

OS REGISTRY

FILE

EO 12065

14 NOV 1978

MEMORANDUM FOR: Acting Deputy Director for Administration

FROM: Robert W. Gambino
Director of Security

SUBJECT: Directorate of Administration
Classification Guide

REFERENCES: (a) Memorandum from Deputy Director for
Administration, dated 7 November 1978,
same subject

(b) Memorandum from Director of Security,
dated 23 October 1978, Subject:
Preparation of Security Classification
Guides in Compliance with Executive
Order 12065

1. The Office of Security has reviewed the proposed Directorate of Administration Classification Guide and offers the following observations.

2. A review of the Guide reflects that one of the items submitted by the Office of Security in the referenced memorandum to [] has been omitted, to wit: information concerning the results of technical surveillance countermeasures inspections.


3. On the other hand, the proposed Guide is in many respects so detailed that we are forced to conclude that a fundamental difference of interpretation exists in this Office and the minds of those who prepared the Guide with respect to what the Guide is intended to be. We believe that the Guide should be topically oriented rather than organized by components. This would result in a more concise document and one which would be easier to use.

NOTE: The Attachment is
Classified CONFIDENTIAL

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The present Guide is repetitious, we believe, and if a similar format is followed by other Agency components, the overall Agency Guide will be excessively detailed.

4. Lastly, we would suggest that a very close look be taken at some of the proposed items to ensure that they are consistent with the spirit of Executive Order 12065, which establishes strict criteria for classification. It stretches the imagination too far to find some impact on the national security in the quantity of classified waste and excess material produced by the Agency (Item 2.11), information concerning procedures for checking incoming mail (Item 2.13) or videotapes, charts, etc., produced for overt training programs (Item 11.1).

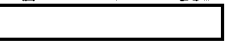

Robert W. Gambino

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Attachment: Reference B

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ORIGINAL DOCUMENT MISSING PAGE(S):

Attachment missing