Arrangement statement must be provided and enough description to substantiate responses in items 5B (with volume for each item) 5C and 5D.

5B. Estimated volume may be indicated in either cubic feet or cubic meters.

5C. Privacy Act notices must be cited for records subject to the Privacy Act (5 U.S.C. 552a) and should be attached.

5D. Specific restrictions must be fully justified and may not violate the Freedom of Information Act (5 U.S.C. 552).

5E. If the records have previously been scheduled in a records control schedule, the schedule and item number must be cited, and the schedule itself may be attached. If the records are not scheduled but a part of the series has been appraised as permanent in the past and transferred to a NARS depository, then cite the appraisal job number as authority and treat as a scheduled offer.

ITEM 6, STATEMENT OF AGENCY REPRESENTATIVE:

Signature and title of agency records officer is placed here and normally is not the name or office given in item 3.

ITEM 7, ACTION TAKEN BY NARS:

NARS will indicate approval and provide shipping or delivery instructions, or disapproval and recommend appropriate disposition of the records. NARS will indicate quantity of offer approved, disapproved and for which action is deferred.

If NARS approves the transfer, the Office of the National Archives sends SF 258 to the agency (or to the Federal records center if the records are in a center) with a transfer date and shipping or delivery.

If NARS disapproves the transfer, the Records Disposition Division returns SF 258 to the agency with suggestions for disposition of the records.

ITEM 8, RECORDS RECEIVED:

After receipt of records by a NARS depository NARS will sign and return one copy of SF 258 to the agency.

Attachment to:

SF Form 258

D. SPECIFIC RESTRICTIONS TO BE IMPOSED

Foreign Government Information must be afforded protection and will not be released without the prior approval of the government involved.

In keeping with the provisions of the Privacy Act information concerning the affiliation of U.S. persons with OSS may not be released without the consent of the person involved.

NOTE: This offering consists of CIA predecessor originated records (OSS, SSU, CIG) declassified under Agency authority - HQ - 70.2 dated 14 May 1979. Some Security Classified records originated by other agencies are interspersed throughout the files.



STAT

CIA-49

System name: Directorate of Operations Records System.

System location:

Central Intelligence Agency
Washington, D.C. 20505.

Categories of individuals covered by the system: Individuals who are of foreign intelligence or foreign counterintelligence interest to the CIA, either because of their actual, apparent, or potential association with foreign intelligence or foreign counterintelligence activities, or because they are of actual or potential use to CIA.

Categories of records in the system: Categories of records include administrative, management and policy, personality, operational, and impersonal subjects based primarily on foreign intelligence and foreign counterintelligence reports.

Authority for maintenance of the system: National Security Act of 1947, as Amended—Public Law 80-253.

Central Intelligence Agency Act of 1949, as Amended—Public Law 81-110.

Section 506(a), Federal Records Act of 1950 (44 U.S.C., Section 3101).

Immigration and Nationality Act, as Amended—Public Law 82-414.

Routine uses of records maintained in the system, including categories of users and the purposes of such uses: To provide information within CIA and to selected Federal agencies and military departments for the conduct of foreign intelligence operations.

To provide information within CIA and to the FBI, other selected Federal agencies, and military departments for the conduct of foreign counterintelligence operations.

To conduct national Agency name checks for other agencies as required by National Security Council Directive and the Immigration and Nationality Act of 1952 in the interest of the security of the United States.

To provide information to the Immigration and Naturalization Service.

A record from this system of records may be disclosed as a "routine use" to a Federal, state or local agency maintaining civil, criminal or other relevant enforcement information or other pertinent information, such as current licenses, if necessary to obtain information relevant to an Agency decision concerning the hiring or retention of an employee, the issuance of a security clearance, the letting of a contract, or the issuance of a license, grant or other benefit.

To provide information to U.S. and, through established liaison channels, selected foreign government agencies in national security or criminal cases.

Policies and practices for storing, retrieving, accessing, retaining, and disposing of records in the system:

Storage: Paper, microforms, and magnetic media.

Retrievability: By name.

Safeguards: Strict controls have been imposed to minimize the risk of compromising information held. Employees are allowed access to the index and files only after undergoing special training. There are degrees of compartmentation which are designed to limit access to information on a strict "need-to-know" basis. Records are kept of each disclosure of a record to another agency as required by this act.

Retention and disposal: Retention is based on approved records disposition schedules. Destruction is by pulping, degaussing, or burning.

System manager(s) and address:

Chief, Information Services Staff, DDO
Central Intelligence Agency
Washington, D.C. 20505.

Notification procedure: Individuals seeking to learn if this system of records contains information about them should direct their inquiries to:

Information and Privacy Coordinator
Central Intelligence Agency

Washington, D.C. 20505.

Identification requirements are specified in the CIA rules published in the Federal Register (32 CFR 1901.13). Individuals must comply with these rules.

Record access procedures: Request from individuals should be addressed as indicated in the notification section above.

Contesting record procedures: The Central Intelligence Agency's regulations for access to individual records, for disputing the contents thereof, and for appealing an initial determination by CIA concerning access to or correction of records, are promulgated in the CIA rules section of the Federal Register.

Record source categories: Other U.S. agencies and organizations.

Foreign sources and individuals.

Predecessor organizations.

Overt publications.

Private citizens.

State and local agencies.

RCS-NC1-226-79-1

Item 5.

History of OSS in London

34 boxes

Double-spaced typed narratives that summarize the activities of the London OSS Office. The histories cover the Research and Analysis Branch, Secret Intelligence Branch, Special Operations Branch, Morale Operations, Research and Development Branch, Censorship-Documentation Branch, X-2 Branch, Special Funds Branch, Security Office, Strategic Services Officer, Services Branch, Communications Branch, Field Photograph, Psychological Warfare, and Propaganda Operations. Also included are short biographic summaries of some of the principal persons involved in these operations. Period covers 1942-1945. Filed in hard bound volumes.

Item 13.

OSS History Office Files

107 boxes

A collection summarizing information intended as the basis for historical publication. The file includes OSS Monthly Reports, monthly summaries of OSS activities, Secretariat Special Reports, Conyers Reed History Committee records, organization reviews and project summaries of the Presentation Branch. Covers period 1943-1945. Arranged numerically.

Item 14.

Foreign Nationalities Branch

131 boxes

Files of the New York office of the Foreign Nationalities Branch concerns information contributed by U.S. Personalities familiar with foreign countries of interest. Includes administrative papers, correspondence, information reports, and general operational documents. Covers period 1941-1945. Arranged by country.

Item 15.

Miscellaneous Files - Yugoslavia, Greece, and Bulgaria
Also Special Teams

4 boxes

A general history and situation reports on Yugoslavia, Greece and Bulgaria (1943); 80 aerial photographs of certain areas in Yugoslavia; 600 page study Yugoslavia Geographic and Population Study by Vladimir Marinkovic; and a 1943 political report of Yugoslavia. The latter two studies are in Yugoslav. Also with this file is a section on the "George" case; the Federal Economics Administration, project reports on "Danube" and "Elsor", 47 folders on the JEDBURGH teams, and a description of the Special Allied Airborne Reconnaissance Force and its personnel. Covers period 1942-1945. No set arrangement.

Item 17.

Special Forces

5 boxes

Correspondence and reports related to the Special Forces that were infiltrated behind enemy lines. There are 82 reports on the JEDBURGH teams that describe their mission and the personnel involved. Included is an account of the communications operations in Italy, commo administration in Europe, history of the OSS Detachment 101, and a communications war diary of the Far East and Europe. Covers period June 1944-October 1944. Arranged chronologically and by team names.

Item 20.

Secret Intelligence Operations

50 boxes

Correspondence concerning the activities of the Secret Intelligence Branch in the collecting of intelligence from world-wide sources, and the evaluation and dissemination of that intelligence to the Allied Intelligence Agencies. Covers period 1942-1945. Arranged numerically.

Item 24.

Field Intelligence Reports, Theater Officer Correspondence
and Draft Histories

53 boxes

Consists of Intelligence Reports from field stations: Rome, Burma, Caserta, Singapore, and Stockholm concerning military, political, and economic matters. Also included are X-2 (counter-intelligence) reports from New Delhi; OG reports on the guerrilla and resistance groups behind enemy lines; administrative correspondence from Theater Officers; and history drafts from the History Office. Covers period

Item 24. (cont.)

1942-1945. Arranged by office and thereunder numerically and chronologically.

Item 26.

Propaganda Samples

1 box

This package contains samples of American propaganda leaflets, black radio scripts, and samples of the publication - "L'Amérique en Guerre". Period covered 1944. No set arrangement.

Item 29.

London Field Files

52 boxes

Activities files of the London Station. Contains correspondence, reports, memorandums, operational activity files, photographs and some administrative papers. Covers period 1943-1945. Arranged numerically by subject and then chronologically within.

Item 30.

Official Record Documents from the Office of the Director of OSS

7 boxes

This series of files contains the official record copies of miscellaneous administrative papers that were collected by the Office of the Director of COI and OSS, General William Donovan. The file includes correspondence, organizational studies, memorandums, and progress reports. Period covers 1942-1945.

REQUEST FOR RECORDS POSITION AUTHORITY
(See Instructions on reverse)

TO: GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

LEAVE BLANK	
JOB NO NC1-226-80-1	
DATE RECEIVED 12-21-79	
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10.	
<i>4-28-82</i> Date	<i>Peter K. Wain</i> Archivist of the United States

1. FROM (AGENCY OR ESTABLISHMENT)
Central Intelligence Agency

2. MAJOR SUBDIVISION
80-79

3. MINOR SUBDIVISION

4. NAME OF PERSON WITH WHOM TO CONFER

5. TEL. EXT.

6. CERTIFICATE OF AGENCY REPRESENTATIVE.
I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 37 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

- A Request for immediate disposal.
- B Request for disposal after a specified period of time or request for permanent retention.

C. DATE <i>12/12/79</i>	D. SIGNATURE OF AGENCY REPRESENTATIVE	E. TITLE Associate Agency Records Management Officer	STAT
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7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
45.	<p>This is a continuation of NARS approved OSS records control schedule No. NC1-226-79-1 (Items 1-44).</p> <p><u>Washington/Field Office - Administrative and Support Records</u></p> <p>A. Consists of chrono copies of cables between the OSS Washington Offices of Finance and Communications and the field offices of the OSS in Europe, Africa, Middle-East, and the Far East concerning the services of the Office of Communications, copies of correspondence concerning financial matters, and a history of the Emergency Rescue Equipment Coordinator when that unit was attached to the OSS. Period covers 1942-1949, partially chronologically arranged. Volume is 10 cubic feet stored in 24 Archives boxes. (CIA Job No. 55-4)</p> <p>Permanent. Offer to NARS when National Security considerations no longer preclude historical research.</p>		

115-107

STANDARD FORM 115
Revised April, 1975
Prescribed by General Services Administration
FPMR (41 CFR) 101-11.4

AGENCY COPY

Request for Records Disposition Authority - Continuation		JOB NO.	PAGE OF 2/37
7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
45.	<p>B. General administrative support records of the OSS Washington Office of Budget and Finance. Consists of routine correspondence covering finance, transportation, supply, personnel, training and equipment. Includes extra copies of miscellaneous cables and chronos; pay vouchers; employee leave and attendance records; stock and inventory lists; shipping and receiving requisitions; talley sheets; bills of lading; and property manifests. Period covers 1942-1949.</p> <p>Temporary. Screen out personnel files and dispose of in accordance with the General Records Schedule. Destroy remainder immediately upon approval of this schedule.</p>		
46.	<p><u>Washington Services Branch Records</u></p> <p>A. Material from the OSS Washington Offices of the Services Branch. Concerns relations with the Joint Chief of Staff, Bureau of the Budget, and the War Department. Also, OSS organization, personnel studies, Washington office locations, shipping and supply policy, and purchase requests for special intelligence devices. Period covers 1943-1947, no set arrangement. Volume is 17 cubic feet filed in 40 Archives boxes. (CIA Job No. 56-6)</p> <p>Permanent. Offer to NARS when National Security considerations no longer preclude historical research.</p> <p>B. Services Branch financial support activities, issuance of equipment and supplies, shipping and receiving records, personnel requests, contract invitations, contracts for supplies and equipment, communications requests, pouch manifests and general correspondence in reference to administrative matters. Period covers 1942-1947.</p> <p>Temporary. Destroy immediately.</p>		

