2 8 NOV 1980

MEMORANDUM FOR: Acting Deputy Director for Administration

FROM: Thomas H. White
Director of Information Services

SUBJECT: OIS Weekly Report (20-26 November 1980)

Office of the Director of Information Services

The Office completed a review of the positions within the DCI Area, NFAC Offices, and DDS§T Offices which fall into the Records Management, Registry, and Information Handling categories. A recommendation was made that a total of 171 positions be designated as MI Career Sub-Group positions and that the incumbents of these positions be transferred into the MI Career Sub-Group. Of these, 23 are in the DCI Area, 55 are in the NFAC Offices, and 93 are in the DD§ST Offices. If the recommendations are approved by the Office of the DCI and the Deputy Directors addressed, further actions will be taken with the incumbents of the positions to explain the opportunities available to them in the MI Career Sub-Group and encourage them to join.

The Information Security Oversight Office Symposium which was held on 19-20 November was reported to have been more interesting than those held in previous years. In his welcoming remarks, Robert Kimmitt, Staff Counsel on the National Security Council, opined that he did not foresee the recission of E.O. 12065 in view of the continuing demand for openness in government; that he saw at most amendments to the E.O. (not specified) which would take on the order of two years to accomplish.

Classification Review Division

A total of 3,109 CIA documents (46,659 pages) were reviewed of which 5.5 percent were declassified. In addition, five manuscripts (433 pages) were reviewed.

Records Management Division

In response to a request from NFAC, a survey of the filing equipment of the Office of Strategic Research was conducted. While additional equipment could be justified, the recommendation was that better utilization be made of existing equipment.

Regulations Control Division

STAT

RCD processed 41 regulatory proposals during the reporting period. Among

STAT

STAT   Chief, RCD has assumed action to complete coordination of

STAT   and obtain agreement between NFAC and DDO on the one
paragraph holding up publication of this regulation. EXCOM Staff efforts
to accomplish this have reached an impasse.

Information and Privacy Division

A separate report is attached.

STAT

Thomas H. Whyte

Attachment

ADMINISTRATIVE INTERNAL USE ONLY

26 November 1980

MEMORANDUM FOR: Acting Deputy Director for Administration

STAT   FROM:
                    Chief, Information and Privacy Division, OIS

SUBJECT: IPD/OIS Weekly Report (20-26 November)

1. The Week in Review

		20-26 Nov	1980 Weekly Average
a.	New cases logged	41	57.7
b.	Cases closed	46	50.4
c.	New appeals logged	1	1.7
d.	Appeals closed	2	2.8
e.	Manpower (man-weeks)	123.4	125.6

2. Current Backlogs
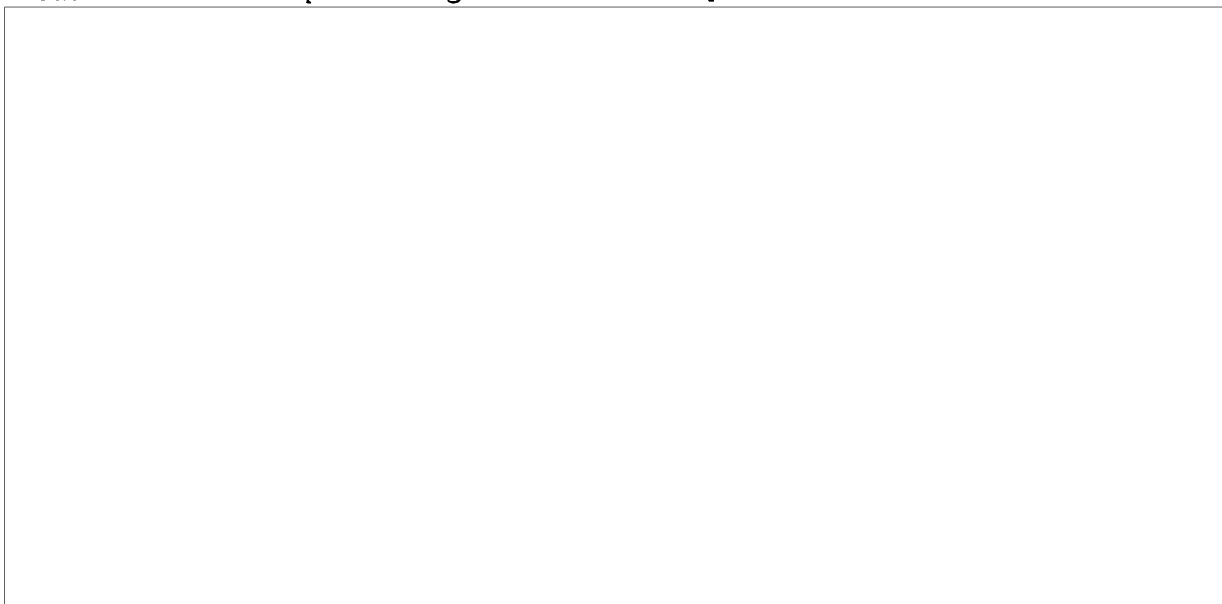
    a. Initial requests - 2996

    b. Appeals - 361

STAT

ADMINISTRATIVE INTERNAL USE ONLY

5. Analysis

a. According to an article published in the 19 November 1980 edition of The Washington Post, Jack C. Landau, while testifying before a Senate Governmental Affairs subcommittee (probably the Intergovernmental Relations Subcommittee, chaired by Sen. James Sasser of Tennessee), contended that the press--which he defined as reporters, editors, writers, researchers, public advocacy groups, and others--should be given priority treatment when submitting FOIA requests. Representing the Reporters Committee for Freedom of the Press and the Society of Professional Journalists, Mr. Landau stated that the FOIA "has not produced the type of prompt and effective disclosure of government information for the press and the general public that was envisioned." In addition, he expressed the view that the press should be charged a cut rate for the processing of its FOIA requests.

STAT

ADMINISTRATIVE INTERNAL USE ONLY

STAT

IPD/_____/cb 26 November 1980
Distribution:
Orig. & 2 - Addressee
         1 - DCI
         1 - DDCI
         1 - D/NFAC
         1 - DDO
         1 - DDS&T
         1 - D/PA
         1 - Comptroller
         1 - IG
         1 - OGC
         1 - OLC
         1 - OPPP&M
         1 - OL

STAT   1 - C/IMS/_____
              1 - DDO/IRO

STAT   26 - DDO/IMS/_____
              1 - IRG/OS
              1 - NFAC/FIO
              1 - DIS
              1 - RMS/FIO
              1 - CTS/FIO
              1 - IPD Subject
              1 - IPD Chrono
              1 - IPD Reading Board

ADMINISTRATIVE INTERNAL USE ONLY