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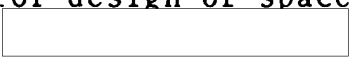
LOGISTICS SERVICES DIVISION
WEEKLY REPORT
PERIOD ENDING 21 DECEMBER 1983

I. Progress Report on Tasks Assigned by the DCI/DDCI:

No items this reporting period.

II. Items/Events of Major Interest:


a. Temporary Highway Security Barriers: The Architectural Design Staff (ADS) LSD/OL, prepared sketches for the installation of highway security barriers at the DCI Garage, Northeast Entrance, and Northwest Entrance at Headquarters Building.

b. Survey: A survey of Room 7D00, Headquarters Building, has been conducted in preparation for design of space for the office of General Counsel as part of 

c. Meetings: ADS met with representatives from the Office of Communications and the A-E firm to discuss in detail design of the Watch Office, Room 1B43 Headquarters Building.

Requirements for the move of the Office of Equal Employment Opportunity, Office of Personnel, to 626 Chamber of Commerce Building were discussed at a meeting between representatives of that office and ADS. Minor power, telephone, and painting work is required; and drawings are 90 percent complete.

The Director and Deputy Director of the Office of Information Services (OIS) met with ADS to discuss existing work orders and OIS objectives. ADS prepared sketches of one OIS proposal for consolidation at Ames Building.

The Coordinator of the Alcohol Program, Psychiatric Division, OP, and ADS met concerning the proposed move of that office from the third to the first floor of Ames Building. This move will be in lieu of their previously planned relocation to 

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After surveying the fifth floor of Ames Building, ADS met with the Headquarters Engineering Branch, RECD/OL, concerning future conduit installaton. Drawings are in progress.

d. Proposals: Three proposals were prepared in connection with making room for the existing Wang CPU's in the 7C Corridor, Headquarters Building, for the Office of the Comptroller.

STAT e. Move: The move of the Office of General Counsel from Headquarters to [redacted] was completed on Thursday, 15 December 1983.

f. Carpeting: Approximately 130 square yards of carpet tiles were installed in GD6508 and GA3910, Headquarters Building, on 17 December 1983.

g. Renovations at Headquarters Building: On Monday, 19 December 1983, the Carpenter, Electrical, and Paint Shops started work in Room 7D19 for the DCI Administrative Office.

In connection with the provision of bathroom and pantry facilities in the Foreign Visitors Lounge, the kitchen unit containing the stove, sink, and refrigerator has been installed in the pantry area. The Plumbing Shop has completed the installation of the drain line and is scheduled to tie in the water lines this week. Due to the noise level of the remaining work by the Sheetmetal Shop, it has been tentatively scehduled for the evening of 28 December 1983.

STAT Telephone work was completed and the operators relocated last week in Room 6B4403, [redacted]. Carpentry has been finished, and minor electrical work and painting remain to be done.

III. Significant Events Anticipated During the Coming Week:

STAT No items this reporting period.

[redacted]

Chief
Logistics Services Division