Request for Records Disposition Authority - Continuation		JOB NO.	PAGE OF 3/37
7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
47.	<p><u>Washington/Field Office Miscellaneous Administrative Records</u></p> <p>A collection of files from Algiers, Calcutta and the Washington Offices of OSS Headquarters, OSS Registry, Budget and Finance Office, the Maritime Unit and the Field Photographic Division.</p> <p>A. Selected files consisting of accounting documentation, supply reports, communications memorandums, personnel orders and reports, organization charts, minutes of official meetings, chrono copies of correspondence, rubber stamps (used to prepare false documents), and evaluations of Intelligence reporting. Also includes photographs and operational reports from Field Photographic Division projects in Panama, Pearl Harbor, Mexico, Europe and the Far East. Period covers 1941-1947. Volume is 63 cubic feet stored in 152 Archives boxes. (CIA Job No. 56-16)</p> <p>Permanent.* Offer to NARS when National Security considerations no longer preclude historical research.</p> <p>B. An assortment of general administrative records consisting of financial receipts, budget reports, disbursement vouchers, delivery manifests, bills of lading, airway bills, routine accounting records, supply and requisition records, property reports, building passes, personnel requirement estimates, physical examination work sheets, dental records of OSS officials, award ceremonies. Period covers 1942-1946.</p> <p>Temporary.* Destroy immediately.</p>		

Request for Records Disposition Authority - Continuation		JOB NO.	PAGE OF 4/37
7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
48.	<p><u>Washington Pacific Coast Office Miscellaneous Administrative Records</u></p> <p>A collection of files from the Pacific Coast Offices of Morale Operations, Maritime Unit, Schools and Training, Service Branches, Washington Offices of the Research and Development Branch, Maryland Research Laboratories, Medical Staff, Secretariat and Registry.</p> <p>A. Series consists of files related to Morale Operations Special Projects, progress reports, correspondence, training and other administrative reports. Also includes Research and Development records of the Maryland Research Laboratories, experiments on special demolition devices and camouflage, chrono copies of cables and telegrams sent between the OSS Field Groups and the Washington Offices and maintained by the Registry and the Secretariat. Period covers 1942-1946. Volume is 147 cubic feet filed in 344 Archives boxes. (CIA Job No. 56-19)</p> <p>Permanent. Offer to NARS when National Security considerations no longer preclude historical research.</p> <p>B. General administrative correspondence and reports related to training, procurement, personnel, supply, security, budget and finance, medical and dental records of OSS Staff Personnel, shipping receipts, and records of supplies requested by the British. Period covers 1942-1947.</p> <p>Temporary. Destroy immediately.</p>		
49.	<p><u>Washington Communications Branch Records</u></p> <p>A. Files from the Washington office of the OSS Communications Branch. Contains directives, memorandums, correspondence and reports on the world-wide activities of the Branch, including cryptography, experimentation with special devices, radio intelligence, directional finding operations, copies of radio intercepts, surveys of potential radio stations, specifications including maps and drawings, installation reports, periodic progress reports, chronological copies of messages regarding commo operations, liaison reports (with the British and other OSS Branches), minutes of policy meetings, Branch organization studies, training reports,</p>		

115-203

Four copies, including original, to be submitted to the National Archives

STANDARD FORM 115-A
Revised July 1974
Prescribed by General Services
Administration
FPMR (41 CFR) 101-11.4

GPO : 1975 O - 579-387

Request for Records Disposition Authority - Continuation		JOB NO.	PAGE OF 5/37
7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
49.	<p>cover arrangements, security procedures and copies of the Branch history. Covers period 1942-1947. Chronologically arranged within each folder. Volume is 42 cubic feet. (CIA Job No. 56-24)</p> <p>Permanent. Offer to NARS when National Security considerations no longer preclude historical research.</p> <p>B. Files pertaining to routine administrative matters, requests for personnel, funds, supplies and receiving, property records, acquisitions of equipment and supplies, contracts, space requirements, and general housekeeping records. Period covers 1942-1947.</p> <p>Temporary. Destroy immediately.</p>		
50.	<p><u>Washington/Field Office Miscellaneous Records</u></p> <p>A. Files from the OSS offices of the Director, Finance, Intelligence Service, Morale Operations, Navy Unit, Operations Group, Personnel, Planning Staff, Schools and Training. OSS Algiers Offices of Research and Analysis, Secret Intelligence, Services, Special Projects, Strategic Services Operations; OSS Burma Offices of Communications; Caserta Office of Services; OSS Kandy (Ceylon) Offices of Field Photo, Morale Operations, and Administration; OSS Kuming Offices of Field Photo, Secretariat, and Services; OSS London Offices of Field Photo, Morale Operations; OSS New York Offices of Special Funds and Services; and OSS Paris Office of Research and Analysis. Reports on social, military, geographic, and economic matters, administrative files on personnel, security, training, budget, and logistics; objectives and planning papers, including Joint Chiefs of Staff Directives; cable and telegram chronological copies; training reports and procedure manuals; liaison reports with other U.S. Agencies and with the British; chronological copies of correspondence; maps and charts, including OSS organization charts; copies of publications produced by Morale Operations Branch; photographs of target areas, special devices, hostile uniforms and equipment, and some OSS personnel; special funds operations; and special naval operations and underwater demolitions. Also included are business records from cover companies under the special funds operations in New York. Covers period 1942-1946. Arranged chronologically</p>		

115-203

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Request for Records Disposition Authority - Continuation		JOB NO.	PAGE OF 6/37
7. ITEM NO	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
50.	<p>within each folder. Volume is 79 cubic feet filed in 185 Archives boxes. (CIA Job No. 56-31)</p> <p>Permanent. Offer to NARS when National Security considerations no longer preclude historical research.</p> <p>B. Consists primarily of records pertaining to routine administrative matters; personnel, supply, property, equipment, budget and finance, medical, procurement, supplies, receiving, training, space allocation, reproduction, and transportation. There are also chronological extra copies of cables, telegrams and correspondence between the field stations and the Washington Headquarters. Covers period 1942-1946. (CIA Job No. 56-31)</p> <p>Temporary. Destroy immediately.</p>		
51.	<p><u>Washington Office Property Board Records</u></p> <p>Files of the Washington Office of the Property Board created by OSS to investigate and account for all property issued to the OSS. Includes chronological copies of cables, memorandums, and correspondence concerning lost or damaged Government property. Period covers May 45 - Sept 46. Volume is 2 cubic feet. (CIA Job No. 59-155)</p> <p>Temporary. Destroy immediately in accordance with GRS-4.</p>		
52.	<p><u>Washington Field Photograph Branch Files</u></p> <p>Requests for photographic work, receipts for photographs delivered, and miscellaneous correspondence regarding the Photograph Branch Laboratories and personnel. Covers period 1942-1945. (CIA Job No. 56-10)</p> <p>Temporary. Destroy immediately.</p>		

Request for Records Disposition Authority - Continuation		JOB NO.	PAGE OF 7 37
7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO	10. ACTION TAKEN
53.	<p><u>Washington Secretariat Office Records</u></p> <p>Files from the Washington Offices of the Secretariat and the Secret Intelligence Branch. A collection of operational and administrative records concerning intelligence studies of Greece, Dodecannese Islands, Yugoslavia, Norway, Rumania, Bulgaria, Czechoslovakia, Holland, North Korea, Egypt, France, and Spain; captured German documents from Liberia and Holland; report of OSS activity in West Africa; a war diary from Schools and Training Branch; intelligence report of German radio controlled bombs; use of conscientious objectors in OSS missions, report of political problems confronting the allies in Central Europe, history of the TODT organization; report on Kippenberger Apparat; correspondence concerning space for OSS offices, budget, leasing of private motor vehicles and boats; memorandums concerning inventions, copyrights and patents belonging to OSS; contracts; purchase orders; briefs for Congressional hearings; SI Branch planning; and special weapons reports. Covers period 1940-1947. (CIA Job No. 56-77)</p> <p>Temporary. Destroy immediately. <i>Permanent. Offer to NARS when national security consultation no longer preclude historical research.</i></p>		
54.	<p><u>Applicant Personnel Files</u></p> <p>Records contain correspondence and personnel processing forms of persons requesting employment with OSS. Most of the applicants are military men requesting transfers into the military branches of the OSS. (CIA Job No. 57-23)</p> <p>Temporary. Destroy immediately.</p>		<p>DL/CEA RCF/2WIK/n.7E 4-22-82</p>
55.	<p><u>Washington X-2 Branch Records</u></p> <p>Admin files from the Washington office of the X-2 Branch pertaining to routine personnel requests and actions, budget and admin reports. (CIA Job No. 57-85)</p> <p>Temporary. Destroy immediately.</p>		
56.	<p><u>R&D Branch Records</u></p> <p>Files contain routine R&D correspondence and extra copies of OSRD Div. 19 reports. (CIA Job No. 57-124)</p> <p>Temporary. Destroy immediately.</p>		

115-203

Four copies, including original, to be submitted to the National Archives

STANDARD FORM 115-A
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GPO : 1975 O - 579-387

Request for Records Disposition Authority - Continuation

JOB NO.

PAGE OF

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7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
57.	<p><u>Washington R&D Branch Records</u></p> <p>Research and Development Branch, routine correspondence with MRL (Maryland Research Laboratories) relating to various weapons developed for sabotage and resistance operations. (CIA Job No. 57-129)</p> <p>Temporary. Destroy immediately.</p>		
58.	<p><u>Washington R&D Branch Records</u></p> <p>Research and Development Branch files containing routine correspondence on the development of explosives for OSS operations behind enemy lines. (CIA Job No. 57-142)</p> <p>Temporary. Destroy immediately.</p>		
59.	<p><u>Washington Special Funds Branch Records</u></p> <p>Files contain routine accounting vouchers and general financial transactions. (CIA Job No. 58-73)</p> <p>Temporary. Destroy immediately.</p>		
60.	<p><u>Washington Secretariat Office Records</u></p> <p>Routine admin chrono files of office instructions pertaining to security clearances and the handling of TS material, lists of TS Control Officers and routine mailroom procedures. (CIA Job No. 58-132)</p> <p>Temporary. Destroy immediately.</p>		
61.	<p><u>Washington Field Photo Branch Cards</u></p> <p>A collection of 3 x 5 cards (approx. 2,500) that list publically-available travel log films used by OSS to familiarize trainees with target countries. (CIA Job No. 58-141)</p> <p>Temporary. Destroy immediately.</p>		

115-203

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Revised July 1974
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Administration
FPMR (41 CFR) 101-11.4

GPO : 1975 O - 570-387

Request for Records Disposition Authority - Continuation	JOB NO.	PAGE OF 9/37	
7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO	10. ACTION TAKEN
62.	<p><u>Washington Services Branch Records</u></p> <p>Microfilm of British Admiralty Library photographs of marine subjects, harbors, rivers, and other European geographic locations. Photos microfilmed in 1942 by OSS for reference. 12 cubic feet. (CIA Job No. 61-166)</p> <p>Temporary. Destroy immediately.</p>		
63.	<p><u>Washington Headquarters and Headquarters Detachment Military Personnel Records</u></p> <p>Records consist of OSS personnel files (201 files) for officers and enlisted personnel. Files contain special orders, personnel actions, and personal documents such as wills. Collection includes index of marine and naval personnel; morning reports (both textual and microfilmed); and other routine administrative support records relating to welfare funds, reports of survey, payroll, and travel. (CIA Job No. 61-474)</p> <p>Temporary. Screen out personnel files and dispose of in accordance with GRS 1. Destroy remainder immediately upon approval of this schedule.</p>		
64.	<p><u>Washington X-2 Branch Records</u></p> <p>Counter-Intelligence reports and summaries (Circle-Blue & White). These reports, some of which were received from the British, originated from Allied most secret sources. Dates 1943-1945. Arranged by source and/or geographic locations; thereunder chronologically.</p> <p>Volume is 4 cubic feet. (CIA Job No. 60-826)</p> <p>Permanent. Offer to NARS when National Security considerations no longer preclude historical research.</p>		

