

ROUTING AND TRANSMITTAL SLIP		Date
		23 Feb 83
TO: (Name, office symbol, room number, building, Agency/Post)		Initials Date
1. C/PPG		2/23/83
2. DD/P&M		2/23/83
3. SRD - []		2/23/83
4. OS Registry		
5.		
Action	File	Note and Return
Approval	For Clearance	Per Conversation
As Requested	For Correction	Prepare Reply
Circulate	For Your Information	See Me
Comment	Investigate	Signature
Coordination	Justify	
REMARKS		

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PRIORITY

Form No. 160
1 Dec 56 Use Previous Editions

(13)

STAT

DO NOT use this form as a RECORD of approvals, concurrences, disposals, clearances, and similar actions

FROM: (Name, org. symbol, Agency/Post)	Room No.— Bldg
[]	4E-70 Hqs
Policy and Plans Group	Phone No.
[]	[]

5041-102

OPTIONAL FORM 41 (Rev. 7-76)
Prescribed by GSA
FPMR (41 CFR) 101-11.206

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OS DEBISTRY
FILE Sec-3

25X1

25X1

18 February 1983

There was no weekly staff meeting this week. However, the following items are being published:

25X1

1. HSB Response to Snow Emergency

During the recent snow emergency, the Headquarters Security Branch (HSB) provided vital aid and assistance to many Agency employees. In addition to acting as the focal point for employees questions and concerns, HSB assisted in transporting personnel home, distributing available emergency rations to stranded employees and planning for the possibility of a prolonged emergency. [REDACTED] 25X1

2. [REDACTED]

3. Clearance Division Conference at [REDACTED]

25X1

The Clearance Division held its annual conference on 17 and 18 February at the [REDACTED]

[REDACTED] were present to comment on issues from the field office perspective. OS managers termed the conference as very successful and stated that the conference afforded an excellent opportunity for an exchange of ideas. [REDACTED]

4. [REDACTED]

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