

| ROUTING AND TRANSMITTAL SLIP | | Date |
|---|----------------------|------------------|
| | | 2 JUL 1985 |
| TO: (Name, office symbol, room number, building, Agency/Post) | | Initials Date |
| 1. ADDA | | J 2 JUL 1985 |
| 2. DDA | | J 2 JUL 1985 |
| 3. | | |
| 4. | | |
| 5. | | |
| Action | File | Note and Return |
| Approval | For Clearance | Per Conversation |
| As Requested | For Correction | Prepare Reply |
| Circulate | For Your Information | See Me |
| Comment | Investigate | Signature |
| Coordination | Justify | |

REMARKS

*DDA - pls initial cover sheet for Memos enroute DD's and "E" Career Service.
 Memos have been released for each DDA office director*

DO NOT use this form as a RECORD of approvals, concurrences, disposals, clearances, and similar actions

| | |
|--|----------------|
| FROM: (Name, org. symbol, Agency/Post) | Room No.—Bldg. |
| | Phone No. |

5041-102

OPTIONAL FORM 41 (Rev. 7-76)
 Prescribed by GSA
 FPMR (41 CFR) 101-11.206