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PLANS AND PROGRAMS STAFF WEEKLY REPORT FOR
PERIOD ENDING 18 MAY 1983

1. <u>Progress Report on Tasks Assigned by the DCI/DDCI</u>:

No tasks assigned during this reporting period.

2. <u>Items or Events of Major Interest that have Occurred
During the Preceding Week</u>:

a. <u>LIMS</u>

(a) Plans and Programs Staff (P&PS) is assisting the
System Development Group (SDG) in formatting the Detailed
System Requirements Document (DSRD). The primary thrust of
this effort is to update the introduction, keyword glossary,
and acronym list. The total document will require three
volumes of two-inch binders.

(b) A LIMS meeting was held on 17 May to review a
variety of SIs and LIs with the Office of Data Processing (ODP)
LIMS Development Team and a representative from the Office of
Finance (OF). This effort provided confirmation that these SIs
and LIs, which call for special approval, have been addressed
in the Requirements document. In addition, it was agreed by
all present that it is the customers' responsibility to obtain
<u>all</u> necessary approvals prior to submitting a request to LIMS.
This is in compliance with [          ]                           STAT

(c) Also, in the above meeting, it was determined
that the SDG and P&PS should conduct a study on the feasibility
of requiring customers to provide a four digit federal classi-
fication code when submitting requests for materiel. This data
element appears, initially, to solve approvals verification and
would, perhaps, expedite item identification. It may provide
information of some significance to OF. Its perceived disad-
vantages will also be examined.

SUBJECT:  Plans and Programs Staff Weekly Report for Period
          Ending 18 May 1983

b.   Regulations Revisions

       The following regulations were reviewed, commented
upon, concurred in, or published during the past week:

       ☐  Printing, Photographic, and Reproduction          STAT
Services - This revision was submitted to OIS/RCD to
update this logistics regulation.  Changes appear to
be many, but they are mostly the result of including
the word "photography" with the words "printing and
reproduction" wherever these appear (about 15 times).
There are two policy changes, both of which had been
established in HNs published during the past year
(establishment of the teleproduction equipment program
and elaboration on the copier equipment program).

       ☐  Procurement of Supplies, Equipment, and           STAT
Services Chargeable to FY-83 Funds - This HN was sub-
mitted to OIS/RCD for publication, as is done each May
to avoid so many late year-end purcurement actions.

       ☐  Office of Training and Education  -               STAT
Noncurrence.  We objected to the requirement stated
therein that OTE would review all contracts with ven-
dors that involve training.  We pointed out that the
regulation should read that OTE will review and
approve all requests for training with a commercial
vendor and that OL will not write such a contract
unless OTE approves.  After a contract is written it
is too late to object.

       ☐  Promotions - Concurred.                           STAT

       ☐  Office of Security - Concurred.              STAT

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Systems Analysis Branch/P&PS/OL
WEEKLY STATUS REPORT
Week of 9 to 13 May 1983

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I.   Major Activities During the Past Week:

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A. Support to OL:

FARS (Federal Automated Requisitioning System).  Programming
has been completed on the ICS/FARS interface for the prompt pay
requirements.  Testing of these procedures is in progress at this
time. _____                                                   STAT

On 2 May personnel |_____| were on-site to discuss
software/hardware upgrades of the FARS minicomputer system.  Other
technical issues pertaining to FARS were also discussed.  In   STAT
attendance were |_____| from IDSB/SD/OL,
|_____| from SAB/P&PS/OL, and |_____|
|_____| from DCB/SD/OL. |_____|

On 6 May |_____| of IDSB/SD/OL, |_____|
|_____| of DCB/SD/OL and |_____| of SAB/P&PS/OL
met to discuss operational problems and procedures dealing with STAT
the FARS minicomputer system. |_____|

On 9 May |_____| personnel were on-site to further discuss
possible software/hardware upgrades of the FARS minicomputer
system.  Other issues pertaining to the FARS system were also
discussed.  In attendance were |_____|
|_____| from IDSB/SD/OL, |_____|
|_____| from SPD/P/ODP,
|_____| from SAB/P&PS/OL, and |_____|
|_____| from DCB/SD/OL. |_____|

ICS (Inventory Control System).  Representatives from the
Offices of Data Processing, Finance (OF), and Logistics (OL) met
on May 9 to discuss problems with the processing of commitments in
ICS and GAS.  By the end of the meeting the problems were
satisfactorily resolved. |_____|                             STAT

Unit testing of ICS/CONIF, ICS/GAS, and ICS/FARS interface
modifications is in progress on the ICS development data base,
MRS1.  Minor problems are being corrected as they arise. |_____|
|_____|                                                      STAT

PDMIS (Procurement Division Management Information System).
The PDMIS/CONIF interface modifications which are related to the
GAS Enhancements project are being tested by the PDMIS customer on
the development data base, PDTEST.  No problems have been reported
in the past week.  Minor changes to menu-processing procedures
have been requested. |_____|                                 STAT

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MISCELLANEOUS. On 11 May [          ] Acting Chief, System Analysis Branch/P&PS/OL, gave a presentation at the Logistics Orientation Course describing the functions of the branch.

On 12 May [          ] AC/SAB/P&PS/OL, attended the DDA ADP Control Officer's Meeting held at Headquarters. [          ] from the Information Systems Security Group/OS spoke on the security aspects of the WANG hardware/software, personal computers, VM Disks, and user access. The 'Security Procedures for WANG Office Automation Systems' manual, a proposed security notice concerning WANG System Passwords, and a proposed security notice concerning Personal Computers for CIA Applications were distributed at the meeting. The meeting was chaired by Mr. [          ] DDA ADP Control Officer. [          ]          STAT

II.  General Items:          STAT

         None to report.          STAT

III.  Problems:

         FARS (Federal Automated Requisitioning System). On 9 and 10 May the FARS minicomputer system was down operationally to run maintenance on large system files due to space allocation problems on the disk. Lengthy procedures against the data files were     STAT successfully run. [     ]

On 11, 12, and 13 May the FARS system encountered problems. Tests were run on the hardware, system software and FARS operational data to isolate and correct the problems. [          ]          STAT

The FARS minicomputer system seems stable at this time. Operational testing is in progress. [          ]

         ICS (Inventory Control System). The ICS customer batched a job to create 115 copies of a report on both sides of plain (no holes) 8 1/2 x 11 paper. While the reports were being printed, [          ] notified the customer that total lines for the job was over 2 million, 500 pages for each report. Several thousands of lines had already been printed. The customer then requested that each report be binded for ease of handling. It was suggested that they use 3-ring notebooks. However, the paper did not have holes and [          ] did not have the capability to drill holes in the paper. The customer notified P&PD. [     ]

P&PD will bind the reports for the ICS customer next week. [          ]
[     ]
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IV.  Upcoming Events:

         None to report.          STAT

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