

THE WHITE HOUSE  
WASHINGTON

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ACTION

- MEMORANDUM FOR THE SECRETARY OF STATE
- THE SECRETARY OF THE TREASURY
  - THE SECRETARY OF DEFENSE
  - THE ATTORNEY GENERAL
  - THE SECRETARY OF THE INTERIOR
  - THE SECRETARY OF AGRICULTURE
  - THE SECRETARY OF COMMERCE
  - THE SECRETARY OF TRANSPORTATION
  - THE SECRETARY OF ENERGY
  - THE DIRECTOR, OFFICE OF MANAGEMENT AND BUDGET
  - THE DIRECTOR OF CENTRAL INTELLIGENCE
  - UNITED STATES REPRESENTATIVE TO THE UNITED NATIONS
  - UNITED STATES TRADE REPRESENTATIVE
  - CHAIRMAN, JOINT CHIEFS OF STAFF
  - CHAIRMAN, NUCLEAR REGULATORY COMMISSION
  - DIRECTOR, ARMS CONTROL AND DISARMAMENT AGENCY
  - DIRECTOR, OFFICE OF SCIENCE AND TECHNOLOGY
  - ADMINISTRATOR, GENERAL SERVICES ADMINISTRATION
  - ADMINISTRATOR, NATIONAL AERONAUTICS AND SPACE ADMINISTRATION
  - DIRECTOR, FEDERAL BUREAU OF INVESTIGATION
  - DIRECTOR, FEDERAL EMERGENCY MANAGEMENT AGENCY

SUBJECT: Implementation of NSDD-19 on Protection of Classified National Security Council and Intelligence Information

The President has signed NSDD-19 (attached) on protection of sensitive information and has directed that I establish procedures to implement its policy guidelines. This memorandum (1) establishes procedures for protection of classified National Security Council information, (2) directs agency heads to issue instructions in conformity with these procedures, and (3) directs the Director of

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Review 1/15/88

NSC review completed.

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Central Intelligence to develop similar procedures for protection of sensitive classified intelligence information.

National Security Council Information

National Security Council information includes (1) all information prepared or intended for use by the NSC, its interagency groups as defined in NSDD-2, or its associated committees, and (2) information considered, or pertaining to decisions taken, by these entities. This definition applies to both classified and unclassified information.

Contacts with the News Media

All officials of the Administration below the rank of Deputy Secretary will require advance approval for all contacts with the news media that involve subjects that are planned to be, are, or have been considered by the National Security Council, interagency groups as defined in NSDD-2, or their associated committees and groups and that have some aspects which are classified. Prior approval will be obtained from an official not below the Assistant Secretary level. Approval authority may not be delegated below that level. Approval, of course, will only be granted for the unclassified aspects of the subject. Subsequent to the approved interview, an administrative memorandum describing the interview will be forwarded to the approving official. To protect the confidentiality of the exchange, the approving official will retain or disseminate the memorandum only if it is required for the further conduct of official business.

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### Access and Investigations

Agencies that handle NSC information will keep the number of individuals with access to such information to the absolute minimum, and they will strictly control document dissemination and reproduction. In order to enforce this requirement, a numbered cover sheet bearing the notation below will be affixed to NSC information at the point that it is first considered at the Assistant Secretary level. By February 1, 1982, the NSC staff will circulate cover sheets to the departments and agencies who will be responsible for further distribution and administration of the cover sheets.

### Notice

The attached document contains sensitive National Security Council information. It is to be read only by individuals with a strict need to know. As a condition of access to this document (including access for administrative purposes), individuals agree by their signature below (1) that they will not discuss the information herein with unauthorized individuals and (2) that they will, in the course of an investigation into unauthorized disclosure, submit to a polygraph examination limited to matters concerning the investigation.

### Implementation

Agency heads will forward draft implementing instructions on the subjects above to the NSC no later than February 15, 1982.

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The DCI will also submit by that date for NSC consideration draft procedures regarding protection of sensitive intelligence information. These procedures will be cleared within the Intelligence Community and dissenting views will be noted.

FOR THE PRESIDENT:

William P. Clark

Attachment

NSDD-19

cc: The Vice President  
Ed Meese  
Jim Baker  
Mike Deaver

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