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HEADQUARTERS OPERATIONS, MAINTENANCE  
AND ENGINEERING DIVISION, OL  
WEEKLY REPORT PERIOD ENDING 29 AUGUST 1984

I. Progress Report on Tasks Assigned by DCI/DDCI:

No tasks assigned during this reporting period.

II. Items/Events of Major Interest:

*Yes*  
a. Hydraulic Barricades: The steel posts and hydraulic units have been installed at the Route 123 Entrance to the Headquarters Compound, and the hydraulic units are in place at the George Washington Memorial Parkway Entrance. Delta Scientific Corporaton expects the barricades for the entrance to the DIC garage to arrive this week.  ✓

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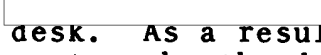

b. Drawings and Specifications: Drawings for renovations to the Directorate of Science and Technology Conference Room (6E60, Headquarters Building) were completed and given to the Engineering and Construction Division (E&CB), HOME/OL, for contracting.

*No*  
The specification package for the renovations to Room 1H39, Headquarters Building, for the Office of Central Reference are being prepared.

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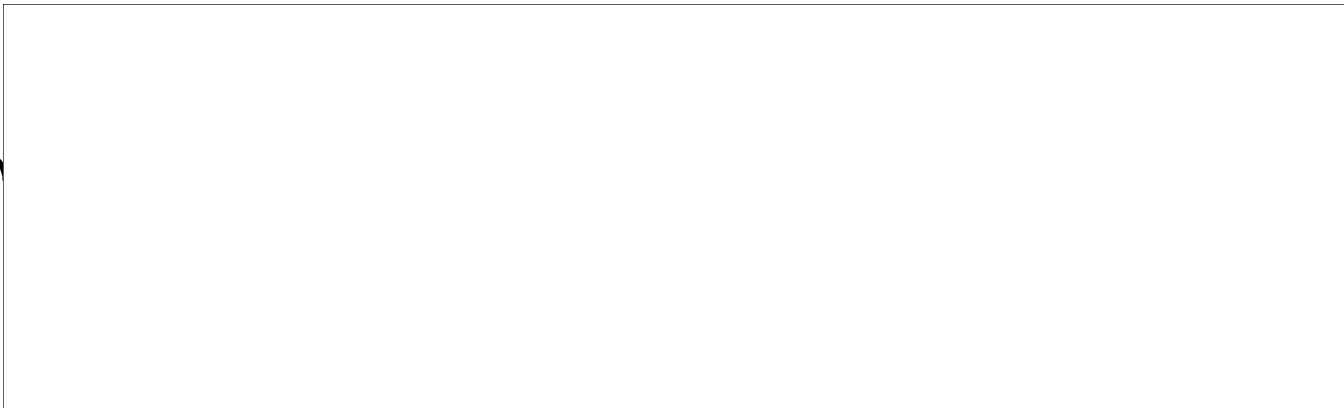
*No*  
c. Transportation: Limousine service was provided to the European Division from 23 through 26 August 1984.

*No*  
d. Accident Report: On 15 August 1984, while delivering metal furniture up the stairs , the men lost their grip on a freshly waxed desk. As a result,  left leg was pinned against the steps by the desk. He was taken to Fairfax Hospital where he received five stitches in his leg. He reported back to work on 27 August and is now doing fine.

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*No*  
e. Carpet Tiles for Office of Soviet Analysis: On 24 August 1984 the carpet work was started in the offices in the 4E Corridor of Headquarters Building for SOVA.

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h. Backlog of Classified Trash: The Classified Disposal Unit has a backlog of about 20,000 pounds of "burn only" classified trash. This figure includes the 75 bags that were shipped from the National Photographic Interpretation Center this week. Due to its size, the incinerator can burn only about 250 to 275 pounds per hour.

i. Street Lighting: The contractor was contacted on 24 August 1984 and asked to schedule the bushing repair work on the Circuit #4 transformer within two weeks. The work on the transformer will not interfere with construction by George Hyman Construction Company.

j. Headquarters Compound Domestic Water Test: A test of the domestic water system on the Headquarters Compound was completed as scheduled on 22 August 1984 by representatives from Smith, Hinchmann, and Grylls Associates, Inc. (SH&G), Safety Staff, and E&CB. The majority of the system was tested as scheduled. However, an inaccessible valve precluded testing of those sections running behind the cafeteria and around the north end of the Headquarters Building. The test of these sections will be completed by Safety Staff and E&CB upon completion of corrective action on the valve by General Services Administration (GSA).

SH&G indicated that preliminary test results confirmed their earlier conclusions that the site domestic water lines are restricted. Upon receipt of the final SH&G report and conclusions, any corrective actions required will be taken.