Request for Records Disposition Authority - Continuation		JOB NO.	PAGE OF 10/37
7. ITEM NO	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO	10. ACTION TAKEN
65.	<p><u>Washington/Field Station Records</u></p> <p>A. Collection consists of intelligence reports, correspondence memorandums, directives, handbooks, charts, maps, some photos, and chrono files from Field Stations (Cairo, Calcutta, Caserta, Honolulu, London, Madrid, Paris, Singapore, Stockholm) and from New York and Washington offices. Records pertain to Morale Operations, Special Operations, Secret Intelligence, Maritime Unit, X-2, Secretariat, R&A, Registry, special funds, and administrative branch matters. Records include propaganda material, captured enemy documents, psychological analyses, special equipment test data, planning papers, organization studies, political, guerilla, and resistance warfare reports, OSS history drafts, news clippings, and one phonograph containing testing data of navy equipment. Unarranged. Dates 1941-1947. Volume 130 cubic feet. (CIA Job No. 56-66)</p> <p>Permanent. Offer to NARS when National Security considerations no longer preclude historical research.</p> <p>B. Routine administrative support records of the above Washington/Field Units pertaining to procurement, supply, personnel, security, finance, medical services, transportation, and training.</p> <p>Temporary. Destroy immediately upon approval of this schedule.</p>		
66.	<p><u>Washington/Pacific Coast Area/Field Stations Records</u></p> <p>A. Special funds ledgers (bulkies), correspondence, reports, accounts, leases, journals, audit reports, and Special mission funding. Special project blueprints (Javaman), Simmons project awards and decorations, Javaman/Simmons project reports. Kurming SI intelligence reports concerning French Indo China including weekly summaries and Japanese Order of Battle in Korea; French military mission activities, Puppet forces, SITREPS, Strategic petroleum maps with overlays, SACO intelligence request. Norway S-1 intelligence reports, KITTEN mission personalities, correspondence, cables, and operations. Pacific Coast Area personalities, Foreign Nationalities Branch correspondence, reports, interviews, research, and operations. Also included are records pertaining to the</p>		

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7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
	<p>United Nations Peace Conference in San Francisco (April 1945). Dates 1942-1947. Arranged by subject or type record; thereunder chronologically. Volume 49 cubic feet. (CIA Job No. 57-94)</p> <p>Permanent. Offer to NARS when National Security considerations no longer preclude historical research.</p> <p>B. General administrative support records of the above Washington/Pacific Coast Area/Field Stations Units pertaining to procurement and supply, finance, transportation, training and personnel.</p> <p>Temporary. Destroy immediately upon approval of this schedule.</p>		
67.	<p><u>Washington Personnel Branch Records</u></p> <p>Consists mainly of folders containing civilian employee transactions such as personnel data summary sheets, affidavits, interview sheets, and other routine personnel actions. Also personnel rosters, progress reports, and general personnel correspondence. Routine personnel transactions pertaining to indigenous employees at OSS overseas stations are contained on 27 reels of microfilm. Period covers 1942-1946. (CIA Job No. 61-554)</p> <p>Temporary. Destroy 75 years after birthdate of employee or 60 years after the earliest document in the folder if the birthdate cannot be ascertained.</p>		
68.	<p><u>Washington Communication Branch Records</u></p> <p>Chiefly unit personnel folders containing routine personnel transactions such as assignments, duties, time & attendance, training, and general correspondence. Period covers 1942-1947. (CIA Job No. 61-573)</p> <p>Temporary. Destroy 75 years after birthdate of employee or 60 years after the earliest document in the folder if the birthdate cannot be ascertained.</p>		

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7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
69.	<p><u>Washington Personnel Procurement Branch Records</u></p> <p>Consists of Personnel Procurement Branch personnel transactions. Period covers 1942-1946. (CIA Job No. 61-574)</p> <p>Temporary. Destroy 75 years after birthdate of employee or 60 years after the earliest document in the folder if the birthdate cannot be ascertained.</p>		
70.	<p><u>OSS Field Finance Records For Special Funds</u></p> <p>Field unit accounting records consisting of pen & ink entry ledgers, petty cash accounts, payroll and salary journals, audits, claim settlements, expenditures for services and supplies, vouchers, shipping tickets, vehicle expenses, mess hall expenditures, and routine financial memoranda. Period 1942-1946. (CIA Job No. 61-729)</p> <p>Temporary. Destroy 75 years after date of the latest document in the folder.</p>		
71.	<p><u>OSS Washington Miscellaneous Records</u></p> <p>Personality dossiers and reports, Censorship records, biographical sketches, legal attache files, German intelligence activities, personnel lists for Detachments 101, 202, 303, and 404, prospective personnel requirements for OSS components, prospective History Office personnel, Goodfellow Board & Goodfellow files, OSS Awards and decorations to OSS Branch personnel, SSU personnel matters, Dr. Henry Field's files, Mary Bancroft reports to A.W. Dulles, Diary of James Rogers, photos of OSS personnel & war room, John Huskell mission project, OSS project control book by Col. Ellery C. Huntington, Jr, projects 101, 202, 303, Projects R&A, MO, MU, X-2, SO, SI, Communications, reports dealing with use of Portuguese merchant ships, Austrian-Yugoslavia-Hungary projects (Marietta, IG Fox, Place Maraschino, Iodine, Moonlight, Marlo), Gypsy and Eagle projects, report on Dawes mission, Nightingale project & Cannonball plans, research lists, studies, scripts, reports and publications including Field, school & training manuals, the "Rote-Kapelle" study with</p>		

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71.	<p>supporting papers, and correspondence, reports and memoranda pertaining to miscellaneous devices developed for the OSS R&D Branch. 1942-1946. Volume is 18 cubic feet. (CIA Job No. 76-786)</p> <p>Permanent. Offer for transfer to NARS following Agency declassification.</p>		
72.	<p><u>OSS Station Special Funds Finance Records</u></p> <p>General ledgers with pen & ink entries of expended funds for salaries and services, routine financial statements, miscellaneous receipts, vouchers, cancelled checks, per diem pay, mess hall accounts, payrolls, travel vouchers, currency conversion rates, and routine financial correspondence and working papers. Period covers 1944-1946. (CIA Job No. 61-730).</p> <p>Temporary. Destroy 75 years after date of the latest document in the folder.</p>		
73.	<p><u>OSS New York Secret Intelligence Branch Records</u></p> <p>A. Intelligence reports on European and Latin American countries and personalities identified therein. Correspondence and memoranda pertaining to intelligence obtained from foreign groups in America such as, Free French Movement, Mazzini Society, Norwegian Relief Fund and American Friends of German Freedom. 1942-1945. Unarranged. Volume is 1 cubic foot. (CIA Job No. 76-459)</p> <p>Permanent. Offer for transfer to NARS following Agency declassification.</p>		

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73.	<p>B. Correspondence, memoranda and reports of political and economic situations in countries in Africa, Middle East and Latin America. Also reports on Croatians, Catholics, Jews in Europe, Polish-Americans and refugee matters (all of the foregoing is duplicate copy of permanent series). 1942-1945.</p> <p>Temporary. Destroy Immediately.</p>		
74.	<p><u>OSS Field Station Operations & Services Records</u></p> <p>A. Field Station Calcutta correspondence, memorandums, reports, and other material relating to OSS operational liaison activities with the British (SEAC), operational flights in support of guerilla operations in China and Indo-China, security operations in India, and services operations in the India-Burma-Tibet theaters. OSS Field Station Caserta Maritime Unit records consisting of operational reports, publications, manuals, equipment, personnel; Caserta Operational Group documents pertaining to 2671st Special Reconnaissance Battalion support of guerrilla warfare in France, Italy and Greece; Administrative general orders, awards & decorations, organization charts, Operational Group Mission reports, Greek Unit "C", Company "C" Yugoslavia, and Company "A" Italy; personnel rosters and casualty reports. Arranged chronologically 1942-1945. Volume 4 cu. ft. (CIA Job No. 61-766).</p> <p>Permanent. Offer for transfer to NARS following Agency declassification.</p>		

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74.	<p>B. Calcutta/Caserta Morale Operations, Operational Group, Security Unit and Services Branch general administrative support and housekeeping records including personalities, personnel, claims, vehicle accident reports, travel orders, payrolls, vouchers, material receipts, and supply records. 1942-1945</p> <p>Temporary. Destroy immediately.</p>		
75.	<p><u>Washington/Field Office Miscellaneous Records</u></p> <p>A collection of files from OSS Washington Planning Group & Staff, Division of Oral Intelligence, General Counsel, Secretariat, Schools & Training, Security, Secret Intelligence, Services, X-2, and Visual Presentation organization components. Also, files from Field Stations Algiers, Angola, Austria, Bari, Belgium, Burma, Cairo and Calcutta.</p> <p>A. Correspondence, memorandums, directives, reports and related material pertaining to COI operations world-wide; plans including manuals for major OSS Branches, psychological warfare, Morale Operations in Europe, Middle East, India, Thailand and North Africa; Secret intelligence activities in Europe, Special operations in the Mediterranean area including sabotage, guerilla warfare and Maritime Unit operations; X-2 Branch organization; Awards & decorations. 1942-1947. 46 cu. ft. Unarranged. (CIA Job No. 61-765).</p> <p>Permanent. Offer for transfer to NARS following Agency declassification.</p> <p>B. General correspondence, memorandums, reports, listings, applications and other material relating to routine personnel matters; routine schools & training information; draft deferment reports, officer board meeting minutes for special duties, assignments, etc; employee cooperation and insurance matters; security investigations; medical records. 1942-1947.</p>		

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75.	B. Temporary. Destroy immediately.		
76.	<p><u>Washington OSS Research & Analysis and Records & Development Records.</u></p> <p>A. Subject files of the Chief, R&A Branch, correspondence from FBQ Company in Reseda California, correspondence and reports relating to Radio Intelligence (intercept) Project, history of Documentation Branch, Special Assistance Division correspondence, memorandums and lab notes, samples of (fabricated) foreign documents, foreign press clippings, and maps indicating European Battle Front movements. 1942-1946. Arranged chronologically. Volume 48 cubic feet. (CIA Job No. 61-592)</p> <p style="padding-left: 40px;">Permanent. Offer transfer to NARS following Agency declassification.</p> <p>B. Routine personnel records such as job applicants, recruitment, promotions and similar actions. Working papers relating to R&D projects, and extra copies of R&D cables.</p> <p style="padding-left: 40px;">Temporary. Destroy immediately.</p>		
77.	<p><u>Washington OSS Operation & Support Records</u></p> <p>A. Substantive Budget & Finance files relating to COI, OSS, SSU budget estimates, planning, lend-lease, and liaison with Government agency correspondence; Radio and Postal Censorship Operations; General Counsel correspondence, memos, reports, decisions relating to claims, patents, inventions, copyrights, licenses, contracts, supply, budget & fiscal war crimes, Int'l law & personnel matters. History Project drafts; Intelligence Staff liaison operations with U.S. and Foreign Governments; Medical Services personnel citations and Certification of service, casualty reports; Operational Group Command</p>		

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77.	<p>A. correspondence, memorandums, reports, charts, and summaries relating to personnel strengths, R&A evaluations, communist activities, captured German documents, R&D reports, interrogations, intelligence activities in Yugoslavia, and personnel awards and decorations matters; Research & Analysis organization charts, budget correspondence, W/T operations, project chronos, reports, personalities & studies; Research & Development Administrative orders, Division 19 projects; budget & personnel matters, project reports, lab notebooks & drawings, and related memos and correspondence; Secretariat indexes, operational project reports, cover, functions, liaisons, New York office material, publications, and memos and correspondence with all OSS units world-wide; Security Branch memos, correspondence, reports, orders, and regulations; Secret Intelligence organization, memos, correspondence, training, chronos, KAPPA & BREAKERS material, radio intelligence, histories of SI sections, cover operations, SI activity reports from all overseas units, in-out cables relating to SI activities; Special Operations manuals, schools & training, and Resistance Group programs and reports. 1941-1947. Arranged chronologically. Volume 122 cubic feet. (CIA Job No. 57-102).</p> <p>Permanent. Offer for transfer to NARS following Agency declassification.</p> <p>B. Routine administrative, housekeeping and general support files relating to the above Budget & Finance, Censorship, General Counsel, Medical Services, R&A/R&D, Secretariat, Personnel, Services and Security activities.</p> <p>Temporary. Destroy immediately.</p>		

