

6 May 1982

<u>Category</u>	<u>Existing Arrangement</u>	<u>Current Performance</u>	<u>Proposed Arrangement</u>
Acquisition of leased space	GSA has delegated authority to acquire up to 5,000 square feet	Excellent results on 5,000 square foot parcels	Increase criteria for parcels in excess of 5,000 square feet limitation
Reimbursable work (improvements, alteration, and new construction)	GSA responsibility, with delegations to the Agency on case-by-case basis	Requirements sometimes so long in accomplishment that resources are consumed or made inadequate by erosion of inflation	Coordinate more closely on priorities with Agency given emergency relief by authority to contract directly to solve otherwise unacceptable response
SLUC (operations, maintenance, and housekeeping)	GSA responsibility with Agency often providing supplemental funds	Some improvement noted across board	Continue improvement
Cafeteria and vending machines	Service provided through GSA by GSI for cafeteria, and Virginia Commission for blind for vending machines	Acceptable	No change but design for Executive Dining Room and cafeteria and access to capital equipment fund
Supply and procurement	Interfaces, responsibilities, and authorities clear. ADPE procurement is delegated to the Agency	Acceptable	No significant change necessary
	Currently transferred from GSA responsibility to Agency responsibility	Agency paying utilities directly - negotiating M&O contract. Still utilizing GSA on reimbursable activities	Assume full contract M&O. Utilize GSA design and construction services on a case-by-case reimbursable basis
Protective services	The limited FPS services provided by SLUC are augmented on a reimbursable basis	Manpower limitations gradually improving - service excellent	Continue emphasis on good recruitment

STAT

<u>Category</u>	<u>Existing Arrangement</u>	<u>Current Performance</u>	<u>Proposed Arrangement</u>	
2430 E Street [redacted] [redacted]	GSA responsibility	Some improvement in minor repairs noted. Major renovations such as elevator replacement suffering from lengthy delays - some problems evident with prospectus, central office approval, etc.	Agency would consider contracting for M&O services similar to arrangement at [redacted]	STAT STAT STAT
Headquarters Powerplant	GSA responsibility with supplemental personnel provided on reimbursable basis	GSA unable to provide necessary skills level for emergency powerplant. Agency concerned over level of reliability of the rest of the plant. Breakdown frequency and response level not encouraging	Agency could take over generators but would prefer to keep entire facility under a single command structure to avoid coordination problems - would consider taking responsibility for entire plant and contracting for ground station level of reliability. Will consider any viable mechanism giving this result.	
Special-use areas	GSA responsibility with supplemental systems and increased maintenance on reimbursable basis	GSA unable to provide sufficient resources to maintain acceptable level of maintenance even on reimbursable basis	If GSA cannot deliver the required level of maintenance Agency would be willing to contract for it directly as long as completely clear areas of responsibility can be established.	

5/5/82

STAT

ON TUESDAY, YOU REQUESTED WE OBTAIN AN ORGANIZATIONAL CHART ON G.S.A PREPARATORY TO OUR SCHEDULED MEETING WITH LAWFELD, HUSMANN, AND LEINNINGER OF G.S.A. ON 5/7/82 AT HEADQUARTERS.

I CALLED STAW LAWFELD AND HE HAS NO ORGANIZATIONAL CHART. THERE ARE NONE SINCE THE G.S.A. ORGANIZATION HAS BEEN CHANGING SO RAPIDLY.

IN THE ABSENCE OF THE ORGANIZATIONAL CHART, I OBTAINED THE FOLLOWING FOR YOUR INFORMATION &

STANLEY LAWFELD - SPECIAL ASSISTANT - OPERATIONS BRANCH OFFICE OF THE ADMINISTRATOR (CENTRAL OFFICE)

HENRY J. HUSMANN - SPECIAL ASSISTANT TO THE COMMISSIONER OF P.B.S. (CENTRAL OFFICE) (MR HAASE)

CHARLES S. DAVIS III - ASSOCIATE ADMINISTRATOR FOR POLICY & MANAGEMENT SYSTEMS (CENTRAL OFFICE)

TED LEINNINGER - DEPUTY COMMISSIONER P.B.S. (REGIONAL OFFICE)

ORGANIZATIONAL SCHEMATIC &

