



8 August 1986

1. VIP Parking Lot Update: Effective 28 July 1986 construction began on the removal of curbing from the VIP Lot and Quadrangle area in front of the Headquarters Building. In this process the sidewalk in front of the steps leading into the building is scheduled to be replaced. The work will be completed in four phases and will take approximately one month. Senior level officers assigned parking around the Quadrangle were issued temporary permits to park in executive areas in the same general location not affected by the construction. Following are the tentative dates and areas in sequence that are involved:

	<u>Start</u>	<u>Complete</u>
East Section of VIP Lot	28 July	2 August
West Section of VIP Lot	5 August	9 August
Perimeter Curbing Quadrangle	11 August	16 August
Auditorium and front entrance curbing, including sidewalk at the base of the front entrance steps.	18 August	30 August

The contractor expects to return the final section of the South Lot, lanes H through L, to the Agency on 15 August. During the week of 11 August 1986, new parking permits will be distributed to the appropriate administrative officers.

Facilities Management Division, OL, would like to express appreciation to all employees who have been dislocated by the repaving efforts. The cooperation demonstrated by those employees has made a difficult job easier.

2. Route 123 Entrance: Although certificates of completion will not be distributed, participants in the new defensive driving course, also known as the Route 123 entrance, have been passing the course with flying colors. The patience and cooperation of all employees who use the entrance is appreciated. Recognition is given to the Federal Protective Officers who have had to perform their duties coping with the unusual traffic pattern during some of the hottest weather of the summer.

The contractor is proceeding with construction of the canopy over the roadway, trenching for installation of utilities and preparing the road for repaving. The scheduled completion date for the 123 entrance is set for mid-October. After a two week interval, the contractor will proceed with modifications to the George Washington Memorial Parkway entrance.

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