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78.	<p><u>OSS New York/London Office Records</u></p> <p>A. London X-2 files pertaining to organizations, personnel, directives, programs, operations and projects; New York (George) office administrative files pertaining to the Board of Economic Warfare, and Department of State/Justice/Treasury; Survey of Foreign Experts index of reports of interviews. 1942-1945. Arranged chronologically. Volume 3 cubic feet. (CIA Job No. 61-1014)</p> <p>Permanent. Offer for transfer to NARS following Agency declassification.</p> <p>B. New York/London Office routine personnel and administrative files.</p> <p>Temporary. Destroy immediately.</p>		
79.	<p><u>OSS New York/Overseas Station Records</u></p> <p>A. Files from OSS Stations consisting of logs, forms, reports, directives, policy, publications, correspondence, staff meeting minutes, propaganda scripts, sample leaflets relating to moral operations, underground assistance, effectiveness of special sabotage devices used behind enemy lines, personnel and training programs, liaison activities and cooperation with Chinese under the Sino-American Cooperation Organization (SACO). Arranged chronologically by Station name. 1942-1948. Volume 56 cubic feet. (OSS Job No. 61-823)</p> <p>Permanent. Offer for transfer to NARS following Agency declassification.</p> <p>B. Above station general administrative & house-keeping records pertaining to personnel, pay roll, finance, budget, shipping & receiving, medical</p>		

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79.	<p>B. services, equipment & supplies, claims and associated matters.</p> <p>Temporary. Destroy immediately.</p>		
80.	<p><u>OSS New York Office - Survey of Foreign Experts - Records</u></p> <p>A. Reports produced by Survey of Foreign Expert Staff members from interviews with and questionnaire data provided by persons having knowledge of military, economic, social, political and geographical conditions in Indo-China, Manchurria, Formosa, Netherlands, East Indies, and Philippines. 1942-1947. Arranged by country thereunder alphabetically. Volume ½ cubic feet. (CIA Job No. 62-6).</p> <p>Permanent. Offer for transfer to NARS following Agency declassification.</p> <p>B. Questionnaire submitted to SFE Staff by persons with knowledge of foreign countries together with related working papers.</p> <p>Temporary. Destroy immediately.</p>		
81.	<p><u>Personnel Records</u></p> <p>This microfilm series consists of the initial correspondence in the Official Personnel file of prospective OSS employees some of whom were later hired. (CIA Job No. 57-23) (Temporary) is in the hard copy. Microfilming was carried out for Vital records purposes.</p> <p>Temporary. Destroy immediately.</p>		

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82.	<p><u>OSS Research & Development Production Records</u></p> <p>A small collection consisting of a notebook of comments on the effectiveness of R&D Special Devices, five rolls of microfilm depicting the History of Division 19 and Special Weapons developed by that Division. 1945. Unarranged. Volume in ½ cubic foot. (CIA Job No. 78-3760)</p> <p>Permanent. Offer to NARS when National Security restrictions no longer preclude historical research.</p>		
83.	<p><u>OSS Map Records</u></p> <p>Approximately fifty miscellaneous maps varying in size from 7" X 12" to 33" X 41" depicting countries in Europe, Asia, Africa and South America. Some maps are of German, Russian, Italian or French origin. Also included is a negative and print of the first map created by the COI dated 11 Dec. 1941. This also contains a chart listing the Geographic and Mapping Units of the German Armed Forces. 1941-1946. Arranged numerically. Volume is ½ cubic foot. (NO OSS JOB NUMBER)</p> <p>Permanent. Offer for transfer to NARS following Agency declassification.</p>		
84.	<p><u>OSS Economic Research Records</u></p> <p>Digests of European newspapers and reports of European economic problems prepared by European Economic Research Office, a private company under contract to OSS. Almost all of the records consist of ditto master. (CIA Job No. 56-548)</p> <p>Temporary. Destroy immediately.</p>		

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85.	<p><u>OSS Research & Analysis Branch Records</u></p> <p>Map descriptions together with some sample maps, and specifications such as scale, projection, size and features. Two log books listing map numbers in the D, E, & X series for which R&A provided requested information. 1945-1947. Arranged numerically by type map. Volume 2 cubic feet. (CIA Job No. 61-197)</p> <p>Permanent. Offer for transfer to NARS following Agency declassification.</p>		
86.	<p><u>OSS Research & Analysis Branch Records</u></p> <p>Duplicate copies of R&A reports used for reference purposes. (CIA Job No. 80-169)</p> <p><i>PERMANENT. Offer for transfer to NARS following declassification.</i></p> <p>Temporary. Destroy immediately.</p>		
87.	<p><u>OSS London Office Records</u></p> <p>Personnel dossiers on German-born recruits used in CI operations in Europe. (CIA Job No. 62-558)</p> <p>Temporary. Destroy immediately.</p>	<p><i>DL/CIA RCR/2401/NARS 4-22-72</i></p>	
88.	<p><u>OSS Field Office Files</u></p> <p>A. OSS Field office special operations records relating to support of Resistance Movements in Northern Italy, Balkans, China and Southern Asia. Special operations records in support of rescuing downed U.S. Airman and assistance to POW's in escape and evasion. Also SI, R&A, and X-2 reports relating to Morale operations and psychological warfare activities. Also geographical studies of Asia, and schools and training activities at field stations. 1945-1946. Arranged by field station;</p>		

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88.	<p>A. thereunder chronologically. Volume 119 cubic feet. (CIA Job No. 62-935)</p> <p>Permanent. Offer for transfer to NARS following Agency declassification.</p> <p>B. Approximately 1 cubic foot of index cards listing personalities engaged in political, economic and security activities in Albania. Also, Burmese personalities suspected of espionage activities.</p> <p>Temporary. Destroy immediately.</p>		
89.	<p><u>OSS Censorship and Documents Branch Records</u></p> <p>Material relating to C&D Branch activities; Draft history of C&D Branch; C&D reports and operational procedures; captured records relating to German and Belgian documentation activities including related reports, collections, and samples. 1943-1947. Unarranged. Volume 1 cubic foot. (CIA Job No. 66-463)</p> <p>Permanent. Offer for transfer to NARS following Agency declassification.</p>		
90.	<p><u>OSS Registry/Secret Intelligence Branch Records</u></p> <p>Incoming Communications subject (text) summary index cards. Approximately half arranged numerically by subject with subdivisions by country and thereunder chronologically; the latter half geographically and thereunder alphabetically by country. Screen OPF, CI, Sources & Methods records therefrom. 1942-1947. Volume 80 cu. ft. (CIA Job No. 69-59)</p> <p>Permanent. Offer to NARS when National Security restrictions no longer preclude historical research.</p>		

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91.	<p><u>OSS Central Files Records</u></p> <p>35 MI Microfilm of OSS Central files collection. 1941-1947. Arranged numerically by reel number. Volume is approximately 500 reels or 8 cubic feet. (CIA Job No. 74-660)</p> <p>Temporary. Destroy immediately.</p> <p>Permanent. Offer for transfer to NARS when National Security restrictions no longer preclude historical research.</p> <p>(These files are duplicated elsewhere)</p>	NC1-226-81-1, item 3	
92.	<p><u>OSS New York George Office Records</u></p> <p>A. Correspondence, memorandums, and reports from the New York George (contractor) office to OSS, other Government agencies, and to the British relating to German economic activities in Latin America. 1942-1945. Arranged chronologically. Volume 8 cubic feet. (CIA Job No. 76-433).</p> <p>Permanent. Offer for transfer to NARS following Agency declassification.</p> <p>B. George Office reference material.</p> <p>Temporary. Destroy immediately.</p>		
93.	<p><u>OSS Section Seventh Army Records</u></p> <p>A. Memorandums, correspondence, reports, some photos of seventh Army OSS Section activities in France, Germany, Austria, and North Africa. Also, POW interrogation reports, G-2 reports, training center reports and housekeeping material. 1944-1945. Arranged chronologically. Volume 5.5 cubic feet. (CIA Job No. 76-564).</p> <p>Permanent. Offer for transfer to NARS following Agency declassification.</p>		

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93.	<p>B. Extra copies of interrogation reports and draft copy of history in North Africa (Original sent to OSS history office.)</p> <p>Temporary. Destroy immediately.</p>		
94.	<p><u>OSS New York Office Secret Intelligence Branch Records</u></p> <p>A. Correspondence, memorandums, reports and index cards pertaining to biographical data of French, Swiss, Belgian and East European personalities having access to SI desired information. Also, information on French publications and political parties. Material includes organization of New York SI Office. 1943-1945. Arranged chronologically. Volume 2 cubic feet. (CIA Job No. 76-566)</p> <p>Permanent. Offer for transfer to NARS following Agency declassification.</p> <p>B. Extra copies of interrogation reports from Casachip ^{Censorship} Office area reports on foreign political personalities from Inter-Allied Information Center.</p> <p>Temporary. Destroy immediately.</p>		
95.	<p><u>OSS New York Secret Intelligence Branch Records</u></p> <p>A. Correspondence, memorandums, cables, reports, plans and other material pertaining to the exploitation of local sources for strategic information on Axis power activities. 1942-1945. Arranged numerically; thereunder chronologically. Volume 18 cubic feet. (CIA Job No. 76-787).</p> <p>Permanent. Offer for transfer to NARS following Agency declassification.</p>		

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95.	<p>B. Mainly routine personnel and other housekeeping records of the New York SI Branch.</p> <p>Temporary. Destroy immediately.</p>		
96.	<p><u>OSS Schools & Training Branch Records</u></p> <p>Basic manuals, training and other lecture material used to conduct classes on basic OSS operations and functions, counter-intelligence, weapons, map reading, sabotage, psychological warfare, communications, codes and ciphers, Nazi and other European political organizations, German intelligence operations and propaganda. 1942-1947. Arranged chronologically. Volume 5 cubic feet. (CIA Job No. 78-4081R)</p> <p>Permanent. Offer to NARS when National Security restrictions no longer preclude historical research.</p>		
97.	<p><u>Office of Director, COI/OSS Records</u></p> <p>Collection of copies of reports and memorandums sent to the President, heads of state, JCS and War Departments by General Donovan, Director, COI/OSS. Also minutes of Executive Committee (Jan 43-Oct 43), Planning Group (Oct 42-Dec 42); OSS organization & Function explanation charts; Copy of special intelligence report for the President; Memorandum verifying data pertaining to General Donovan's military service. 1941-1945. Arranged in bound volumes; therein chronologically. Volume 3 cu. ft. (CIA Job No. 79-461)</p> <p>Permanent. Offer for transfer to NARS following Agency declassification.</p>		

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98.	<p><u>General John Magruder - Record Private Papers</u></p> <p>Collection of papers of General Magruder, Deputy Director of OSS for Intelligence Services. Includes comments and studies on the role of a Joint Intelligence Bureau to produce National Intelligence in peace time. Also includes dissertation on the American-Chinese defense of Burma during WW II. Volume is 1 Archives Box. Covers Period 1942-1950.</p> <p>Permanent. Offer for transfer to NARS following Agency declassification.</p>		
99.	<p><u>Washington OSS Research & Analysis Branch/Map Procurement and Cataloging</u></p> <p>Records of the Map Information Section/OSS Geography Division consisting of operation and organization, history of the program, publications, procedures, including an index of maps and geographic publications. Volume is 1 cubic foot covering period 1942-1946. (CIA Job No. 54-140 Box 4)</p> <p>Permanent. Offer for transfer to NARS following Agency declassification.</p>		
100.	<p><u>OSS Operations - Mediterranean and Burma</u></p> <p>A. Records related to Intelligence collection by and the operations of the Secret Intelligence Branch offices in the Mediterranean. Period covers 1942-1946. (CIA Job No. 61-877)</p> <p>Permanent. Offer for transfer to NARS following Agency declassification.</p>		