No site domestic water problems resulting from the test were reported.

k. Office of Communication's Watch Office: A preconstruction meeting for the new Office of Communications (OC) Watch Office to be located in Room 1B39-43 area was held on

27 August 1984. Representatives from E&CB, Security, and OC were present. Under the current 120 calendar day construction time from this area work is scheduled to be completed circa 12 December 1984. Once work in the area has been completed, the new world map installation in this same area can begin. The contractor is scheduled to begin demolition work on Tuesday, 5 September 1984.

1. Northside Utility Lines: GSA indicated that the contractor responded to GSA's "show cause" for termination of the contract letter by claiming that the leakage problems being experienced with the new underground chilled water lines were not his fault and that further corrective actions would be completed "under protest." However, according to GSA, the contractor has begun excavation of the remaining underground chilled water line joints to test for leaks on an expedited basis and, at this point, plans to uncover all remaining joints if necessary. Additional leaks had been discovered the week of 20 August 1984. ✓  
see file

m. Minor Work Orders: Cobb and del Castillo, Ltd., was selected to survey 120 offices and design electrical modifications for the Headquarters Building. The A-E support was necessary to reduce the backlog of small work orders that had reached 120 requests. Survey effort by Cobb and del Castillo has been hampered by the unavailability of escort services when needed. NO /

An additional 114 work order requests reached this office after the A-E was tasked with the original 120.

n. Message Handling Facilities: Contract documents to install a new electrical feeder in support of the Message Handling Facilities in Room 1B27 were mailed on 24 August 1984 for contractors to bid on the modification project. Bid opening date is scheduled for 13 September 1984 at 2:00 p.m. NO /

o. Printing & Photography Laserite, Gym HVAC, and ODP Renovations: The construction contract for the installation of the Laserite Printer in the Printing & Photography (P&P) Building, the computer interfacing between Rooms GC03 and GE04, and the installation of an air handling unit was awarded to BCM Corporation. During the preconstruction meeting held on 15 August 1984, BCM representatives were made aware of the urgency to connect the new Laserite Printer to preserve a delicate part of the equipment that deteriorated while in storage. NO /

With the help of P&P personnel, the new Laserite Printer was installed in its final position. A temporary

hookup of the equipment shall be completed by 30 August. This temporary connection will preserve the operational integrity of the new printer. All the work in support of the Laser Printers is scheduled to be completed by 28 September 1984.

*No*  
p. A-E for Design Support: The contract with Dicon has been awarded and three engineers are on board to initiate work toward the development of the facilities design specifications.

*No*  
q. Replacement of VEPCO #4 Transformer: Work continues to progress satisfactorily on the replacement of VEPCO #4 transformer, rated 84 MVA-230/34.5 kV. As per schedule, the failed unit has been removed from the substation, and the replacement transformer of the same rating is on the foundation and in the process of assembly. As of this date, under favorable weather conditions, most of the major components have been installed, and barring catastrophic weather interference, the planned service date of 7 September should be met.

*No*  
r. Relocation of #1 Transformer: The work of moving and reconnecting the #1 transformer, rated 3,750 kVA-13.s/4.16 kV continues to go well. The transformer is on its new foundation, and the present activity includes demolition of the old foundation and tying new cable ducts into the remains of the old ducts in preparation for recabbling. Meeting the 13 September 1984 completion date is somewhat in doubt, but is not impossible.

s. Renovations for return of SOVA:

*No*  
4E Renovations: New construction is 85 percent complete based on West Group's work only. Upon receipt of the contract from the legal staff, it will be forwarded to the contractor for signature. The expected completion date (West Group only) has slipped from 29 August 1984 to 7 September 1984.

5E Renovations: The contractor is continuing demolition as space becomes available. Upon receipt of the contract from legal staff, it will be forwarded to the contractor for signature.

t. Other Renovations at Headquarters: The GSA Electric Shop worked overtime this past weekend to install critical power for the security alarm system in Room 1E4846 for the  This project is now complete.

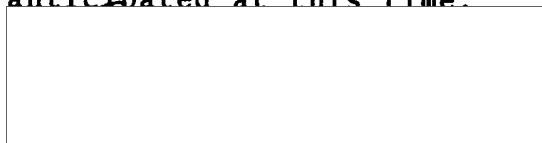
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The removal of all ceiling lights, ceiling tiles and grid, along with the removal of the ductwork in Room GE13 for the Office of Communications has been delayed because GSA management refused the Agency's request for overtime for the necessary shops to perform the tasks.

The GSA Electric Shop completed their portion of renovations in Room GG10 for the Career Management Staff, DO. The Carpenter Shop is waiting for the go-ahead from GSA or CMS to proceed.

III. Significant Events Anticipated During the Coming Week:

No significant events anticipated at this time.



Chief

Headquarters Operations, Maintenance  
and Engineering Division, OL

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