

27 APR 1982

MEMORANDUM FOR THE RECORD

SUBJECT: A&E Evaluation Board Interviews with Selected A&E Firms

1. Following the receipt of detailed qualifications data, from three selected firms, the A&E Evaluation Board conducted in-depth interviews as follows:

12 April 1982: The Association of VVKR, Dewberry & Davis, E. I. Brown

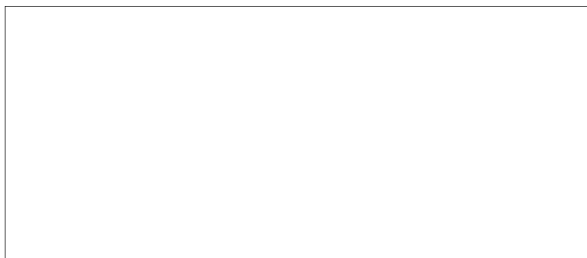
13 April 1982: Smith, Hinchman & Grylls

14 April 1982: CRS/Sirrinc, Joint Venture

2. The following agenda was established for all three interviews:

- a. Remarks by Evaluation Board Chairman
- b. Introduction of firm's key personnel
- c. Firm presentation
- d. Facilities tour
- e. Question and answer session

3. The Agency and General Services Administration were represented at the interviews by the following persons:



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4. The 12 April interview was conducted in three locations, starting in the Fairfax, Virginia, office of Dewberry & Davis. At this location, the Messrs. Vosbeck, Dewberry, and Brown introduced their key personnel and presented the Association's project management plan. Following a tour of the facility, the group traveled to the offices of VVKR in Alexandria, Virginia, for a presentation on the Association's experience in related projects. Following this presentation, additional key personnel were introduced, and a tour was made of the facility. The final portion of the interview was held in the McLean, Virginia, office of E. I. Brown, where a computer graphics operation was presented.

5. The 13 April interview was conducted in the Detroit office of Smith, Hinchman, and Grylls. Following a few introductory remarks by a senior corporate officer, the project team headed by James Livingston, Group Vice President, presented their approach to the project with particular reference to relevant experience gained in the design of the new D.I.A. facility and the G.E. Corporate Research & Development Center. Each team member contributed to the presentation with respect to their own specific role and expertise. Following the presentation, a tour was made of the proposed project area, the lighting lab, and the computer graphics operation.

6. The 14 April interview was conducted in the CRS office in Houston, Texas. Following the introduction of key personnel, Paul Kennon, President of CRS, directed a detailed presentation of CRS' approach to architectural design which places particular emphasis on programming. This was followed by a discussion of the project schedule and manpower assignment by Jay Neyland, project director. A tour was then conducted of the CRS facilities, which included introduction to other senior officials in the firm. Since time did not permit a tour of the Serrine office, a slide presentation was made to show the proposed project space.

7. Upon completion of the interviews, the Evaluation Board established the following weights of the five evaluation criteria:

Project Management Plan	30%
Design and Planning Ability	25%
Relevant Project Experience	25%
Computer Capability	15%
Security Control	5%

8. Each Board member will independently score each firm and report the results to the Office of Logistics Building Planning Staff (OL/BPS). OL/BPS will tabulate the scores and present them to the next Evaluation Board meeting scheduled for 30 April.

[Redacted Signature Box]

Secretary
A&E Evaluation Board

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