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100.	<p>B. Miscellaneous correspondence, reports and memorandum containing personnel and logistical information related to awards, citations, orders, directives, time, finance, supply, claims and damages, equipment, medical, contracts and communications. Also includes assorted geographical aerial photography, jungle rescue instructions, escape and evasion manuals.</p> <p>Temporary. Destroy immediately.</p>		
101.	<p><u>China and Korea Counter-intelligence Files</u></p> <p>Microfilmed copies of X-2 Branch reports and Index cards/China Theater. Includes miscellaneous photographs taken in Mexico. Volume is 19 rolls of film covering period 1943-1947. (CIA Job No. 56-80)</p> <p>Permanent. Offer for transfer to NARS following Agency declassification.</p>		
102.	<p><u>Miscellaneous Top Secret Reports File</u></p> <p>Consists of reports on interrogations, the German underground, and general intelligence, and propaganda. Volume is 1 Archives Box. Covers period 1944-1946. (CIA Job No. 60-749)</p> <p>Permanent. Offer for transfer to NARS following Agency declassification.</p>		
103.	<p><u>Personnel Files (PE)</u></p> <p>Consists of 35 MM microfilm of over 28,000 names of employees (or prospective employees) and agents of the OSS. Filed numerically by PE registry number. Volume is 409 reels (7 cubic feet) covering period 1941-1945. (CIA Job No. 74-661)</p>		

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Four copies, including original, to be submitted to the National Archives

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Request for Records Disposition Authority - Continuation		JOB NO.	PAGE OF 28 37
7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
103.	Temporary. Destroy immediately		
104.	<p><u>OSS New York and Field Station Records</u></p> <p>A. Records maintained by OSS New York office, and certain field stations. Collection consists of personnel dossiers and lists of persons, both American and foreign, recommended for special awards and decorations; Reports of special operations behind enemy lines in the Far East and in Central Europe; Military studies of enemy Territory including aerial photographs; Samples of morale operations and Japanese propaganda; New York office records consisting of the Buxton Committee on Oral Intelligence and Survey of Foreign Experts activities; Minutes of meeting; Unit chrono files and General Administrative records. Arranged chronologically. 1942-1947. Volume 41 cubic feet. (CIA Job No. 61-887)</p> <p>Permanent. Offer for transfer to NARS following Agency declassification.</p> <p>B. Administrative support records maintainance by the above units pertaining to procurement, supply, personnel, security, finance, training, claims, working papers, and other housekeeping material.</p> <p>Temporary. Destroy immediately.</p>		
105.	<p><u>OSS Washington/London Special Funds Branch Records</u></p> <p>A. Correspondence, memorandums, authorizations, budgets, vouchers, receipts, payments, salaries, and related material pertaining to the expenditure of special funds by the Washington and London offices. Arranged alphabetically. 1942-1947. Volume 47 cubic feet. (CIA Job No. 61-934).</p> <p>Permanent. Offer for transfer to NARS following Agency declassification.</p>		

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Request for Records Disposition Authority - Continuation		JOB NO.	PAGE OF 29 37
7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
105.	<p>B. General disbursement administrative records maintained by the above officer.</p> <p>Temporary. Destroy immediately.</p>		
106.	<p><u>Strategic Services Unit Liaison Control of the Records</u></p> <p>Mainly correspondence and memorandums pertaining to SSU information exchanged with other offices, and security procedures. Arranged chronologically. 1946-1947. Volume one-third cubic foot. (CIA Job No. 61-949, Box 59)</p> <p>Permanent. Offer for transfer to NARS following Agency declassification.</p>		
107.	<p><u>Washington X-2 Branch Records</u></p> <p>Mainly CI biographical dossiers of Axis power agents in Europe and their activities; Refugee/POW interrogation reports; Censorship intelligence; agent operations, and special security investigations. Arranged chronologically. 1941-1946. Volume 49 cubic feet. (CIA Job No. 76-741)</p> <p>Permanent. Offer for transfer to NARS following Agency declassification.</p>		
108.	<p><u>OSS Cairo SI/X-2 Branch Records</u></p> <p>A. Correspondence, memorandums, reports and cables pertaining to economic and political conditions in Iran, Greece, and Germany; CI personalities of interest to OSS; SI projects and missions; Greek Resistance Movement reports; Reports of effectiveness of Nazi Army in occupied Greece; persons sought by German police; Soviet activities in Iran. Arranged chronologically. 1941-1947. Volume 4 cubic feet (CIA Job No. 76-742)</p>		

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Request for Records Disposition Authority - Continuation		JOB NO.	PAGE OF 30 37
7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
108.	<p>A. Permanent. Offer for transfer to NARS following Agency declassification.</p> <p>B. Civilian personnel records of employees of Cairo Military District including 5 X 8 Cardexes containing security information on these indigenous civilian personnel; Mediterranean Area indigenous personnel of some interest to Cairo district.</p> <p>Temporary. Destroy immediately.</p>		
109.	<p><u>Washington OSS Official Subject Records</u></p> <p>Studies of German, Japanese, and Communist intelligence organizations and their espionage activities; Strategic Intelligence study by Colonel J.R. Lovell; Secret Powers - German military Intelligence in first World War, by Nicoli Walther; CIC & ICS Intelligence reports; Far East reports pertaining to CI activities in China, Formosa and Japanese Patriotic Front organizations; History of German Intelligence Service; R&A evaluations of SI reports; Communist activities in Eastern Europe; Communist and Nationalist groups in Greece; captured German documents from Berlin Document Center; OSS agent reports from China: Personal history records of staff and Agent personnel recruited in U.S. 3/43-10/44. Arranged chronologically. 1942-1949. Volume 6 cubic feet. (CIA Job No. 76-788)</p> <p>Permanent. Offer for transfer to NARS following Agency declassification.</p>		
110.	<p><u>OSS/Rome X-2 Branch Records</u></p> <p>Chiefly records created by the Rome X-2 Branch which were useful to the U.S. Army in restoring civil rule in Italy during the vacuum created by the retreating Fascist Government. Records pertain to individuals suspected or known to be engaged in Anti-American conspiracy. Individuals were Fascists, Nazis, known criminals, and Communists. Other records in this</p>		

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Request for Records Disposition Authority - Continuation		JOB NO.	PAGE OF 31 37
7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
110.	<p>collection consist of Intelligence reports dealing with political and economic situations in Italy and neighboring countries based upon POW interrogations; captured Fascists, local citizens and refugees reports of war crimes committed during Nazi occupation. Arranged numerically. 1921-1947. Volume 97 cubic feet. (CIA Job No. 76-790)</p> <p>Permanent. Offer for transfer to NARS following Agency declassification.</p>		
111.	<p><u>OSS R&A Branch, Latin American Section Records</u></p> <p>Primarily studies concerning the effect of the war on economic conditions in Latin America; minutes of the Committee on the Coordination and Analysis of Latin American Information; Economic studies on Germany; A paper on the education and cultural organization of the United Nations; Forecast on intentions and capabilities of Post-War Russia including boundary disputes; Comments on the Political and economic situation in Spain; JANIS report on Korea. Unarranged. 1940-1945. Volume 1 cubic foot (CIA Job No. 78-923).</p> <p>Permanent. Offer for transfer to NARS following Agency declassification.</p>		
112.	<p><u>OSS Miscellaneous Records</u></p> <p>This collection consists of correspondence and memorandums regarding OSS liaison activities with military intelligence services; Joint Chiefs of Staff statement defining OSS functions in relation to other military intelligence; histories of the Schools and Training and X-2 Branches; Survey of U.S. counter-intelligence efforts from the Civil War period to 1947. 1943-1947. Volume 1 cubic foot (CIA Job No. 78-1164).</p> <p>Permanent. Offer for transfer to NARS following Agency declassification.</p>		

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Request for Records Disposition Authority - Continuation		JOB NO.	PAGE OF 32 37
7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
113.	<p><u>OSS R&A and Department of State ORI Records</u></p> <p>Collection of sundry studies consisting of geographical analysis, w/maps and charts, of territory occupied by Axis powers to effect OSS activities in those areas; studies of social and economic displacement caused by chaos of war and the return to peace; surveys of enemy Order of Battle and Strategy including elements of psychological warfare during the immediate post-war period with emphasis on political readjustments in Europe and the Far East. Unarranged. 1942-1948. Volume 7 cubic feet. (CIA Job No. 78-06059R)</p> <p>Permanent. Offer for transfer to NARS following Agency declassification.</p>		
114.	<p><u>OSS Washington Special Operations Branch Records</u></p> <p>Administrative files of the special operations Branch pertaining to the organization, security and reporting requirements for unvouchered funds. Also, chrono copies of special operations Branch memorandums, miscellaneous folders containing copies of memorandums, maps, news clips, and studies pertaining to Nazi leaders, peace feelers, Order of Battle, political and economic matters in Europe. Unarranged. 1944-1947. Volume 1 cubic foot. CIA Job No. 80-168 (Box 6)</p> <p>Permanent. Offer for transfer to NARS following Agency declassification.</p>		
115.	<p><u>OSS Miscellaneous Records</u></p> <p>This collection of miscellaneous OSS records includes: copy of Foreign Nationalities Branch Handbook on Foreign Nationality Groups in the U.S.; OSS organization manual and several organizational charts; General Order No. 34. "Rules Governing the Retention of Classified Material;" RGA study - Russian intentions to punish war crimes; OSS China instructions; history of the Foreign Nationalities Branch; copy of contract with the Hooper Holmes Bureau,</p>		

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Request for Records Disposition Authority - Continuation		JOB NO.	PAGE OF 33 37
7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
116.	<p>Inc.; history of SSU Security Section; papers relating to termination of OSS; two copies of OSS telephone directory; OSS office directives (Nov 43 - Sept. 45); pictorial records section folder; personnel folders on NISCI employees; general correspondence; and other miscellaneous material. Unarranged. 1942-1946. One-third cubic foot.</p> <p>Permanent. Offer for transfer to NARS following Agency declassification.</p> <p><u>Director, OSS Official Records</u></p> <p>Eighteen large spool reels of Master Negative Microfilm of the official subject files of the Director, OSS. 1941-1945. Arranged alphabetically by subject. Volume 1/3 cubic foot. (CIA Job No. 57-91)</p> <p>Permanent. Offer for transfer to NARS following Agency declassification.</p>		
117.	<p><u>Microfilmed Official OSS Records</u></p> <p>Two FRC boxes (2 cu. ft) containing both 16mm and 35mm reels of microfilm of official OSS records covering (1) records of the office of the Director, OSS (2) OSS history project records (3) official records maintained in the office of and for the Director, OSS. Contents in boxes as follows: small packages of 35mm Master Negative rolls of microfilm numbered 1 thru 60. Film contains general subject files of OSS in alphabetical arrangement; duplicate copies of foregoing, twenty brown colored film packages containing 35mm Master Negatives of OSS War Diary documentation for all OSS organizational components; microfilm containers labeled "Tin Can", containing microfilm on which general subject files, Director's copies of cables, field reports, and action cables are filmed. 1941-1945. Volume 4 cu. ft. (CIA Job No. 61-453)</p> <p>Permanent. Offer for transfer to NARS following Agency declassification.</p>		

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Request for Records Disposition Authority - Continuation		JOB NO.	PAGE OF 34 37
7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
118.	<p><u>OSS Field Station Records</u></p> <p>Mainly OSS station Shanghai subject and case files, intelligence reports from OSS units within China, exhibits consisting of Chinese laws and regulation relating to espionage activities, cables, and Chinese combat command situations reports, German consulate documents, material on Institute of Pacific Relations. 1943-1949. Arranged chronologically. Volume 44 cubic feet (CIA Job No. 76-743).</p> <p>Permanent. Offer for transfer to NARS following Agency declassification.</p>		
119.	<p><u>OSS Washington SI/Special Fund Records</u></p> <p>Documentation on Italian and German personalities, copies of safehaven reports, American Legation reports, CIG reports, and correspondence, cables, inventories of gold, signed certifications and regulations regarding the use of gold, June 42 - Apr. 45 gold transactions. 1942-1946. Arranged chronologically. Volume 16 cubic feet. (CIA Job No. 76-784).</p> <p>Permanent. Offer for transfer to NARS following Agency declassification.</p>		
120.	<p><u>Washington-OSS-Records</u></p> <p>Mainly technical research records. Acco-fastened hard cover volumes #1-13 including history of technical operations office, manuals and training material for general security operations, technical operations bulletins, censorship materials, laboratory research reports, history of Division 19 (Vols I, II, & III), war report - OSS, Volumes I & II (3 sets), Also mission files, Howard University reports, California Institute of Technology reports, R&D C/D War diary, (Vols. 1-6), medical and chemical research reports, history of special works by Lothrop, and other R&D technical reports. 1941-46.</p>		

