

JUL 1982

MEMORANDUM FOR THE RECORD

SUBJECT: Meeting with GSA/CIA Concerning Minor Work Orders at 2430 E Street Complex (E St) [redacted]

STAT  
SIAI

1. As prearranged at the 14 July meeting between GSA/CIA, a meeting was held on 27 July 1982 in Mr. Sonny Cook's office, State Building Manager, to discuss and prioritize outstanding minor work orders at E St [redacted] Those in attendance were:

STAT

Sonny Cook, GSA  
Jack Martin, GSA

[redacted]

[redacted]

STAT

STAT

2. A list of outstanding work orders, both SLUC and reimbursable, was given to Mr. Cook, however, he stated that at this time he was concerned only with those items covered under SLUC and which can be corrected by his forces or within his monetary authority.

3. Mr. Cook stated that several items on the list such as roofing and waterproofing, and the upgrading of the electrical service at both locations are items which will require budgetary approval at the Regional level and suggest that these items be discussed at the meeting the week of 2 August.

4. All the other SLUC items with the exception of installation of automatic steam controls at E St, will be completed in 45 days. Installation of the automatic controls will be done before winter.

5. With the assistance of [redacted] of RECD, and the Logistics officers at both locations, [redacted] will continue to monitor these projects to ensure completion.

STAT

STAT

[redacted] ICS/LOG advised the group that since Mr. Cook was assigned to the State Building office, he has seen a steady improvement in GSA response time.

STAT

[redacted]

STAT