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Request for Records Disposition Authority - Continuation		JOB NO.	PAGE OF 35 37
7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
120.	<p>Arranged chronologically. Volume 4 cubic feet. (CIA Job No. 78-3229R)</p> <p>Permanent. Offer for transfer to NAPS following Agency declassification.</p>		
121.	<p><u>Washington - OSS - Communications Records</u></p> <p>In-out cables, correspondence and memorandums dealing with communication circuits, equipment, supply installations and related support matters world-wide. Reports, missions, plans and prospects relating to communications operations world-wide. One roll 35mm (negative) relating to MIS-X activities Feb 43 - July 45. One-half roll 16 mm (negative) containing MIS-X mission history. 1943-1947. Arranged chronologically. Volume 1 cubic foot. (CIA Job No. 78-05971R)</p> <p>Permanent. Offer to NARS when sensitivity and national security classification no longer prevent their use for purposes of historical research.</p>		
122.	<p><u>Washington - OSS - Communications Records</u></p> <p>Communications material consisting of TICOM D, DF, I, NOTES, MISCELLANEOUS, S-1, S-2, and other records including related index. 1943-1945. Volume 6 cubic feet. Arranged chronologically. (CIA Job No. 62-S-460)</p> <p>Permanent. Offer to NARS when sensitivity and national security classification no longer prevent their use for purposes of historical research.</p>		
123.	<p><u>Washington - OSS - Communications Records</u></p> <p>Copies of communications mostly between Budapest - Belgrade although messages are to-from other stations. 1943 - 1945. Arranged chronologically. Volume 2 cubic feet. (CIA Job No. 59-S-391).</p>		

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Four copies, including original, to be submitted to the National Archives

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Request for Records Disposition Authority - Continuation		JOB NO.	PAGE OF 36 37
7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
123.	Permanent. Offer to NARS when sensitivity and national security classification no longer prevent their use for purposes of historical research.		
124.	<p><u>Washington - OSS - Communications Records</u></p> <p>Consists of two large black binders containing "WOOD" material; GIP project material; copies of ULTRA messages (reduced to 5 1/4 x 8 inch size) together with related index cards; interrogation reports; legal attache reports; miscellaneous related material. 1943-1946. Arranged chronologically. Volume is two FRC boxes plus twenty smaller size boxes measuring approximately 6 x 9 x 15 inches. (CIA Job No. 66-S-698)</p> <p>Permanent. Offer to NARS when sensitivity and national security classification no longer prevent their use for purposes of historical research.</p>		
125.	<p><u>Washington - OSS - Communications Records</u></p> <p>Intercepted radio communications during the period 1943-1946. Arranged chronologically. Volume 2 cubic feet. (CIA Job No. 65-S-72)</p> <p>Permanent. Offer to NARS when sensitivity and national security classification no longer prevent their use for purposes of historical research.</p>		
126.	<p><u>Director's Office and Field Station Operation Records</u></p> <p>This series of records includes the Director's Office copy of correspondence concerning over-all OSS operations, policy, organization, and high level liaison between the OSS and other Agencies of the Government and foreign services. There are lists of awards and commendations received by the OSS units and personnel, and other information significant in the compilation of the OSS history.</p> <p>There are records from the European Theater of Operation the China-Burma-India Theater and Casablanca that record important espionage operations in the OSS effort to collect</p>		

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Request for Records Disposition Authority - Continuation		JOB NO.	PAGE OF <i>37 37</i>
7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
126.	<p>intelligence from all parts of the world. The records also identify persons known or suspected to be involved in intelligence and subversive activities. 1941-1947. Arranged chronologically. Volume is 778 Archives Boxes and 2 Record Center Boxes or 335 cubic feet. (No CIA Job Number - presently located in DO Central Files).</p> <p>a. Personality files. Screen records of CI personality files and dispose of in accordance with Part B, Item 1, approved records control schedule No. NC1-2637710.</p> <p><i>ALL OTHER FILES.</i></p> <p>b. A Permanent. Offer to NARS when sensitivity and national security classification no longer prevent their use for purposes of historical research.</p>		

APPRAISAL REPORT ON DISPOSITION OF RECORDS	DATE April 16, 1979	JOB NUMBER NC1-226-79-1
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SECTION I - APPROVED FOR DISPOSAL

ITEM(S) FOR WHICH DISPOSAL AUTHORITY IS REQUESTED, IS (ARE) DISPOSABLE BECAUSE IT DOES (THEY DO) NOT HAVE SUFFICIENT VALUE FOR PURPOSES OF HISTORICAL OR OTHER RESEARCH, FUNCTIONAL DOCUMENTATION, OR THE PROTECTION OF INDIVIDUAL RIGHTS TO WARRANT PERMANENT RETENTION BY THE FEDERAL GOVERNMENT.

ITEMS 12, 24a, 33a, 34a, 35a, 36a, 37a, 38a, 39a, 40a, 41a, 42a.

GENERAL ACCOUNTING OFFICE CONCURRENCE n/a	<input type="checkbox"/> SEE COMMENTS OR ATTACHED LETTER.
--	---

SECTION II - APPROVED FOR PERMANENT RETENTION

ITEM(S) THAT IS (ARE) APPROVED FOR PERMANENT RETENTION, FOR THE REASONS INDICATED IN SECTION VII. THE AGENCY WILL OFFER THESE RECORDS TO THE NATIONAL ARCHIVES AND RECORDS SERVICE AS SPECIFIED IN THE SCHEDULE.

ALL ITEMS LISTED IN THIS SCHEDULE AS PERMANENT.

SECTION III - APPROVED FOR DISPOSAL AFTER CONVERSION TO MICROFORM

ITEM(S) FOR WHICH DISPOSAL AUTHORITY IS REQUESTED, IS (ARE) DISPOSABLE BECAUSE THE RETAINED MICROFORM IS AN ADEQUATE SUBSTITUTE FOR THE ORIGINAL RECORDS. THE AGENCY CERTIFIES COMPLIANCE WITH THE STANDARDS SET FORTH IN FPMR 101-11.504.

n/a

SECTION IV - DISPOSAL NOT APPROVED

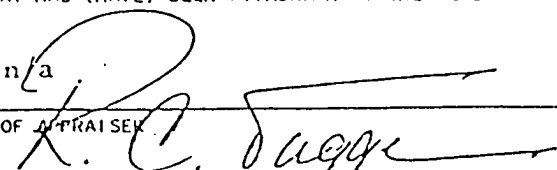
ITEM(S) THAT IS (ARE) NOT APPROVED FOR DISPOSAL AT THIS TIME. THE AGENCY WILL RESUBMIT THIS (THESE) ITEM(S) WHEN SUFFICIENT INFORMATION IS AVAILABLE TO DETERMINE THE VALUE OF THESE RECORDS FOR AGENCY AND ARCHIVAL PURPOSES. IF NOT RESUBMITTED WITHIN SIX MONTHS NARS WILL CONTACT THE AGENCY.

n/a

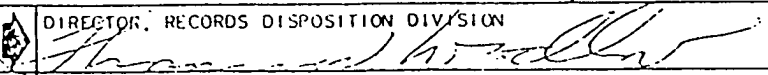
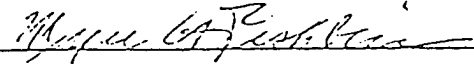
SECTION V - WITHDRAWN

ITEM(S) THAT HAS (HAVE) BEEN WITHDRAWN AT THE REQUEST OF THE AGENCY.

n/a

SIGNATURE OF APPRAISER 	DATE 16 April 1979
---	-----------------------

SECTION VI - APPROVAL/CONCURRENCES

APPROVAL	DIRECTOR, RECORDS DISPOSITION DIVISION 	DATE 4/19/79
CONCURRENCES	NNM 	DATE 5/15/79
		DATE
		DATE

SECTION VII - APPRAISER'S RECOMMENDATION

COMMENTS:

Items identified in this schedule as PERMANENT records have been appraised by the National Archives and Records Service(NARS) and designated for continued preservation. Permanent records will be offered for transfer to NARS in reasonable incremental amounts at the earliest possible time following their review for security declassification by CIA which is limited to the identification and withdrawal of records containing intelligence sources and methods and other security classified information the protection of which by statute or Executive Order is the sole responsibility of CIA. Withdrawn permanent records will also be offered for transfer to NARS when declassified.

U.S. GOVERNMENT PRINTING OFFICE: 1975-629-628

AGENCY COPY

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

10 GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1 FROM (AGENCY OR ESTABLISHMENT)
Central Intelligence Agency

2 MAJOR SUBDIVISION
80-79

3 MINOR SUBDIVISION

4 NAME OF PERSON WITH WHOM TO CONFER

5. TEL EXT

[Redacted Name]

[Redacted Tel Ext]

LEAVE BLANK	
JOB NO	NCI-226-79-1
DATE RECEIVED	11 April 1979
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "Disposal not approved" or "withdrawn" in column 10	
5-16-79 Date	<i>Janice R. ...</i> Archivist of the United States

6 CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 16 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

A Request for immediate disposal.

B Request for disposal after a specified period of time or request for permanent retention.

D. SIGNATURE OF AGENCY REPRESENTATIVE	E. TITLE
[Redacted Signature]	STAT Associate Agency Records Management Office

7. ITEM NO	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
1.	<p><u>Austrian Applications for Nazi Membership</u></p> <p>Consists of 35mm microfilm of NSDAP (Nazi Party) Questionnaires prepared by Austrian citizens applying for Nazi Membership. Period covers the 1930's and 40's. (Negative Film) Alphabetic sequence. Volume is 25 cubic feet. (CIA Job No. 55-6)</p> <p>Permanent. Offer immediately to the National Archives and Records Service (NARS).</p>		
2.	<p><u>Overseas Cable File</u></p> <p>Copies of OSS Cable Messages sent between field stations, and OSS Headquarters in Washington, pertaining to operational and administrative matters. In plain text. Covers period January 1943 to October 1946. Arranged by OSS field station of origin with a numerical sub-order by cable number. Volume is 217 cubic feet filed in 529 Archives boxes. (CIA Job No. 56-20)</p> <p>Permanent. Offer immediately to the National Archives and Records Service (NARS).</p>		

Request for Records Disposition Authority - Continuation		JOB NO.	PAGE OF 2/16
7. ITEM NO	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKE
3.	<p><u>Italian Intelligence Personalities</u></p> <p>Photo prints from microfilm of Personnel Files of members of the Italian Fascist Republic Intelligence Headquarters (SID). Period covers 1920's - 1945. Arranged alphabetically. Volume is 12 cubic feet. (CIA Job No. 56-28)</p> <p>Permanent. Offer immediately to the National Archives and Records Service (NARS).</p>		
4.	<p><u>OSS War Diary, European Theater of Operations</u></p> <p>Accounts describing OSS operations in Europe. Included in this series are chrono copies of cables compiled by the Executive Secretariat and field Photographic Production Office folders containing scripts, correspondence, background material, some photographs and illustrations of that unit's work in Europe. Period covered 1942-1947. Arranged chronologically. Volume is 21 cubic feet filed in 49 Archives boxes. (CIA Job No. 56-50)</p> <p>Permanent. Offer immediately to the National Archives and Records Service (NARS).</p>		
5.	<p><u>History of OSS in London</u></p> <p>Double-spaced typed narratives that summarize the activities of the London OSS Office. The histories cover the Research and Analysis Branch, Secret Intelligence Branch, Special Operations Branch, Morale Operations, Research and Development Branch, Censorship-Documentation Branch, X-2 Branch, Special Funds Branch, Security Office, Strategic Services Officer, Services Branch, Communications Branch, Field Photograph, Psychological Warfare, and Propaganda Operations. Also included are short biographic summaries of some of the principal persons involved in these operations. Period covers 1942-1945. Filed in hard bound volumes. Volume is 21 cubic feet. (CIA Job No. 56-72)</p> <p>Permanent. Offer immediately to the National Archives and Records Service (NARS).</p>		<p>to NARS 21 Oct 79</p>

Request for Records Disposition Authority - Continuation		JOB NO.	PAGE OF 3/16
7. ITEM NO	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
6.	<p><u>Central Files</u></p> <p>This series of folders originated in the office of the Coordinator of Information (COI) as a central location of general information and miscellaneous correspondence. Later the file was maintained and added to by the OSS and SSU. Many of the folders refer to candidates for employment. Also included are publications and folders on specific geographic areas, especially in reference to specific requirements for intelligence. Period covered 1941-1947. Arranged numerically 1-34,036. Volume is 354 cubic feet. (CIA Job No. 57-75)</p> <p>Permanent. Offer immediately to the National Archives and Records Service (NARS).</p>		
7.	<p><u>Propaganda Charts</u></p> <p>This collection of records contains an explanation of the mission of the OSS Morale Operations Branch and how that mission was accomplished. Included are 10 scrap-book volumes that show samples of propaganda leaflets, stickers, newspapers, sheet music, stamps, post cards, poems, cartoons, and booklets prepared by the Reports Office, Marigold, Collingswood, and Squires Project. Propaganda was distributed in Italy, Greece, Balkans, Germany, Central Europe, Japanese Pacific, China and French Indo China. Period covers 1943-1945. No set sequence. Volume is 4 packages equal to approx. 2.5 cubic feet. (CIA Job No. 57-92)</p> <p>Permanent. Offer immediately to the National Archives and Records Service (NARS).</p>		
8.	<p><u>CIG/CIA Organizational Charts</u></p> <p>Organizational charts used by OSS and SSU for planning of a central intelligence service. Also in this group of charts is an organizational chart of the Coordinator of Information (COI) and several charts on the OSS Branch for FY 43. The charts range from 8" x 10" up to 30" x 100". The charts were used to explain agent networks, communications and special handling of double agents. Covers period 1943-1948. No set arrangement. Volume is .5 cubic feet (25 charts). (CIA Job No. 57-93)</p> <p>Permanent. Offer immediately to the National Archives and Records Service (NARS).</p>		

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Request for Records Disposition Authority - Continuation		JOB NO.	PAGE OF 4/16
7. ITEM NO	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAK
9.	<p><u>Combined Intelligence Committee</u></p> <p>Reports from the Combined Intelligence Committee (under the Joint Chiefs of Staff) record the results of meetings, special assignments, intelligence objectives and agreements among the services and the allies. Covers period 1943-1945. Arranged numerically. Volume is 4 cubic feet. (CIA Job No. 57-114)</p> <p><i>Permanent Offer immediately to NARS</i></p> <p>Temporary. Destroy immediately.</p>	<p>G.F./CIA 5-11-75</p> <p>R.C./NCS</p> <p>S.R./NWM</p>	
10.	<p><u>Washington Communications Office</u></p> <p>Miscellaneous administrative information concerning personnel, budget, procedures, correspondence and administrative notes from the field. Covers period 1943-1944. Arranged chronologically. Volume is 1 cubic foot. (CIA Job No. 58-10)</p> <p>Permanent. Offer immediately to the National Archives and Records Service (NARS).</p>		
11.	<p><u>Algiers Files</u></p> <p>Documentation concerning operations in North Africa, primarily operational group command type activities: psychological warfare, subversive activity behind the enemy lines, exfiltration of allied prisoners, and situation reports regarding public morale and effect of allied and axis propaganda. The file includes operational activity files, correspondence, intelligence report, and personnel folders. Covers period 1942-1945. Arranged by subject number and thereunder by folder number. Volume is 16 cubic feet. (CIA Job No. 58-31)</p> <p>Permanent. Offer immediately to the National Archives and Records Service (NARS).</p>		
12.	<p><u>Pictorial Records Section Files</u></p> <p>Correspondence from the Washington and New York offices of the Pictorial Records Section. The records include general correspondence, progress reports, memorandums, administrative papers, personnel files, and miscellaneous information. Covers period 1943-1945. Arranged by subject and thereunder chronologically. Volume is 36 cubic feet filed in 85 archives boxes. (CIA Job No. 59-148)</p>		

Request for Records Disposition Authority - Continuation		JOB NO.	PAGE OF 5/16
7. ITEM NO	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKE
13.	<p><u>OSS History Office Files</u></p> <p>Temporary. a. Personnel files. Dispose of in accordance with GRS-1. b. All others. Destroy when no longer needed for administrative use.</p> <p>A collection summarizing information intended as the basis for historical publication. The file includes OSS Monthly Reports, monthly summaries of OSS activities, Secretariat Special Reports, Conyers Reed History Committee records, organization reviews and project summaries of the Presentation Branch. Covers period 1943-1945. Arranged numerically. Volume is 45 cubic feet. (CIA Job No. 62-271)</p> <p>Permanent. Offer immediately to the National Archives and Records Service (NARS).</p>		Transferred to NARS 21 Oct 79
14.	<p><u>Foreign Nationalities Branch</u></p> <p>Files of the New York office of the Foreign Nationalities Branch concerns information contributed by U.S. Personalities familiar with foreign countries of interest. Includes administrative papers, correspondence, information reports, and general operational documents. Covers period 1941-1945. Arranged by country. Volume is 54 cubic feet. (CIA Job No. 62-736)</p> <p>Permanent. Offer immediately to the National Archives and Records Service (NARS).</p>		Transferred to NARS 21 Oct 79
15.	<p><u>Miscellaneous Files - Yugoslavia, Greece, and Bulgaria Also Special Teams</u></p> <p>A general history and situation reports on Yugoslavia, Greece and Bulgaria (1943); 80 aerial photographs of certain areas in Yugoslavia; 600 page study Yugoslavia Geographic and Population Study by Vladimir Marinkovic; and a 1943 political report of Yugoslavia. The latter two studies are in Yugoslav. Also with this file is a section on the "George" case; the Federal Economics Administration, project reports on "Danube" and "Elsor", 47 folders on the JEDBURGH teams, and a description of the Special Allied Airbourne Reconnaissance Force and its personnel. Covers period 1942-1945. No set arrangement. Volume is 3 cubic feet. (CIA Job No. 62-1049)</p> <p>Permanent. Offer immediately to the National Archives and Records Service (NARS). <small>Four copies, including original, to be submitted to the National Archives</small></p>		Transferred to NARS 21 Oct 79

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7. ITEM NO	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO	10. ACTION TAKEN
16.	<p><u>Burma Film</u></p> <p>Burmanese country scenes with miscellaneous pictures of native and U.S. military personnel. The large film (8 cannisters) are varied photographs of the Burma country side; each frame is approximately 3 3/4" x 15". Covers period 1943-1944. No set arrangement. 308 rolls of 35mm negative film with approximately 20 frames per roll. 8 cannisters of wide (approximately 140mm) negative film with approximately 200 frames on each roll. 6 rolls of 35mm printouts. Volume is .5 cubic feet. (CIA Job No. 64-618)</p> <p>Permanent. Offer immediately to the National Archives and Records Service (NARS).</p>		
17.	<p><u>Special Forces</u></p> <p>Correspondence and reports related to the Special Forces that were infiltrated behind enemy lines. There are 82 reports on the JEDBURGH teams that describe their mission and the personnel involved. Included is an account of the communications operations in Italy, commo administration in Europe, history of the OSS Detachment 101, and a communications war diary of the Far East and Europe. Covers period June 1944-October 1944. Arranged chronologically and by team names. Volume is 2 cubic feet. (CIA Job No. 66-258)</p> <p>Permanent. Offer immediately to the National Archives and Records Service (NARS).</p>		<p>Transferred to NARS 21 Oct 79</p>
18.	<p><u>Commo Chrono File</u></p> <p>Copies of messages and memoranda on communications. Includes Directives, Instructions, reports, and correspondence from individuals concerning communications matters. Covers period November 1945 - September 1947. Volume is .5 cubic feet. (CIA Job No. 67-978)</p> <p>Permanent. Offer immediately to the National Archives and Records Service (NARS).</p>		

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Request for Records Disposition Authority - Continuation		JOB NO.	PAGE OF 7/16
7. ITEM NO	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
19.	<p><u>Survey of Foreign Experts</u></p> <p>Information concerning European and Asiatic countries, Japan, France, Morocco, Formosa, China, and Borneo obtained by the New York office of the Survey of Foreign Experts. Also includes general correspondence. Covers period 1942-1945. Arranged numerically by file and thereunder by document. Volume is 12 cubic feet. (CIA Job No. 76-460)</p> <p>Permanent. Offer immediately to the National Archives and Records Service (NARS).</p>		
20.	<p><u>Secret Intelligence Operations</u></p> <p>Correspondence concerning the activities of the Secret Intelligence Branch in the collecting of intelligence from world-wide sources, and the evaluation and dissemination of that intelligence to the Allied Intelligence Agencies. Covers period 1942-1945. Arranged numerically. Volume is 25 cubic feet. (CIA Job No. 76-461)</p> <p>Permanent. Offer immediately to the National Archives and Records Service (NARS).</p>		<p>Transferred to NARS 21 OCT 79</p>
21.	<p><u>Surveys Foreign Experts</u></p> <p>This series contains information obtained from persons residing in the United States who were recognized experts on target countries. Includes alphabetical listings of personnel employed in the survey, progress reports, summaries of weekly interviews, cumulative report index and information reports. Covers period 1943-1945. Arranged numerically by file number. Volume is 5 cubic feet. (CIA Job No. 76-565)</p> <p>Permanent. Offer immediately to the National Archives and Records Service (NARS).</p>		
22.	<p><u>Washington Registry. Intelligence Field Files</u></p> <p>This series contains Intelligence Reports prepared in the field stations in Europe, the Middle East and the Far East. The subjects reported cover all phases of military, political, and economic intelligence. These files were created by the secret Intelligence Branch of OSS and later additions were made by the SSU, CIG and the CIA. Covers period 1943-1951. Arranged by country and thereunder numerically by report number. Volume is 410 cubic feet. (CIA Job No. 76-780)</p>		

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7. ITEM NO	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
23.	<p>Permanent. Offer immediately to the National Archives and Records Service (NARS).</p> <p><u>Washington Registry Files</u></p> <p>This series of documents is from the OSS Washington Registry. Includes assorted correspondence, Intelligence Reports, and operational memorandums from the OSS-CIG Field Stations. Covers period 1943-1947. Arranged numerically. Volume is 53 cubic feet. (CIA Job No. 76-789)</p> <p>Permanent. Offer immediately to the National Archives and Records Service (NARS).</p>		
24.	<p><u>Field Intelligence Reports, Theater Officer Correspondence and Draft Histories.</u></p> <p>Consists of Intelligence Reports from field stations: Rome, Burma, Caserta, Singapore, and Stockholm concerning military, political, and economic matters. Also included are X-2 (counter-intelligence) reports from New Dehli; OG reports on the guerrilla and resistance groups behind enemy lines; administrative correspondence from Theater Officers; and history drafts from the History Office. Covers period 1942-1945. Arranged by office and thereunder numerically and chronologically. Volume is 27 cubic feet. (CIA Job No. 76-792).</p> <p>a. Personality files. Screen records of CI personality files and dispose of in accordance with Part B, Item 1, approved records control schedule No. NCI-263-77-10.</p> <p>b. All others. Permanent. Offer to NARS when sensitivity and national security classification no longer prevent their use for purposes of historical research.</p>		Transfer to NARS 21 OCT 7.
25.	<p><u>Secret Intelligence "A" Reports</u></p> <p>This series of files contain microfilm copies of the "A" Dissemination Reports from the SI Branch. General military, economic, sociological and psychological subjects are reported. Arranged numerically A-1 to A-71, 499 and log. 104 reels of positive microfilm. Volume is 2 cubic feet. (CIA Job No. 57-83)</p> <p>Permanent. Offer immediately to the National Archives and Records Service (NARS).</p>		

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7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
26.	<p><u>Propaganda Samples</u></p> <p>This package contains samples of American propaganda leaflets, black radio scripts and samples of the publication - "L'Amérique en Guerre". Period covered 1944. No set arrangement. Volume is 1 package, approximately 1 cubic foot. (CIA Job No. 57-115)</p> <p>Permanent. Offer immediately to the National Archives and Records Service (NARS).</p>		<p>Transferred to NARS 21 Oct 79</p>
27.	<p><u>Censorship and Documents Branch Files</u></p> <p>Records of CD operations in Washington, Bern, London, Stockholm, Rome and Paris. Includes correspondence, project reports, chrono files, samples of identity documents and Nazi passports. Covers period 1943-1945. Arranged by subject, chronologically and numerically. Volume is 4 cubic feet. (CIA Job No. 57-146)</p> <p>Permanent. Offer immediately to the National Archives and Records Service (NARS).</p>		
28.	<p><u>Photo Copies of General Donovan's Files</u></p> <p>This series contains miniature prints from the microfilm of General Donovan's files accumulated while he was the Coordinator of Information and the Director of OSS. The file consists of correspondence files on administrative matters, statistical reports, intelligence releases, and related matters. Also included are leaflets, speeches of the "Committee on the Present Danger" made in 1951. There is also five small rolls of microfilm. Covers period 1940-1951. Arranged numerically. Volume is 41 cubic feet filed in 83 archives containers. (CIA Job No. 66-596)</p> <p>Permanent. Offer immediately to the National Archives and Records Service (NARS).</p>		
29.	<p><u>London Field Files</u></p> <p>Activities files of the London Station. Contains correspondence, reports, memorandums, operational activity files, photographs and some administrative papers. Covers period 1943-1945. Arranged numerically by subject and then chronologically within. Volume is 31 cubic feet. (CIA Job No. 76-794)</p>		<p>Transferred to NARS 21 Oct 79</p>

Request for Records Disposition Authority - Continuation		JOB NO.	PAGE OF 10/16
7. ITEM NO	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
29.	Permanent. Offer immediately to the National Archives and Records Service (NARS).		
30.	<p><u>Official Record Documents from the Office of the Director of OSS</u></p> <p>This series of files contains the official record copies of miscellaneous administrative papers that were collected by the Office of the Director of COI and OSS, General William Donovan. The file includes correspondence, organizational studies, memorandums, and progress reports. Period covers 1942-1945. Volume is 3 cubic feet. (CIA Job No. 78-07139R)</p> <p>Permanent. Offer immediately to the National Archives and Records Service (NARS).</p>		<p>Transferred to NARS 21 OCT 79</p>
31.	<p><u>Special Devices</u></p> <p>Bound collection of implement specifications to assure that the special devices ordered by OSS was properly manufactured, assembled, properly functioned, sufficiently packaged for safe shipment. Contains photographs and illustrations. Period covers 1942-1945. Volume is 1 cubic foot. Filed numerically by specification number. (CIA Job No. 57-126)</p> <p>Review for disposition according to criteria set forth in 2b(2) of Introduction to the DO Records Control Schedule 75 years after date of creation (1942). Agency will inform NARS when selections of permanent records are completed. At NARS discretion, designated NARS security cleared appraiser(s) will examine and evaluate selections. Offer selected materials immediately to NARS. Destroy non-selected after review or when no longer needed for operational purposes.</p>		
32.	<p><u>Acc Logs</u></p> <p>Log records of the receipt and release of documents in the Washington registries of COI, OSS, SSU, CIG, and the first months of CIA. Included are the central files, logs, X-2 Branch accession books, and the Director's office logs. Covers period 1942-1948. Arranged numerically, volume is 24 cubic feet. (CIA Job No. 62-629)</p> <p>Permanent. Offer immediately to the National Archives and Records Service (NARS).</p>		

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7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
33.	<p><u>London Counterintelligence File</u></p> <p>Information on persons who were the targets of the OSS counterintelligence efforts in London. It includes watch lists, personality dossiers, passport lists, prisoners of war biographical sketches, and some photographs of suspect intelligence agents. Covers period 1942-1946. Arranged numerically. Volume is 43 cubic feet. (CIA Job No. 76-785)</p> <p>a. Personality files. Screen records of CI personality files and dispose of in accordance with Part 8, Item 1, approved records control schedule No. NCI-263-77-10.</p> <p>b. All others. Permanent. Offer to NARS when sensitivity and national security classification no longer prevent their use for purposes of historical research.</p>		
34.	<p><u>Washington Counterintelligence Files</u></p> <p>This file consists of information collected by the Washington X-2 Branch (counterintelligence). Included are memorandums, correspondence, intelligence reports, special situation reports of target countries, studies of suspect axis intelligence agent, and organizational charts and chrono files from the office of the branch chief. Also included in this series is approximately 3 inches of folders on camouflage, document manipulation and other technical matters. Covers period 1942-1945. Arranged alphabetically by subject and thereunder by file folder number. Volume is 31 cubic feet. (CIA Job No. 76-791)</p> <p>a. Personality files. Screen records of CI personality files and dispose of in accordance with Part 8, Item 1, approved records control schedule No. NCI-263-77-10.</p> <p>b. All others. Permanent. Offer to NARS when sensitivity and national security classification no longer prevent their use for purposes of historical research.</p>		

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7. ITEM NO	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN:
35.	<p><u>Field Radio and Cable File</u></p> <p>This collection of radio and cable files from OSS field stations and the Washington Headquarters covers a wide variety of activity of the Secret Intelligence, Special Operations, and X-2 Branches; the documents are arranged in chronological order to form a reading file of messages sent. Covers period 1940-1946. Arranged numerically. Volume is 59 cubic feet. (CIA Job No. 61-153)</p> <p>a. Personality files. Screen records of CI personality files and dispose of in accordance with Part B, Item 1, approved records control schedule No. NCI-263-77-10.</p> <p>b. All others. Permanent. Offer to NARS when sensitivity and national security classification no longer prevent their use for purposes of historical research.</p>		
36.	<p><u>Miscellaneous X-2 Files</u></p> <p>This is counterintelligence material with reports and studies of various European and Far East intelligence groups. The file also includes correspondence and memorandums to and from the X-2 chief's office at Headquarters. Covers period 1943-1946. Arranged chronologically within file folders. Volume is 3 cubic feet. (CIA Job No. 76-26)</p> <p>a. Personality files. Screen records of CI personality files and dispose of in accordance with Part B, Item 1, approved records control schedule No. NCI-263-77-10.</p> <p>b. All others. Permanent. Offer to NARS when sensitivity and national security classification no longer prevent their use for purposes of historical research.</p>		

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7. ITEM NO	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
37.	<p><u>Bern and Madrid Field Files</u></p> <p>This series consists of the Bern Secret Intelligence Branch Intelligence Reports concerning military, economic, political and psychological subjects in the European Theater of Operations. Three cubic feet pertain to counter-intelligence personalities, especially Germans in Spain during World War II. Covers period 1939-1946. Arranged numerically and thereunder chronologically. Volume is 8 cubic feet. (CIA Job No. 76-744)</p> <p>a. Personality files. Screen records of CI personality files and dispose of in accordance with Part B, Item 1, approved records control schedule No. NCI-263-77-10.</p> <p>b. All others. Permanent. Offer to NARS when sensitivity and national security classification no longer prevent their use for historical research.</p>		
38.	<p><u>Field Files from Athens, Austria Barcelona, Bern, Heidelberg, Lisbon, London, and Caserta and Washington X-2</u></p> <p>These files contain counterintelligence studies of the European Theater of Operation. Also included are Intelligence Reports of military targets in Europe, and political and economic information on Germany, Poland, Austria, and Latin America. Covers period 1940-1946. Arranged numerically and thereunder chronologically within folders. Volume is 17 cubic feet. (CIA Job No. 76-745)</p> <p>a. Personality files. Screen records of CI personality files and dispose of in accordance with Part B, Item 1, approved records control schedule No. NCI-263-77-10.</p> <p>b. All others. Permanent. Offer to NARS when sensitivity and national security classification no longer prevent their use for historical research.</p>		

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7. ITEM NO	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKE
39.	<p><u>Bern/Stockholm/Caserta Field Files</u></p> <p>This series of field files include Intelligence Reports, counterintelligence personalities studies, and general correspondence. Covers period 1942-1945. Arranged numerically by subject and thereunder chronologically. Volume is 24 cubic feet. (CIA Job No. 76-755)</p> <p>a. Personality files. Screen records of CI personality files and dispose of in accordance with Part B, Item 1, approved records control schedule No. NCI-263-77-10.</p> <p>b. All others. Permanent. Offer to NARS when sensitivity and national security classification no longer prevent their use for purposes of historical research.</p>		
40.	<p><u>Counterintelligence Files from Caserta</u></p> <p>This file originated in Caserta, Italy and pertains to counterintelligence activities in Europe. Included in this collection are four large ledgers captured from the Italians that lists personalities of interest to the Italian Intelligence Services. Covers period 1943-1945. Arranged numerically by subject and thereunder chronologically. Volume is 28 cubic feet. (CIA Job No. 76-756)</p> <p>a. Personality files. Screen records of CI personality files and dispose of in accordance with Part B, Item 1, approved records control schedule No. NCI-263-77-10.</p> <p>b. All others. Permanent. Offer to NARS when sensitivity and national security classification no longer prevent their use for historical research.</p>		

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7. ITEM NO	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
41.	<p><u>Madrid Counterintelligence Files</u></p> <p>This series of files contains counterintelligence information from Madrid. It includes correspondence, reports, memorandums, photographs and lists of personalities suspected of working for the Axis Intelligence. Covers period 1943-1946. Arranged numerically by subject and therein filed chronologically. Volume is 16 cubic feet. (CIA Job No. 76-775)</p> <p>a. Personality files. Screen records of CI personality files and dispose of in accordance with Part E, Item 1, approved records control schedule No. NCI-263-77-10.</p> <p>b. All others. Permanent. Offer to NARS when sensitivity and national security classification no longer prevent their use for purposes of historical research.</p>		
42.	<p><u>Paris Field Files</u></p> <p>This is a collection of Paris station files concerning the Secret Intelligence, Special Operations and X-2 Branches. The files include Intelligence Reports, Progress Reports, correspondence, counterintelligence personalities reports, and agent agreements and files for subversive activities against the Axis powers in Europe. Covers period 1941-1945. Arranged numerically by subject and filed chronologically therein. Volume is 13 cubic feet. (CIA Job No. 76-776)</p> <p>a. Personality files. Screen records of CI personality files and dispose of in accordance with Part B, Item 1, approved records control schedule No. NCI-263-77-10.</p> <p>b. All others. Permanent. Offer to NARS when sensitivity and national security classification no longer prevent their use for purposes of historical research.</p>		

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7. ITEM NO	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
43.	<p><u>"A" Report Logs</u></p> <p>A collection of dissemination logs that list the "A" Reports, their respective dissemination numbers, the date of dissemination and in certain cases, the subject of the reports. Covers period 1943-1944. Arranged numerically by "A" numbers. Volume is 2 cubic feet. (CIA Job No. 62-645)</p> <p>Permanent. Offer immediately to the National Archives and Records Service (NARS).</p>		
44.	<p><u>Budget Data for COI, OSS, and SSU from their Washington Office of Budget and Finance, and Photo Negatives from Field Photographic Division in Washington</u></p> <p>Budget data for the fiscal years 1942 through 1946. Includes budget estimates, schedules of expenditures, financial reports, monthly progress reviews and miscellaneous information on pertinent legislation and standards to follow. There are also several charts and graphs concerning the budget. Included in this series is a tabulation of British Admiralty Negatives available to the Washington Office of the Field Photographic Division and 184 strips of 35mm negatives (about 3000 images) of Gregg Toland's pictures of Brazil and other Latin American countries. Covers period 1942-1946. Volume is 3 cubic feet. (CIA Job No. 62-1015)</p> <p>Permanent. Offer immediately to the National Archives and Records Service (NARS).</p>		